

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

**Tuesday, July 27, 2004
6:00 p.m.**

**Council Chambers
Town of High Level Office
High Level, Alberta**

AGENDA

CALL TO ORDER: 1. a) Call to Order

AGENDA: 2. a) Adoption of Agenda

**ADOPTION OF
THE PREVIOUS
MINUTES:** 3. a) Minutes of the July 13, 2004
Regular Council Meeting

Page 5

**BUSINESS ARISING
OUT OF THE
MINUTES:** 4. a)

DELEGATIONS: 5. a) High Level Physicians
b)

Page 27

**PUBLIC
HEARINGS:** 6. a)

**COUNCIL
COMMITTEE AND
CAO REPORTS:** 7. a) Council Committee Reports
b)

**GENERAL
REPORTS:** 8. a)

OPERATIONAL SERVICES:

- 9. a) Melvin River Pit Reclamation ***Page 29***
- b) Landfill feasibility Study/Street Sweeper ***Page 31***
- c) Zama Water Treatment Plant ***Page 33***
- d)
- e)
- f)

PLANNING, EMERGENCY, AND ENFORCEMENT SERVICES:

- 10. a)

CORPORATE SERVICES:

- 11. a) Bill C-17 Challenge ***Page 41***
- b) Mackenzie Regional Partnership ***Page 43***
- c) Drought Management ***Page 47***
- d) AAMD&C Zone Meeting ***Page 49***
- e) Gilbert Wolfe Honey Co. Official Opening ***Page 51***
- f) Grandparent's Day ***Page 55***

IN CAMERA SESSION:

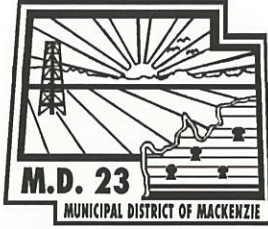
- 12. a)

NEXT MEETING DATE:

- 13. a) Regular Council Meeting
10:00 a.m.
Tuesday, August 10, 2004
High Level

ADJOURNMENT:

- 14. a) Adjournment



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 27, 2004
Presented By:	Barb Spurgeon, Executive Assistant
Title:	July 13, 2004 Regular Council Meeting Minutes
Agenda Item No:	3 a)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the July 13, 2004 Regular Council Meeting.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the July 13, 2004 regular council meeting be adopted as presented.

Author:

Reviewed:

C.A.O.:

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING**

**Tuesday, July 13, 2004
10:00 a.m.**

**Council Chambers, Municipal District of Mackenzie Office
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve
Walter Sarapuk	Deputy Reeve
Betty Bateman	Councillor
Greg Newman	Councillor
John W. Driedger	Councillor
Odell Flett	Councillor
Pat Kulscar	Councillor
Wayne Thiessen	Councillor

ABSENT:

Joe Peters	Councillor
Willie Wieler	Councillor (Via Teleconference from 1:37 p.m. to 2:23 p.m.)

ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Barb Spurgeon	Executive Assistant
Bill Landiuk	Director of Corporate Services
Paul Driedger	Director of Planning and Emergency Services
Mike Savard	Director of Operational Services

Minutes of the regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, July 13, 2004 in the Council Chambers of the Municipal District of Mackenzie office, Fort Vermilion, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 10:04 a.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 04-523 **MOVED** by Councillor Thiessen

That the agenda be adopted as amended by adding:
11.d) AUMA Grand Opening
6. f) Bylaw 457/04

CARRIED

**ADOPTION OF
THE PREVIOUS
MINUTES:**

3. a) **Minutes of the June 22, 2004
Regular Council Meeting**

MOTION 04-524 **MOVED** by Councillor Kulscar

That the minutes of the June 22, 2004 Regular Council Meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE
MINUTES:**

4. a)

There were no items under this heading.

**PUBLIC
HEARINGS:**

6. a) **Bylaw 440/04 – Off Site Levy for Water and Sewer
For Residential and Industrial Subdivision
In the East Part of La Crete**

Reeve Neufeld called the public hearing for Bylaw 440/04 to order at 10:06 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 440/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. There were none.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 440/04. Paul Driedger answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 440/04. There was no indication that anyone present wished to speak.

Reeve Neufeld closed the public hearing for Bylaw 440/04 at 10:07 a.m.

MOTION 04-525

Bylaw 440/04
Second Reading

MOVED by Deputy Reeve Sarapuk

That second reading be given to Bylaw 440/04 for the imposition of an offsite levy affecting the Hamlet Country Residential Districts and the Industrial Districts of La Crete.

CARRIED

MOTION 04-526

Bylaw 440/04
Third Reading

MOVED by Councillor Thiessen

That third reading be given to Bylaw 440/04 for the imposition of an offsite levy affecting the Hamlet Country Residential Districts and the Industrial Districts of La Crete.

CARRIED

6. b) **Bylaw 441/04 – Land Use Bylaw Amendment
NW 21-110-19-W5M
Agricultural District 1 “A1” to
Rural Country Residential District 2 “RC2”**

Reeve Neufeld called the public hearing for Bylaw 441/04 to order at 10:08 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 441/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. Councillors asked for clarification of details.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 441/04. Paul Driedger answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 441/04. There was no indication that anyone present wished to speak.

Reeve Neufeld closed the public hearing for Bylaw 441/04 at 10:12 a.m.

MOTION 04-527

Bylaw 441/04
Second Reading

MOVED by Councillor Kulscar

That second reading be given to Bylaw 441/04 to rezone Part of NW 21-110-19-W5M from Agricultural District 1 "A1" to Rural Country Residential District 2 "RC2".

CARRIED

MOTION 04-528

Bylaw 441/04
Third reading

MOVED by Councillor Newman

That third reading be given to Bylaw 441/04 to rezone Part of NW 21-110-19-W5M from Agricultural District 1 "A1" to Rural Country Residential District 2 "RC2".

CARRIED

**6. c) Bylaw 447/04 – Land Use Bylaw Amendment
From Hamlet General 1 "HG1" to
Direct Control District 2 "DC2"
Plan 0422001, Block 4, Lot 30, Zama**

Reeve Neufeld called the public hearing for Bylaw 447/04 to order at 10:13 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 447/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. There were none.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 447/04. Paul Driedger answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 441/04. There was no indication that anyone present wished to speak.

Reeve Neufeld closed the public hearing for Bylaw 447/04 at 10:16 a.m.

MOTION 04-529

Bylaw 447/04
Second Reading

MOVED by Councillor Bateman

That second reading be given to Bylaw 447/04 being a bylaw to rezone Plan 0422001, Block 04, Lot 30 in the Hamlet of Zama from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2".

CARRIED

MOTION 04-530

Bylaw 447/04
Third reading

MOVED by Councillor Thiessen

That third reading be given to Bylaw 447/04 being a bylaw to rezone Plan 0422001, Block 04, Lot 30 in the Hamlet of Zama from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2".

CARRIED

MOTION 04-531

MOVED by Councillor Bateman

That Development Permit 209-DP-04 be approved with the following conditions:

1. Building setbacks as in Development Permit 9-DP-04. Prior to any additions or relocations another permit will be required.
2. Provide adequate off street parking as follows: the minimum parking standards are one (1) stall per bed; one (1) stall per 45 square meters of building area used for kitchen and/or office space. Minimum of 105 stalls are required. *"One parking space, including the driveway area, shall occupy 91.4 meters (300 square feet)."*
3. Sufficient lighting to light up the parking area and camp entrance.
4. The Municipality has assigned the following address to the noted property (1018-Tower Road). You are required to display the address (1018) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

Please note:

1. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, Alberta Gaming and Liquor Commission, PTMMA, etc.)
2. Comply to applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780) 926-7000.

3. The Municipal District of Mackenzie does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Municipal District of Mackenzie, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
4. Obtain plumbing, electrical, gas, and building permits as required, at a M.D. #23 office.
5. Call 'Alberta-1st-Call' before you dig (1-800-242-3447).

CARRIED

6. d) **Bylaw 453/04 – Rezoning Certificates of Titles Within Fort Vermilion Settlement, Range 4, River Lot 12 From Agricultural District 1 “A1” to Rural Country Residential District “RC1” and Highway Development District “HD1”**

Reeve Neufeld called the public hearing for Bylaw 453/04 to order at 10:17 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 453/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. Councillor Newman requested clarification.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 453/04. Paul Driedger answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 453/04. There was no indication that anyone present wished to speak.

Reeve Neufeld closed the public hearing for Bylaw 453/04 at 10:20 a.m.

MOTION 04-532 **MOVED** by Councillor Newman

Bylaw 453/04

Second Reading

That second reading be given to Bylaw 453/04 being a Land Use Bylaw amendment to rezone Part of River Lots 12, Range 4, Fort Vermilion Settlement from Agricultural District 1 "A1" to Rural Country Residential District "RC1" and Highway Development District 1 "HD1".

CARRIED

MOTION 04-533 **MOVED** by Councillor Thiessen

Bylaw 453/04

Third reading

That third reading be given to Bylaw 453/04 being a Land Use Bylaw amendment to rezone Part of River Lots 12, Range 4, Fort Vermilion Settlement from Agricultural District 1 "A1" to Rural Country Residential District "RC1" and Highway Development District 1 "HD1".

CARRIED

6. e) **Bylaw 456/04 – Land Use Bylaw Amendment
Plan 8821687, Block 8, Lot 10, Zama
Hamlet General District 1 "HG1" to
Direct Control District 2 "DC2"**

Reeve Neufeld called the public hearing for Bylaw 456/04 to order at 10:20 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 456/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. Councillor Bateman requested clarification.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 456/04. Paul Driedger answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 456/04. There was no indication that anyone present wished to speak.

Reeve Neufeld closed the public hearing for Bylaw 456/04 at 10:24 a.m.

MOTION 04- 534

Bylaw 456/04
Second Reading

MOVED by Councillor Newman

That second reading be given to Bylaw 456/04 being a bylaw to rezone Plan 8821687, Block 08, Lot 10 in the Hamlet of Zama from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2".

CARRIED

MOTION 04- 535

Bylaw 444/04
Third reading

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 456/04 being a bylaw to rezone Plan 8821687, Block 08, Lot 10 in the Hamlet of Zama from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2".

CARRIED

MOTION 04- 536

MOVED by Councillor Kulscar

That Development Permit 206-DP-04 be approved with the following conditions:

1. Building setbacks as existing. Prior to any additions or relocations another permit will be required.
2. Provide parking as follows: the minimum parking standards are one (1) stall per 45 square meters of gross floor area. *"One parking space, including the driveway area, shall occupy 300 square feet."* And one (1) parking stall for every 4 seats in the restaurant area.
3. Sufficient lighting to light up the parking area and restaurant.
4. The Municipality has assigned the following address to the noted property (1001-Tower Road). You are required to display the address (1001) to be clearly legible from the street facing Tower Road and be on a contrasting background. The minimum size of the characters shall be four inches in height.

Please note:

1. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, Alberta Gaming and Liquor Commission, PTMMA, etc.)
2. Comply to applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780) 926-7000.
3. The Municipal District of Mackenzie does not conduct independent environmental or land suitability checks. If the

applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Municipal District of Mackenzie, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.

4. Obtain plumbing, electrical, gas, and building permits as required, at a M.D. #23 office.

CARRIED

6. f) **Bylaw 457/04 – Land Use Bylaw Amendment to Amend the Hamlet Residential District “HR1” Zoning**

Reeve Neufeld called the public hearing for Bylaw 457/04 to order at 10:25 a.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 457/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority's submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. Several Councillors asked questions for clarification.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 457/04. Paul Driedger answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 457/04. There was no indication that anyone present wished to speak.

Reeve Neufeld closed the public hearing for Bylaw 457/04 at 10:50 a.m.

MOTION 04- 537
Bylaw 457/04

MOVED by Councillor Bateman

That second reading to Bylaw 457/04 be tabled and notification be given to affected landowners.

CARRIED

Reeve Neufeld recessed the meeting at 10:57 a.m.
Reeve Neufeld reconvened the meeting at 11:08 a.m.

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

7. a) Council Committee Reports

Councillors provided verbal reports on meetings attended since previous reporting.

Deputy Reeve Sarapuk reported on Ag Land Task Force Land Use Planning Session and Regional Economic Development Initiative.

Councillor Driedger reported on the public meeting in Zama.

Councillor Bateman reported on the Physician Recruitment and Retention meeting, RCMP Task Force meeting, and the public meeting in Zama.

MOTION 04-538 MOVED by Councillor Thiessen

That Councillor Bateman be reimbursed honorariums and expenses for attendance at the RCMP Task Force meeting.

CARRIED

Councillor Flett reported on Physician Recruitment and Retention meeting.

Councillor Newman reported on meeting with the Solicitor General to discuss policing, and on the Agricultural Land Task Force Land Use Planning session.

Councillor Kulscar reported on Hay-Zama Sub Committee, Mackenzie Economic Development Corporation, Solid Waste Management Commission, bursary presentation, NAIT Advisory committee, 2 Police Services Task Force meetings, Physician Recruitment and Retention meeting, and on the public meeting in Zama.

Councillor Thiessen reported on Hay-Zama meeting.

Reeve Neufeld reported on the Physician Recruitment and Retention, public meeting in Zama, Hay-Zama meeting, and Police Services Task Force.

MOTION 04-539 MOVED by Councillor Newman

That the Council Committee verbal reports be received as information.

CARRIED

MOTION 04-540 **MOVED** by Deputy Reeve Sarapuk

That Reeve Neufeld, Councillor Bateman and Councillor Driedger be reimbursed honorariums and expenses for attendance at the Zama Public meeting on fire services.

CARRIED

7. b) **CAO Report**

MOTION 04-541 **MOVED** by Councillor Thiessen

That the verbal report submitted by the Chief Administrative Officer be accepted as presented.

CARRIED

Reeve Neufeld recessed the meeting at 11:55 a.m.
Reeve Neufeld reconvened the meeting at 12:55 p.m.

DELEGATIONS: 5. a) **Gary Friedel, MLA**

Reeve Neufeld welcomed Gary Friedel, MLA, to the meeting at 12:57 p.m.

Mr. Friedel discussed his reasons for not running in the upcoming election and thanked Council for their support over the years. He highlighted the things that he is currently working on and answered questions from Council.

Reeve Neufeld thanked Mr. Friedel and presented him with an MD jacket for his service over the past ten years. Gary Friedel left the table at 1:37 p.m.

MOTION 04- 542 **MOVED** by Councillor Kulscar

That consideration be given to move in camera to discuss issues under the Freedom of Information and Protection of Privacy, Alberta Regulation 200/95 (1:37 p.m.).

CARRIED

Councillor Wieler entered the meeting via teleconference at 1:37 p.m.

**IN-CAMERA
SESSION**

13. b) Legal Matters

Freedom of Information and Protection of Privacy, Alberta
Regulation 200/95 Section 18 (1)(b).

MOTION 04-543 **MOVED** by Councillor Thiessen

That the meeting come out of camera (2:22 p.m.).

CARRIED

Councillor Wieler requested a recorded vote on motion 04-544

MOTION 04- 544 **MOVED** by Councillor Thiessen
Requires 2/3
Majority

That the contract be awarded for the 94th Avenue stage 1–2004 and
Stage 2–2005 paving to the low bidder, Ruel Brothers, as per
contract.

CARRIED

In favor - Councillor Thiessen Councillor Kulscar, Councillor
Newman, Councillor Bateman, Councillor Driedger, Deputy Reeve
Sarapuk, Reeve Neufeld, Councillor Flett
Opposed - Councillor Wieler

Councillor Wieler left the meeting at 2:23 p.m.

Reeve Neufeld recessed the meeting at 2:23 p.m.
Reeve Neufeld reconvened the meeting at 2:37 p.m.

**GENERAL
REPORTS:**

**8. a) Capital Projects 2004 Progress Report &
Year to Date Operating Income Statement**

MOTION 04- 545 **MOVED** by Councillor Thiessen

That the Capital Projects 2004 Progress Report & Year to Date
Operating Income Statement be received for information.

CARRIED

8. a) Action List

MOTION 04- 546 **MOVED** by Councillor Thiessen

That the Action List be received for information.

CARRIED

OPERATIONAL SERVICES:

9. a) Policy ADM004 – Tendering and Contract Award

MOTION 04-547 **MOVED** by Councillor Newman

That Policy ADM004 – Tendering and Contract Award be approved as amended with the deletion of Section 3. (f).

CARRIED

9. b) Policy PW035 – Crop Damage Compensation

MOTION 04-548 **MOVED** by Councillor Kulscar

That Policy PW035 – Crop Damage Compensation be tabled for clarification.

CARRIED

9. c) Rosenberger Drainage Phase III

MOTION 04-549 **MOVED** by Councillor Thiessen

That the Rosenberger Drainage Phase III project update be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 3:30 p.m.
Reeve Neufeld reconvened the meeting at 3:37 p.m.

9. d) La Crete Water Treatment Plant – Sewer Service

MOTION 04-550 **MOVED** by Councillor Bateman

That DCL Siemens be authorized to proceed with the design and tender of the Gravity Sewer System service to the La Crete water treatment plant.

CARRIED

9. e) Cardlock Systems at Rural Water Points

MOTION 04-551 **MOVED** by Deputy Reeve Sarapuk

That costs for cardlock systems at the rural water points be accepted for information.

CARRIED

9. f) Machesis Lake Campground – Caretaker Contract

MOTION 04-552 **MOVED** by Councillor Newman
Requires Two-Thirds
Majority

That a 2004 budget overage on account 02-32-30-259 be approved in the amount of \$5000 for a Machesis Lake Caretaking contract.

CARRIED

9. g) Director's Report

MOTION 04-553 **MOVED** by Councillor Bateman

That the written report submitted by the Director of Operational Services be accepted as presented.

CARRIED

**PLANNING, EMERGENCY,
AND ENFORCEMENT
SERVICES:**

10. a) **Development Permit 207-DP-04**
Direct Control District
Plan 2938RS, Block 1, Lot 2, Fort Vermilion

MOTION 04-554 MOVED by Councillor Newman

That Development Permit 207-DP-04 be approved with the following conditions:

1. Building setbacks as existing. Prior to any additions or relocations another permit will be required.
2. Provide adequate off street parking as follows: the minimum parking standards are 1 stall per 45 square meters of building area, which in this case is 3 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
3. Sufficient lighting to light up the parking area.
4. The Municipality has assigned the following address to the noted property (4901-River Road). You are required to display the address (4901) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

Please note:

1. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, Alberta Gaming and Liquor Commission, PTMMA, etc.)
2. Comply to applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780) 926-7000.
3. The Municipal District of Mackenzie does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Municipal District of Mackenzie, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
4. Obtain plumbing, electrical, gas, and building permits as required, at a M.D. #23 office.
5. Call 'Alberta-1st-Call' before you dig (1-800-242-3447).

CARRIED

10. b) **Bylaw 462/04 – Land Use Bylaw**

MOTION 04- 555

Bylaw 462/04

First Reading

MOVED by Councillor Bateman

That first reading be given to Bylaw 462/04 being a revision of the Municipal District of Mackenzie Land Use Bylaw.

CARRIED

MOTION 04-556

MOVED by Councillor Kulscar

That a Special Council meeting be scheduled for public hearings of Bylaw 462/04 on August 23, 2004 at 4:00 p.m. in Fort Vermilion; and a meeting for public hearings of Bylaw 463/04 at 7:00 p.m. in La Crete.

CARRIED

10. c) **Bylaw 463/04 Airport Vicinity Area**

MOTION 04-557

Bylaw 463/04

First Reading

MOVED by Councillor Thiessen

That first reading be given to Bylaw 463/04 being the Airport Vicinity Area.

CARRIED

10. d) **Policy DEV001 – Funding Storm Sewers and Street Lighting in Hamlet Country Residential Districts “HCR”**

Councillor Thiessen left the meeting at 4:25

Councillor Thiessen returned to meeting at 4:27 p.m.

MOTION 04-558

MOVED by Councillor Driedger

That Engineering Standards Manual Section G12 be adopted as amended.

CARRIED

10. e) **Appraisal Report for 100A Street**

MOTION 04-559 **MOVED** by Councillor Thiessen

That the road closure of 100A Street in La Crete be tabled until next meeting.

CARRIED

10. f) **Security for Hamlet Subdivisions**

MOTION 04- 560 **MOVED** by Councillor Bateman

That developers be required to provide the Municipal District of Mackenzie with an irrevocable letter of credit in the amount of 15% of each subdivision project up to a maximum of \$100,000 for combined projects per developer.

CARRIED

10. g) **Walkway Access Lot 17, Block 15, Plan 7521580**

MOTION 04-561 **MOVED** by Councillor Driedger

That Administration be authorized to negotiate an agreement with the owners of Lot 17, Block 15, Plan 7521580 for the purchase and fencing of the existing walkway portion of the property.

CARRIED

10. h) **Ambulance Services Task Force**

MOTION 04- 562 **MOVED** by Deputy Reeve Sarapuk

That Councillor Kulscar replace Reeve Neufeld as a member on the Ambulance Services Task Force.

CARRIED

10. i) **911 Signs Along Highways**

MOTION 04- 563 **MOVED** by Councillor Thiessen

That the update on 911 signs along the highways be received as information.

CARRIED

10. j) Fire Invoice #2310 – Vehicle Fire May 2, 2004

MOTION 04-564 **MOVED** by Councillor Driedger

That consideration of fire invoice #2310 be tabled until next meeting.

CARRIED

10. k) Director's Report

MOTION 04- 565 **MOVED** by Councillor Thiessen

That the written report submitted by the Director of Planning, Emergency, and Enforcement Services be received for information.

CARRIED

**CORPORATE
SERVICES:**

11. a) Physician Recruitment and Retention

MOTION 04- 566 **MOVED** by Deputy Reeve Sarapuk

That Reeve Neufeld be appointed to the Physician Recruitment and Retention Steering Committee.

CARRIED

MOTION 04-567 **MOVED** by Councillor Bateman

That a meeting be set up between Council and the High Level Physicians in High Level.

CARRIED

11. b) 2003 Mackenzie Regional Waste Management Authority Audit

MOTION 04- 568 **MOVED** by Councillor Thiessen

That the Municipal District of Mackenzie support the Mackenzie Regional Waste Management Commission decision not to complete a 2003 audit for the landfill during the period from January 1, 2003 to August 18, 2003.

CARRIED

11. c) Director's Report

MOTION 04- 569 **MOVED** by Deputy Reeve Sarapuk

That the written report submitted by the Director of Corporate Services be received for information.

CARRIED

11. c) AUMA Grand Opening

MOTION 04-570 **MOVED** by Councillor Kulscar

That correspondence on the AUMA grand opening be received for information.

CARRIED

MOTION 04-571 **MOVED** by Councillor Newman

That consideration be given to move in camera to discuss issues under the Freedom of Information and Protection of Privacy, Alberta Regulation 200/95 (5:01 p.m.).

CARRIED

IN CAMERA
SESSION:

13. a) Personnel

Freedom of Information and Protection of Privacy, Alberta Regulation 200/95 Section 23(1)(a).

MOTION 04-572 **MOVED** by Councillor Thiessen

That Council come out of camera (5:10 p.m.).

CARRIED

MOTION 04-573 **MOVED** by Councillor Newman

That a letter be written to the Municipal District Library Board expressing the concerns voiced by the previous two Councillors on the scheduling of meetings.

CARRIED

MOTION 04-574 MOVED by Councillor Kulscar

That the verbal resignation of Councillor Flett from the Municipal District Library Board be accepted and Councillor Driedger be appointed as the MD representative.

CARRIED

NEXT

MEETING DATE: 14. a) **Regular Council Meeting**
Tuesday, July 27, 2004
6:00 p.m.
High Level

ADJOURNMENT: 15. a) **Adjournment**

MOTION 04-575 MOVED by Councillor Thiessen

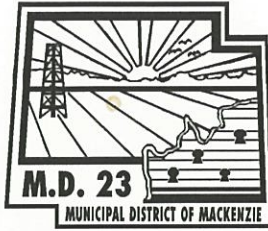
That the Regular Council meeting be adjourned (5:18 p.m.).

CARRIED

These minutes were adopted this 27th day of July 2004.

Bill Neufeld, Reeve

Barbara Spurgeon,
Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 27, 2004
Presented By:	Barb Spurgeon,
Title:	High Level Physicians - Delegation
Agenda Item No:	5 a)

BACKGROUND / PROPOSAL:

Council has taken a lead role in facilitating a solution to the recruitment and retention of physicians within this area and have invited the physicians to meet with Council.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

To discuss different ways to assist the physicians for the purpose of retention and recruitment.

COSTS / SOURCE OF FUNDING:

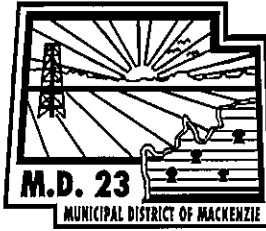
RECOMMENDED ACTION:

For discussion.

Author:

Reviewed:

C.A.O.:



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	July 27, 2004
Presented By:	Michel Savard, Director of Operational Services
Title:	Melvin River Pit Reclamation
Agenda Item No:	9 2)

BACKGROUND / PROPOSAL:

In 2003 administration approached Alberta Transportation with a request to crush in one of their pits along Highway 35 south of the Zama access. Alberta Transportation granted the Municipal District use of the Melvin River pit with the agreement that the municipality would deplete the gravel source in the pit.

In February of 2004 the Municipal District finished crushing in the Melvin River pit. Upon commencing activities in the pit the Municipal District assumed a portion of the reclamation liability in the disturbed area of the pit.

Alberta Transportation has decided to reclaim the Melvin River Pit this year except for the Municipal Districts stockpile and the portion of road used to access it. They estimated the municipality's portion of the reclamation costs to be \$25,000.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

In 2003 EXH Engineering provided the Municipal District with a Reclamation Liability Study. The purpose of the study was to confirm that the Municipal District current reserve allocation and Gravel Reclamation Reserve were adequate. Based on EXH's findings it was determined that the Gravel Reclamation Reserve total was \$44,055.37 more than currently necessary. Administration set up the Gravel Liability Account and transferred the remaining funds to it to cover future liability.

As the gravel stockpile at the Melvin River Pit has not yet been expensed there is no money allocated for its reclamation in the Reclamation Liability Account. The Municipal District could draw from the Gravel Reclamation Reserve to cover this year's cost for the reclamation of the Melvin River Pit.

COSTS / SOURCE OF FUNDING:

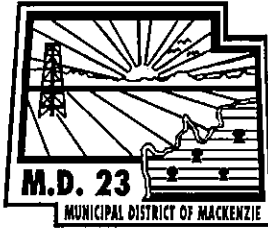
Alberta Transportation has estimated that it will cost the Municipal District \$25,000 for reclamation in the Melvin River Pit in 2004. The funds are available in the Gravel Reclamation Reserve.

RECOMMENDED ACTION:

That the 2004 Capital Budget be amended by adding the following project:

Melvin River Pit Reclamation with a total cost of \$25,000 to be funded from Gravel Reclamation Reserve 04-32-714



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	July 27, 2004
Presented By:	Michel Savard, Director of Operational Services
Title:	Landfill Feasibility Study/Street Sweeper
Agenda Item No:	96)

BACKGROUND / PROPOSAL:

The Municipal Sponsorship Program (MSPF) was first introduced in 1998 to promote innovation, cooperation and excellence in local government. Under the program a municipality may choose between applying for a Basic Grant, which requires a basic description and eligibility of the project, or Enhanced Grant, which requires a more detailed explanation of the project. Basic Grant Funding is \$2.50 per capita and the Enhanced Grant Funding is up to \$20.00 per capita. The M.D. 23 has been approved for a Basic Grant Eligibility of \$20,000.00 and a Maximum Enhanced Grant Eligibility of \$193,740.00.

The MSPF has two secondary programs: an Intermunicipal Project Grant Program that emphasizes intermunicipal cooperation and a Single Municipality Grant Program.

Administration proposes that the MD apply for Enhanced Grant Funding under the Municipal Sponsorship Program to a Landfill Feasibility Study and a Street Sweeper.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

In May of 2004 Council for the Municipal District of Mackenzie directed administration to request the Mackenzie Regional Waste Management Commission to undertake a study with two goals:

- 1) Investigate the feasibility of the development of additional Class II and Class III landfills in the region.
- 2) Provide a recommendation on the effects of the commission assuming responsibility for all areas of solid waste management within the region.

The Commission subsequently requested input from the Municipal District of Mackenzie, the Town of High Level, and the Town of Rainbow Lake. The three municipalities could apply for joint funding under the Intermunicipal Project Grant Program for the feasibility study. The Intermunicipal Program requires formal support from the Commission's member municipalities.

Administration has also investigated the needs and opportunities in the program's financial support towards the purchase of a street sweeper. With the recent road upgrading to urban standards and the increasing residential development within the Hamlet of La Crete, it has become evident that a street sweeper is needed. The Single Municipality Grant Program could fund up to 100% for the purchase of a sweeper.

COSTS / SOURCE OF FUNDING:

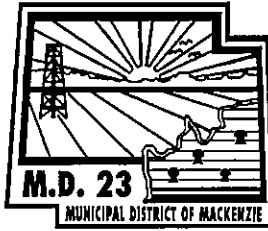
Administration, therefore, is seeking council's approval with the selection of Landfill Feasibility Study for the MSPF project in partnership with the Towns of High Level and Rainbow Lake as well as application of the MSPF Project towards the purchase of a Street Sweeper.

RECOMMENDED ACTION:

That application be made to the Municipal Sponsorship Grant Program for the following two projects:

Name	Type	Cost
Street Sweeper	Individual Project	\$163,000
Landfill Study	Inter-Municipal Project (with Towns of High Level and Rainbow Lake)	\$50,000

Author: *M J Krach* Reviewed: *[Signature]* C.A.O.: *[Signature]*



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 27, 2004
Presented By:	Mike Savard, Director of Operational Services
Title:	Zama Water Treatment Plant
Agenda Item No:	9c)

BACKGROUND / PROPOSAL:

At the May 4 Council meeting, Council approved the Hamlet of Zama Water Treatment Plant Feasibility Study with the membrane filtration treatment option.

Motion 04-312

"That the Hamlet of Zama Water Treatment Plant Feasibility Study presented by DCL Siemens be adopted with Option #3; and further that an application for funding be made to Alberta Transportation."

As stated in their letter dated July 19, 2004, attached, Alberta Environment requires that pilot work be done for this membrane technology in order to establish the basis for design and operation of a full-scale facility.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

DCL Siemens invited three membrane system suppliers to submit proposals for the Pilot Study and received 2 proposals from ATEK Water Supply Systems Ltd. and DWG Process Supply Ltd. / GE Osmonics.

DCL Siemens has evaluated both firms and is recommending that the M.D. 23 proceed with a Membrane Pilot Study provided by DWG Process Supply Ltd. / GE Osmonics based on the Suppliers Matrix Chart and Evaluation, attached.

COSTS / SOURCE OF FUNDING:

The Study Costs, based on DCL Siemens estimation and the proposal submitted by DWG Process Supply Ltd. / GE Osmonics, is \$26,500, excluding GST. The study is to be included as part of the preliminary engineering for the project; therefore should be eligible for provincial funding as part of the Zama Water Facilities Upgrade Project.

DCL Engineering	\$22,000.00
Pilot Study Estimate	\$26,500.00
Contingency (10%)	\$4,850.00
Total	\$53,350.00

RECOMMENDED ACTION:

Motion 1

That the 2004 Capital Budget be amended by adding the following project:

Water Study - Zama with a total cost \$53,350 to be funded from the General Capital Reserve 04-97-760.

Motion 2

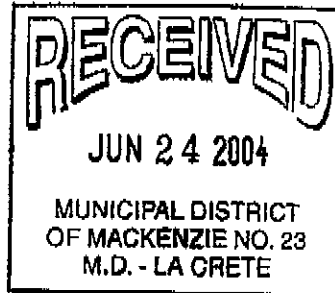
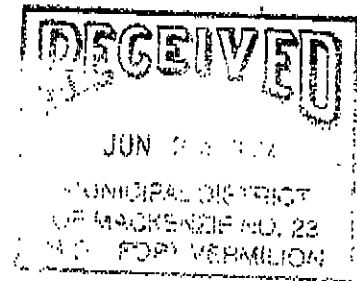
That DCL Siemens be authorized to proceed with the Hamlet of Zama Water Treatment Plant Membrane Pilot Study provided by DWG Process Supply Ltd. / GE Osmonics at a study cost of \$26,500.

Author: *MJ Kroll* Reviewed: *[Signature]* C.A.O.: *[Signature]*

0300-201

DCL SIEMENS

DCL Siemens Engineering Ltd.
10305 - 174 Street
Edmonton, Alberta T5S 1H1
Office: (780) 486-2000
Fax: (780) 486-9090

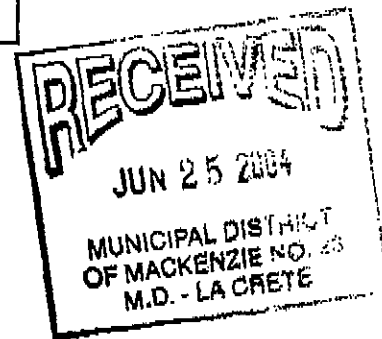


Our File: 23-03-46

June 15, 2004

M.D. of Mackenzie No. 23
Box 1690
LA CRETE, Alberta
T0H 2H0

Attention: Mr. Mike Savard, R.E.T., R.P.T. (Eng.)
Director of Operational Services



Dear Sir:

**RE: MUNICIPAL DISTRICT OF MACKENZIE NO. 23
HAMLET OF ZAMA WATER TREATMENT PLANT
MEMBRANE PILOT STUDY
RECOMMENDATION FOR PILOT PLANT SUPPLIER**

This letter presents a recommendation for the implementation of a Membrane Pilot Study to be conducted for the M.D. No. 23 at the Hamlet of Zama Water Treatment Plant.

The following three (3) membrane system suppliers were invited to submit a proposal for the Pilot Study:

1. ATEK Water Systems, Edmonton, Alberta
2. DWG Process Supply Ltd./GE Osmonics, St. Albert, Alberta
3. Zenon Environmental Systems, Inc., Edmonton Alberta

Proposals were received from the following supplier representatives:

1. Peter Fraser – ATEK Water Supply Systems Ltd.
2. Don Burgess – DWG Process Supply Ltd. / GE Osmonics

Zenon Environmental Systems did not submit.

Supplier representatives received the following information from DCL Siemens Engineering Ltd.

- Alberta Environment Operating Approval
- Raw and Treated Water Chemical Analysis
- Water Treatment Plant Records
- Alberta Environment verbal classification of water supply as "Groundwater Subject to Direct Surface Water Influence (GWI)".

Supplier representatives further discussed the project scope and objectives with Mr. Jim Clark at the office of DCL Siemens Engineering Ltd.

The attached "Suppliers Matrix Chart and Evaluation" was prepared by DCL Siemens based on discussions with the suppliers and a review of submitted proposals.

The submissions showed that both firms and their respective representatives are experienced in the treatment of groundwater and membrane/R.O. filtration. DWG Process Supply/GE Osmonics submitted a detailed proposal and have the piloting and full scale installation background required for larger water treatment plants such as the facility now being considered for the Hamlet of Zama.

Based on our evaluation we recommend the M.D. No. 23 proceed with a Membrane Pilot Study to be provided by DWG Process Supply Ltd. / GE Osmonics.

Study Costs

DWG Process/GE Osmonics Proposal	\$	13,000.00
Additional Site Visit by Supplier (recommended by DCL Siemens)		3,000.00
Water Analysis		<u>600.00</u>
Sub-Total	\$	16,600.00
Contingency Allowance		<u>3,400.00</u>
Sub-Total	\$	20,000.00
Engineering and Disbursements		<u>6,500.00</u>
TOTAL (excl. G.S.T.)	\$	<u>26,500.00</u>

We hope the above will be to your satisfaction. Should you have any questions regarding the pilot study or the evaluation please do not hesitate to call our office.

Yours very truly,

DCL SIEMENS ENGINEERING LTD.


Jim Clark

JC/df

Attachment::
Suppliers Matrix Chart and Evaluation

cc: Dan McGuigan, DCL Siemens Engineering Ltd.
Peter Siemens, DCL Siemens Engineering Ltd.



Regional Services

Northern Region

Main Floor, Provincial Building
10320 - 88 Street
Grande Prairie, Alberta
Canada T8V 6J4

Telephone: (780) 538-8053

Fax: (780) 538-8336

July 19, 2004

Mr. Michel Savard
Director of Operational Services
Municipal District of Mackenzie No. 23
Box 1690
LACRETE AB T0H 2H0

Dear Mr. Savard:

RE: Hamlet of Zama, Proposed Water Treatment Upgrade and Regional SCADA

This letter is a follow-up to our meeting in Grande Prairie on July 16, 2004. During that meeting the Feasibility Study prepared by DCL Siemens Engineering Ltd in April 2004 concerning the Zama Water Treatment Plant was submitted to Alberta Environment (AENV) for review. The report was reviewed, and my comments are submitted, as follows:

- (a) The water supply for the Hamlet of Zama is from two wells completed in a shallow sand and gravel aquifer, which meets the definition of groundwater subject to direct surface influences (GWI).
- (b) The proposed membrane technology (Option 3) is an innovative process that requires pilot work to establish the basis for design and operation of the full-scale facility. A copy of the proposed pilot work by GE Osmonics was received, and comments will be submitted to you.
- (c) The full-scale membrane process requires continuous monitoring for turbidity and particles for each treatment train for the purpose of process performance monitoring and control.
- (d) The Groundwater Supply Evaluation report, prepared by Omni-McCann Consultants Ltd., recommends a staged wellhead protection plan for the Zama groundwater supply including a land use plan for the area. This is a requirement for the management of this important water source for the Zama region.

1 mg to be included in the RFD

Please note that an Operations Plan for the Zama waterworks will also be required that incorporates the wellhead protection plan and an emergency response plan as part of the new waterworks approval that will be issued later this year.

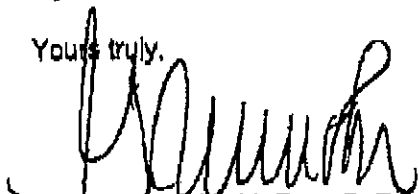
.../2

-2-

- (e) This letter also confirms previous correspondence from AENV and discussions on AENV's requirement of continuous monitoring of water quality parameters (turbidity, particles, chlorine residuals, etc.) and electronic reporting of operating information for each municipal facility in Alberta. The off-site monitoring and control of municipal water treatment plants by means of a regional SCADA system is required. The regional SCADA would interlink all MD's municipal systems, and improve communication and control of all facilities within the jurisdiction of the MD.
- (f) The Feasibility Study prepared by DCL Siemens Engineering Ltd in April 2004 concerning the Zama Water Treatment Plant, including the membrane pilot test validation report, shall be used as part of the information to renew the Zama waterworks approval later this year. If the MD intends to commence construction of the proposed upgrade in phases, an authorization on structural components might be possible.

If you have any questions regarding this correspondence, please contact me at (780) 538-8063.

Yours truly,



George Neufahr, M. Eng., P. Eng.
Municipal Approvals Engineer

cc: DCL Siemens, Jim Clark/Dan McGuigan
Alberta Transportation, Danny Jung

MEMBRANE PILOT PLANT – SUPPLIERS MATRIX CHART A

SUPPLIER AND EXPERIENCE	REPRESENTATIVE	3-MONTH COST (EXCL. G.S.T.)	PILOT PROTOCOL SUBMITTED	OPERATOR TRAINING PROVIDED	SAMPLE RENTAL AGREEMENT PROVIDED	
<p>1. ATEK WATER SYSTEMS, EDMONTON</p> <ul style="list-style-type: none"> ▪ Village of Warburg Pilot - to determine removal of organic colour from well water ▪ Elizabeth Metis Settlement - 17 USgpm R.O. System to reduce TDS of Brackish Groundwater Supply ▪ Various Membrane Systems for Camps, Gas Plants and Industrial Installations 	<p>PETER FRASER</p> <ul style="list-style-type: none"> ▪ Extensive WTP experience ▪ Knowledge of membrane treatment for groundwater ▪ Recent plant experience 	<p>\$24,550.00</p>	<p>NO</p>	<p>YES</p> <p>ATEK Technician</p>	<p>NO</p>	<p>rec f tre</p>
<p>2. DWG PROCESS SUPPLY LTD. / GE OSMONICS</p> <ul style="list-style-type: none"> ▪ EPCOR Water Services for County of Red Deer Liberty Park Water Supply System – 250 m³/day groundwater treatment. ▪ Manitoba Water Services Board – Sandy Lake R.O. System, 200 m³/day. ▪ Dene Tha First Nation, Meander River – 500 m³/day (under construction). ▪ Virden, Manitoba – Membrane System for Arsenic Removal. 	<p>DON BURGESS</p> <ul style="list-style-type: none"> ▪ WTP Engineer ▪ Extensive WTP experience ▪ Extensive piloting experience ▪ Knowledge of membrane treatment for groundwater ▪ Recent membrane piloting and plant installation experience 	<p>\$13,000.00</p> <ul style="list-style-type: none"> ▪ See comments ▪ 1st month - \$7,000.00 ▪ \$6,000.00 for two additional months. 	<p>YES</p> <p>Includes:</p> <ul style="list-style-type: none"> ▪ Project Description ▪ Project Process ▪ Pilot Operations ▪ Sample Report Sheets ▪ Pilot Expectations 	<p>YES</p> <p>DWG and/or Osmonics Technician on Site</p>	<p>YES</p>	<p>rec f tre</p>

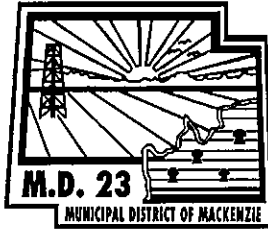
NOTES:

1. Suppliers provided proposals based on plant reports and water analysis provided by the M.D. No. 23 and DCL Siemens.
2. Suppliers require approx. 3 weeks notice prior to setting up the pilot plant on site.
3. DCL Siemens and the pilot plant supplier will confirm water source inlet connection point requirements for the pilot plant.
4. DCL Siemens will be on site to confirm the start-up and completion of the pilot plant study.

JUL 21 2004 09:17 FR MD OF MACKENZIE 7809283636 TO FU OFFICE P. 06/06

D EVALUATION

WRITTEN PILOT REPORT	REFERENCES PROVIDED	EXPERIENCE WITH SIMILAR PROJECTS	COMMENTS
<p>YES</p> <p>With recommendation of full scale treatment plant</p>	<p>YES</p>	<p>LESS</p>	<ul style="list-style-type: none"> ▪ Proposal submitted on a single page with costs only provided. ▪ Independent chemical water analysis included in price. ▪ Knowledgeable but limited municipal field experience. ▪ Full scale experience with small installations.
<p>YES</p> <p>With recommendation of full scale treatment plant</p>	<p>YES</p>	<p>MORE</p>	<ul style="list-style-type: none"> ▪ Detailed proposal submitted. ▪ DCL Siemens suggest provision of second technician visit to site at a cost of \$3,000.00. ▪ Pilot plant skid and set up requirements provided. ▪ Allow for chemical water analysis (\$600.00) ▪ Supplier intends to pilot two water sources: <ol style="list-style-type: none"> 1. Raw water direct from wells prior to iron manganese removal. 2. Effluent from Iron and manganese greensand filters. ▪ Full scale experience with larger, similar sized installations.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 27, 2004
Presented By:	Harvey Prockiw, CAO
Title:	Bill C17 Challenge
Agenda Item No:	11 a)

BACKGROUND / PROPOSAL:

Council made a decision to challenge Bill C17 based on how the statute will affect confined feeding operations in this area. When Council met with Cambridge Strategies, Ken Chapman advised he would be willing to assist in challenging the provincial government on this issue.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Based on discussions with Ken Chapman, he has suggested that he meet with Council to discuss/plan how the challenge will be done.

COSTS / SOURCE OF FUNDING:

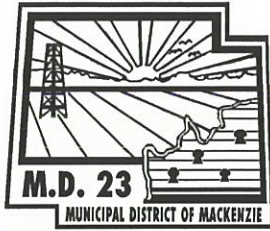
RECOMMENDED ACTION:

That a Special Council Workshop be held with Cambridge Strategies to strategically plan the next steps on the challenge of Bill C17.

Author:

Reviewed:

C.A.O.:



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 27, 2004
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Drought Management
Agenda Item No:	11c)

BACKGROUND / PROPOSAL:

Counsellor Kulscar was contacted by a ratepayer to explore the possibilities of having this region declared as a disaster due to the drought conditions. Gary Friedel's office was contacted and they advised that the provincial Drought Management Committee was up looking at our situation at the request of Gary Friedel and would be making a recommendation to Council after the committee has met. The committee is scheduled to meet July 23 and if recommendations are available prior to the Council meeting, administration will provide an update.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING:

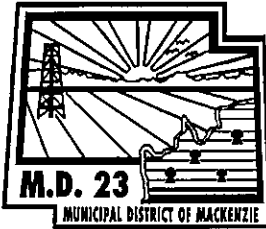
RECOMMENDED ACTION:

That the update on drought management be received for information.

Author:

Reviewed:

C.A.O.:



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 27, 2004
Presented By:	Bill Landiuk, Director of Corporate Services
Title:	AAMD&C Zone Meeting
Agenda Item No:	11d)

BACKGROUND / PROPOSAL:

The next AAMD&C Zone meeting is scheduled for Friday, August 13, 2004 at the Weberville Hall near Peace River.

This Municipality will be presenting a resolution allowing non-profit seed cleaning plants to be included under the AAMD&C Insurance as additional insured's.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

COSTS / SOURCE OF FUNDING:

Honorariums and Expenses

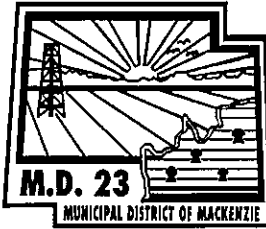
RECOMMENDED ACTION (by originator):

That Councillor(s) be authorized to attend the AAMD&C Zone meeting on August 13, 2004 at the Weberville Hall near Peace River.

Author: K. McNeil

Dept.

C.A.O.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 27, 2004
Presented By:	Bill Landiuk, Director of Corporate Services
Title:	Gilbert Wolfe Honey Co. Official Opening
Agenda Item No:	11e)

BACKGROUND / PROPOSAL:

The MD of Smoky River, along with Gilbert Wolfe Honey Co. will be celebrating the official opening of their honey extracting plant and invites Reeve and Council to attend and participate in the event. This new plant is one of the largest and most modern of its kind in Canada. Planned for the day are presentations and ribbon cutting, followed by a tour of the plant for all in attendance.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The event will take place in Guy, Alberta on Friday, August 6, 2004 with ribbon cutting at 2:00 p.m.

COSTS / SOURCE OF FUNDING:

Honorariums/Expenses

RECOMMENDED ACTION (by originator):

Option 1

That Councillor(s) be authorized to attend the official opening of the Gilbert Wolfe Honey Co. in Guy, Alberta on Friday, August 6, 2004.

Option 2

That correspondence from the Municipal District of Smoky River be received for information, and a letter of recognition be forwarded to them.

Author: K. McNeil

Dept.

C.A.O.



Municipal District of Smoky River No. 130

P.O. Box 210 FALHER, ALBERTA T0H 1M0

Phone: (780) 837-2221

Fax: (780) 837-2453

July 1, 2004

Mr. William Neufeld
M.D. of Mackenzie No. 23,
Box 640
Fort Vermillion AB T0H 1N0

Dear Mr. Neufeld:

The Municipal District of Smoky River #130 would like to invite you and your council to the official opening of one of the largest and most modern honey extracting plants in Canada. The local honey extracting industry is a major regional commercial activity. This plant is located at Guy, Alberta in the scenic Peace country in the northwest part of the province.

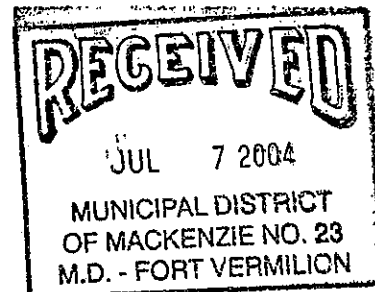
On Behalf of the Gilbert Wolfe Honey Co. the Municipal District of Smoky River No. 130 requests the honour of your presence on Friday, August 6, 2004. The official opening begins at 2:00 p.m. and will include presentations by the owner and special guests. A tour of the plant will take place shortly after the ribbon cutting.

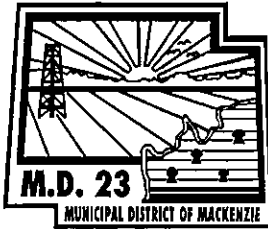
To confirm your acceptance of this request, or for additional information, please contact the Municipal District of Smoky River to confirm if you will be able to join us. We would appreciate a letter of recognition or any other presentation item that you wish to be presented on your behalf if you are not able to attend.

Thank you for your consideration, and we look forward to hearing from you.

Yours truly,

Louis Tokarz
Reeve





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	July 27, 2004
Presented By:	Bill Landiuk, Director of Corporate Services
Title:	Grandparent's Day
Agenda Item No:	11 F)

BACKGROUND / PROPOSAL:

Traditionally, Grandparent's Day is the first Sunday after Labour Day. This date is set aside to honor grandparents and to recognize the strength, wisdom and guidance older people can provide.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The Alberta Council on Aging is requesting that the Municipal District of Mackenzie proclaim September 12, 2004 as Grandparent's Day in order to recognize the contributions of grandparents in establishing the foundation and values for our province.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION (by originator):

That the first Sunday in September after Labor Day be proclaimed Grandparent's Day in the Municipal District of Mackenzie.

Author: K. McNeil

Dept.

C.A.O. 

PROCLAMATION

Whereas, we seek to strengthen the values of family, it is appropriate that we recognize that grandparents have made and continue to make many contributions to enrich our province, towns, communities and our daily lives.

Whereas, grandparents are a vital part of our families, who give generously of their wisdom, experience and love.

Whereas, we honour our grandparents for their skills, knowledge, experience and leadership.

Whereas, it is appropriate that a special day be set aside to celebrate our grandparents.

Therefore,
I, _____ of _____ ,
do hereby Proclaim the first Sunday in September
after Labour Day to be

GRANDPARENTS DAY

I call upon everyone in our community to join in the celebration of **Grandparents Day** and recognize the **valuable contributions of grandparents.**



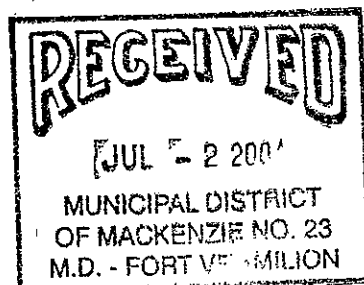
ALBERTA COUNCIL ON AGING

A Registered Non-Profit Charity Since 1967

Working to improve the quality of life for Seniors

June 25, 2004

Reeve William Neufeld
M.D. of Mackenzie No. 23
PO Box 640
Fort Vermilion, Alberta T0H 1N0



Dear Reeve Neufeld:

Subject: Grandparents Day - September 12, 2004

Grandparents are a vital and active force in every community. As such, it is only fitting that we take the time to remember the difference grandparents make in our lives. On behalf of the Alberta Council on Aging (ACA), and with the support of the Ministry of Alberta Seniors, I would like to invite you to proclaim September 12, 2004 as Grandparents Day.

Traditionally, Grandparents Day is the first Sunday after Labour Day. It is a day set aside to honour grandparents and to recognize the strength, wisdom and guidance that older people can provide. Grandparents Day can be celebrated in many different ways, from a small family gathering to a large community picnic. Below are a few examples of activities your municipality could organize to celebrate this significant day. To assist you in organizing a special event, we offer collaboration with ACA in approaching seniors centres and schools in your community.

- Organize a Grandparent/Grandchild Walk.
- Collaborate with your local paper and schools to organize an essay/art contest on the importance of grandparents and publish the best works from each grade.
- Encourage grandparents to share a skill with their grandchildren, for example, woodworking, painting, gardening, etc.
- Plan a community picnic, coffee party, tea, or potluck.

Grandparents Day is a time to discover our roots, enhance communication between the generations, and to learn patience, understanding and appreciation of our elders. Please consider this unique opportunity to promote the importance of seniors and, in particular, the grandparents in our society. Enclosed is a sample proclamation that could be used by your Council to proclaim Grandparents Day. If you have any questions about the ACA and what we do, please visit our website at www.seniorfriendly.ca.

Yours truly,

Diana Anderson, President
Alberta Council on Aging

Enclosure

Registered Canadian Charitable Organization



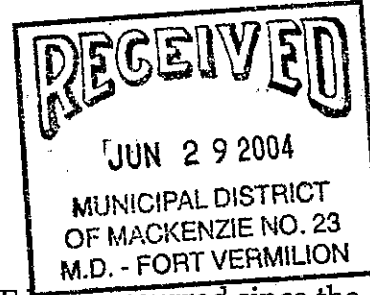
ALBERTA ASSOCIATION of MUNICIPAL DISTRICTS & COUNTIES

2510 SPARROW DRIVE • NISKU, ALBERTA T9E 8N5 • TELEPHONE: (780) 955-3639 FAX: (780) 955-3615
www.aamdc.com • email: aamdc@aamdc.com

June 22, 2004

TO ALL AAMD&C MEMBERS

Re: BSE Update



A number of important developments related to BSE have occurred since the AAMD&C last updated members on March 22. Among those developments:

- The second comment period on USDA's proposed rule to reopen the U.S. to live Canadian cattle ended on April 7.
- An American judge ordered an end to imports of Canadian bone-in and ground beef on April 26.
- On May 24, USDA commissioned a risk analysis report on the impact of a border reopening.
- On June 14, Minister McClellan released a list of recipients of federal and provincial BSE compensation.
- Alberta announced changes to the CAIS program on June 16.
- Prime Minister Martin has discussed the BSE issue twice with President Bush, who said he favours the reopening of the border "as soon as possible".

As in previous updates, the information offered here has been gathered from media reports, press releases, documents relating to the BSE issue, and notes from meetings held by the AAMD&C.

Second comment period ends

April 7 marked the end of the second comment period on the proposed rule to allow the import of live Canadian cattle under 30 months of age. Some 3,000 submissions were received. The vast majority of individual Americans who responded were cattle producers, and they expressed opposition to a reopening of the border.

Here is a selection of U.S. politicians, agencies or organizations that responded, for or against.

For:

- American Meat Institute
- North American Meat Processors Association
- North American Rendering Industry
- North American Alliance
- National Cattlemen's Beef Association
- Swift and Co.
- American Farm Bureau Federation (pro-Republican farm group)

Minister McClellan was quoted in the *Western Producer* on June 17 as saying that CAISP will replace ad hoc agricultural disaster payments. Producers have until June 30 to register for CAISP. More information on the changes is available online at www.gov.ab.ca/acn/200406/16654.html.

Minister McClellan acknowledges concerns about border reopening

According to a report in *Alberta Scan* on June 18, Minister McClellan acknowledged that the U.S. border may not open this month, as she and Premier Ralph Klein had predicted earlier in the spring. Addressing a meeting of the Alberta Beef Producers, the minister said she senses "the frustration that has grown". McClellan urged ranchers not to support BSE testing of all slaughtered cattle, as this would lead to bottlenecks at packing plants already working at full capacity to produce boneless cuts for export to the U.S.

Ponoka rally for fair trade

A rally organized by a group called the Canadian Cattlemen for Fair Trade attracted more than 200 people to Ponoka on June 18. According to an article in the *Edmonton Journal*, more than a dozen speakers from a number of groups affected by BSE addressed the rally. Keith Horsburgh of the Southern Alberta Livestock Haulers Association said his industry has lost 40% of its workforce. Many speakers said livestock producers were running out of patience waiting for the border to reopen, and instead want to focus on markets other than the U.S. and investing in slaughter facilities and retail outlets.

BSE hammers farm income

According to Statistics Canada, the ongoing border closure has contributed to a sharp drop in net farm cash income. Net cash incomes in Canada – the amount of money taken in by farmers after expenses – fell more than 43% in 2003 to \$4.2 billion, their lowest level since 1977. Realized net income – the amount of money farmers make after expenses and the depreciation of their assets – fell \$300 million. Net cash income in Alberta fell by more than 72%, the worst drop in any province.

Members that have declared an economic disaster due to BSE

The AAMD&C has compiled an unofficial list of member municipalities that have declared an economic disaster due to BSE. This list is based on letters and press releases from members, as well as local media reports. As of April 13, 2004, a total of 38 AAMD&C member municipalities have declared an economic disaster. They are:

Municipality	Date Declared
County of Lethbridge	June 23, 2003
Ponoka County	June 24, 2003
Lacombe County	July 2, 2003
Red Deer County	July 8, 2003
Vulcan County	July 16, 2003



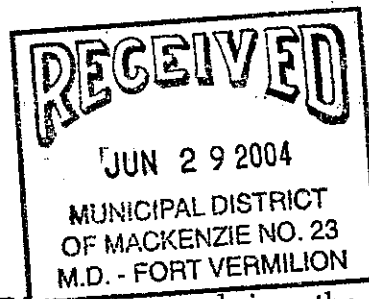
ALBERTA ASSOCIATION of MUNICIPAL DISTRICTS & COUNTIES

2510 SPARROW DRIVE • NISKU, ALBERTA T9E 8N5 • TELEPHONE: (780) 955-3639 FAX: (780) 955-3615
www.aamdc.com • email: aamdc@aamdc.com

June 22, 2004

TO ALL AAMD&C MEMBERS

Re: BSE Update



A number of important developments related to BSE have occurred since the AAMD&C last updated members on March 22. Among those developments:

- The second comment period on USDA's proposed rule to reopen the U.S. to live Canadian cattle ended on April 7.
- An American judge ordered an end to imports of Canadian bone-in and ground beef on April 26.
- On May 24, USDA commissioned a risk analysis report on the impact of a border reopening.
- On June 14, Minister McClellan released a list of recipients of federal and provincial BSE compensation.
- Alberta announced changes to the CAIS program on June 16.
- Prime Minister Martin has discussed the BSE issue twice with President Bush, who said he favours the reopening of the border "as soon as possible".

As in previous updates, the information offered here has been gathered from media reports, press releases, documents relating to the BSE issue, and notes from meetings held by the AAMD&C.

Second comment period ends

April 7 marked the end of the second comment period on the proposed rule to allow the import of live Canadian cattle under 30 months of age. Some 3,000 submissions were received. The vast majority of individual Americans who responded were cattle producers, and they expressed opposition to a reopening of the border.

Here is a selection of U.S. politicians, agencies or organizations that responded, for or against.

For:

- American Meat Institute
- North American Meat Processors Association
- North American Rendering Industry
- North American Alliance
- National Cattlemen's Beef Association
- Swift and Co.
- American Farm Bureau Federation (pro-Republican farm group)

Minister McClellan was quoted in the *Western Producer* on June 17 as saying that CAISP will replace ad hoc agricultural disaster payments. Producers have until June 30 to register for CAISP. More information on the changes is available online at www.gov.ab.ca/acn/200406/16654.html.

Minister McClellan acknowledges concerns about border reopening

According to a report in *Alberta Scan* on June 18, Minister McClellan acknowledged that the U.S. border may not open this month, as she and Premier Ralph Klein had predicted earlier in the spring. Addressing a meeting of the Alberta Beef Producers, the minister said she senses "the frustration that has grown". McClellan urged ranchers not to support BSE testing of all slaughtered cattle, as this would lead to bottlenecks at packing plants already working at full capacity to produce boneless cuts for export to the U.S.

Ponoka rally for fair trade

A rally organized by a group called the Canadian Cattlemen for Fair Trade attracted more than 200 people to Ponoka on June 18. According to an article in the *Edmonton Journal*, more than a dozen speakers from a number of groups affected by BSE addressed the rally. Keith Horsburgh of the Southern Alberta Livestock Haulers Association said his industry has lost 40% of its workforce. Many speakers said livestock producers were running out of patience waiting for the border to reopen, and instead want to focus on markets other than the U.S. and investing in slaughter facilities and retail outlets.

BSE hammers farm income

According to Statistics Canada, the ongoing border closure has contributed to a sharp drop in net farm cash income. Net cash incomes in Canada – the amount of money taken in by farmers after expenses – fell more than 43% in 2003 to \$4.2 billion, their lowest level since 1977. Realized net income – the amount of money farmers make after expenses and the depreciation of their assets – fell \$300 million. Net cash income in Alberta fell by more than 72%, the worst drop in any province.

Members that have declared an economic disaster due to BSE

The AAMD&C has compiled an unofficial list of member municipalities that have declared an economic disaster due to BSE. This list is based on letters and press releases from members, as well as local media reports. As of April 13, 2004, a total of 38 AAMD&C member municipalities have declared an economic disaster. They are:

Municipality	Date Declared
County of Lethbridge	June 23, 2003
Ponoka County	June 24, 2003
Lacombe County	July 2, 2003
Red Deer County	July 8, 2003
Vulcan County	July 16, 2003

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

**Tuesday, July 13, 2004
10:00 a.m.**

**Council Chambers
Municipal District of Mackenzie Office**

Fort Vermilion, Alberta

AGENDA

- CALL TO ORDER:** 1. a) Call to Order
- AGENDA:** 2. a) Adoption of Agenda
- ADOPTION OF THE PREVIOUS MINUTES:** 3. a) Minutes of the June 22, 2004 Regular Council Meeting **Page 9**
- BUSINESS ARISING OUT OF THE MINUTES:** 4. a)
- DELEGATIONS:** 5. a) Gary Friedel, MLA **Page 25**
b)
- PUBLIC HEARINGS:** 6. a) Bylaw 440/04 – Off Site Levy for Water and Sewer For Residential and Industrial Subdivision In the East Part of La Crete **Page 27**
b) Bylaw 441/04 – Land Use Bylaw Amendment NW 21-110-19-W5M Agricultural District 1 “A1” to Rural Country Residential District 2 “RC2” **Page 35**
c) Bylaw 447/04 – Land Use Bylaw Amendment From Hamlet General 1 “HG1” to Direct Control District 2 “DC2” Plan 0422001, Block 4, Lot 30, Zama **Page 45**

- d) Bylaw 453/04 – Rezoning Certificates of Titles *Page 57*
Within Fort Vermilion Settlement, Range 4, River Lot 12
From Agricultural District 1 “A1” to
Rural Country Residential District “RC1” and
Highway Development District “HD1”
- e) Bylaw 456/04 – Land Use Bylaw Amendment *Page 65*
Plan 8821687, Block 8, Lot 10, Zama
Hamlet General District 1 “HG1” to
Direct Control District 2 “DC2”

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

- 7. a) Council Committee Reports
- b) CAO Report

**GENERAL
REPORTS:**

- 8. a) Capital Projects 2004 Progress Report and *Page 89*
Year to Date Operating Income Statement
- b) Action List *Page 121*

**OPERATIONAL
SERVICES:**

- 9. a) Policy ADM004 – Tendering and Contract Award *Page 125*
- b) Policy PW035 – Crop Damage Compensation *Page 131*
- c) Rosenberger Drainage Phase III *Page 135*
- d) La Crete Water Treatment Plant – Sewer Service *Page 141*
- e) Cardlock Systems at Rural Water Points *Page 151*
- f) Machesis Lake Campground – Caretaker Contract *Page 155*
- g) Director's Report *Page 157*
- h)
- i)
- j)

**PLANNING, EMERGENCY,
AND ENFORCEMENT
SERVICES:**

- | | | | |
|------|----|---|-----------------|
| 10. | a) | Bylaw 438/04 – Land Use Amendment
From Hamlet Commercial District 2 “HC2” to
Direct Control District 2 “DC2”
Plan 2938RS, Block 1, Lot 2, Fort Vermilion | Page 159 |
| | b) | Bylaw 462/04 – Land Use Bylaw | Page 165 |
| | c) | Bylaw 463/04 – Airport Vicinity Area | Page 167 |
| | d) | Policy DEV001 – Funding Storm Sewers and
Street Lighting in Hamlet Country Residential Districts “HCR” | Page 169 |
| | e) | Appraisal Report for 100A Street | Page 183 |
| | f) | Security for Hamlet Subdivisions | Page 189 |
| | g) | Walkway Access Lot 17, Block 15, Plan 7521580 | Page 191 |
| | h) | Ambulance Services Task Force | Page 195 |
| | i) | 911 Signs Along Highways | Page 199 |
| | j) | Fire Invoice #2310 – Vehicle Fire May 2, 2004 | Page 203 |
| | k) | Director’s Report | Page 209 |
| | l) | | |
| | m) | | |
| | n) | | |
|
 | | | |
| 11. | a) | Physician Recruitment and Retention | Page 213 |
| | b) | 2003 Mackenzie Regional Waste Management
Authority Audit | Page 215 |
| | c) | Director’s Report | Page 219 |
| | d) | AUMA Grand Opening | |

f)

**IN CAMERA
SESSION:**

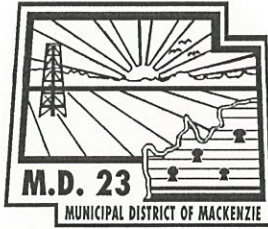
- 12. a) Personnel
- b) Legal Matter

**NEXT MEETING
DATE:**

- 13. a) Regular Council Meeting
6:00 p.m.
Tuesday, July 27, 2004
High Level

ADJOURNMENT:

- 14. a) Adjournment



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Presented By:	Barb Spurgeon, Executive Assistant
Title:	June 22, 2004 Regular Council Meeting Minutes
Agenda Item No:	3. a)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached are the minutes of the June 22, 2004 Regular Council Meeting.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the minutes of the June 22, 2004 regular council meeting be adopted as presented.

Author: *B.S.*

Reviewed:

C.A.O.:

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
REGULAR COUNCIL MEETING**

Tuesday, June 22, 2004

6:00 p.m.

**Great Room, Long Term Care Facilities
La Crete, Alberta**

PRESENT:

Bill Neufeld	Reeve
Betty Bateman	Councillor
John W. Driedger	Councillor (arrived at 6:25 p.m.)
Willie Wieler	Councillor
Odell Flett	Councillor
Greg Newman	Councillor
Pat Kulscar	Councillor
Joe Peters	Councillor
Walter Sarapuk	Deputy Reeve
Wayne Thiessen	Councillor

ABSENT:

ALSO PRESENT:

Harvey Prockiw	Chief Administrative Officer
Kristin McNeil	Administrative Assistant
Bill Landiuk	Director of Corporate Services
Mike Savard	Director of Operational Services
Paul Driedger	Director of Planning, Emergency and Enforcement Services

Minutes of the regular Council meeting for the Municipal District of Mackenzie No. 23 held on Tuesday, June 22, 2004 in the Great Room of the Long Term Care Facilities in La Crete, Alberta.

CALL TO ORDER: 1. a) **Call to Order**

Reeve Neufeld called the meeting to order at 6:03 p.m.

AGENDA: 2. a) **Adoption of Agenda**

MOTION 04-489 **MOVED** by Councillor Wieler

That the agenda be adopted as amended by adding:

- 5. b) High Level Seed Cleaning Plant
- 5. c) EXH Engineering Services
- 11. d) Policy DEV-001 – Storm Sewer Collection Systems
- 11. e) Bylaw 459/04 Road Closure, Isaac Dyck Residential Subdivision.
- 13. b) Personnel

CARRIED

**ADOPTION OF
THE PREVIOUS
MINUTES:**

3. a) **Minutes of the June 8, 2004
Regular Council Meeting**

MOTION 04-490 **MOVED** by Councillor Kulscar

That the minutes of the June 8, 2004 Regular Council meeting be adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF THE
MINUTES:**

4. There were no items under this heading.

DELEGATIONS: 5. a) **Compass Assessment**

Reeve Neufeld welcomed Randy Affolder and Kelly Larsen from Compass Assessment to the table at 6:07 p.m.

Mr. Affolder shared his experiences with Council, and Ms. Larsen presented Council with information on this year's market value assessment and other issues of concern.

Reeve Neufeld thanked Mr. Affolder and Ms. Larsen, who left the table at 6:28 p.m.

Councillor Driedger entered the meeting at 6:25 p.m.

5. b) High Level Seed Cleaning Plant

Reeve Neufeld welcomed Al Toews to the table at 6:28 p.m.

Mr. Toews, on behalf of the High Level Seed Cleaning Plant is requesting that Council present a resolution on Seed Cleaning Plants being covered as additional insured's under the MD's insurance to the next AAMD&C Zone meeting and the AAMD&C Fall Convention.

MOTION 491/04
Requires Unanimous
Consent

MOVED by Councillor Bateman

That a resolution be presented to the AAMD&C Zone meeting and Fall Convention allowing non-profit Seed Cleaning Plants to be included under the AAMD&C Insurance as additional insured's.

CARRIED

Reeve Neufeld thanked Mr. Toews, who left the table at 6:33 p.m.

5. d) EXH Engineering Services

Reeve Neufeld welcomed Bud Norris and Jeff Johnston to the table at 6:34 p.m.

Mr. Norris shared the results of the Highway 88 tender opening, and updated Council on the Rocky Lane East Curve adjustment.

Reeve Neufeld thanked Mr. Norris and Mr. Johnston, who left the table at 6:46 p.m.

MOTION 492/04
Requires Unanimous
Consent

MOVED by Councillor Kulscar

That construction of the Rocky Lane East Curve Adjustment Capital Project proceed with 'Option 3', as previously presented to Council in August 2003.

CARRIED

**PUBLIC
HEARINGS:**

6. a) **Bylaw 428/04 – Land Use Bylaw Amendment
To Rezone from Agricultural District 1 “A1” to
Hamlet Country Residential District 1 “HCR1”
Pt. SW 16-106-15-W5M**

Reeve Neufeld called the public hearing for Bylaw 428/04 to order at 6:47 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 428/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority’s submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. There were none.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 428/04. Paul Driedger answered that there were none.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 428/04. Wally Wiebe spoke in favour of the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 428/04 at 6:52 p.m.

MOTION 04-495

Bylaw 428/04
Second Reading

MOVED by Councillor Wieler

That second reading be given to Bylaw 428/04, being a Land Use Bylaw Amendment to Rezone from Agricultural District 1 “A1” to Hamlet Country Residential District 1 “HCR1”, Pt. SW 16-106-15-W5M.

CARRIED

MOTION 04- 496

Bylaw 428/04
Third Reading

MOVED by Councillor Kulscar

That third reading be given to Bylaw 428/04, being a Land Use Bylaw Amendment to Rezone from Agricultural District 1 “A1” to Hamlet Country Residential District 1 “HCR1”, Pt. SW 16-106-15-W5M.

CARRIED

**6. b) Bylaw 445/04 – Land Use Bylaw Amendment
To Rezone from Agricultural District 1 “A1” to Rural
Country Residential District 3 “RC3”
Pt. NE23 – 104-15-W5M**

Reeve Neufeld called the public hearing for Bylaw 445/04 to order at 6:53 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 445/04 was properly advertised. Paul Driedger answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Paul Driedger presented the Development Authority’s submission.

Reeve Neufeld asked if Council had any questions of the proposed Land Use Bylaw Amendment. Councillor Kulscar clarified the RC3 requirements. Councillor Driedger questioned whether this development takes the future road to the school into consideration. Councillor Bateman questioned the word use ‘of quality equivalence’ under section H. (5) of the proposed Bylaw.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 445/04. Paul Driedger answered that there were three. Paul Driedger read the submissions. One in favor, two with concerns about sewage disposal, as well as other concerns.

Reeve Neufeld asked if there was anyone present who would like to speak in regards of the proposed Bylaw 445/04. Peter Wolfe spoke in favour, while John Wiebe, and Peter Wiebe spoke against.

Reeve Neufeld closed the public hearing for Bylaw 445/04 at 7:12 p.m.

MOTION 04-497
Table Second Reading
Bylaw 445/04

MOVED by Councillor Newman

That second reading be tabled for Bylaw 445/04 until a traffic assessment, and environmental assessment on the private sewage system is complete.

CARRIED

**COUNCIL
COMMITTEE AND
CAO REPORTS:**

7. a) Council Committee Reports

Councillors provided verbal reports on meetings attended since previous reporting.

Councillor Bateman reported on attending the Trans Canada Trail Gateway Opening in Fort Smith.

Councillor Flett reported on attending the Vitalize Conference and the MD Library Board Meeting.

Councillor Driedger reported on attending the Rural Water Services Board meeting and Highway 88 meeting in Slave Lake.

Deputy Reeve Sarapuk reported on attending the Northern Lights Forest Education Society meeting.

Reeve Neufeld reported on attending the Northwestern Reeve's and Mayor's meeting, Slave Lake Highway 88 meeting, and Finance Committee meeting.

Councillor Thiessen reported on attending two Fire Services Task Force Meetings and the Solid Waste Management meeting.

Councillor Kulscar reported on attending the Finance Committee meeting, two Fire Services Task Force meetings, the Mackenzie Regional Solid Waste Management Commission meeting, and the Policing Task Force meeting.

Councillor Newman reported on attending the Policing Task Force Meeting, and the Rural Water Services Board meeting

Councillor Peters reported on attending two Fire Services Task Force meetings and the Highway 88 meeting in Slave Lake

Councillor Wieler reported no meetings.

MOTION 04-498 **MOVED** by Councillor Flett

That the Council Committee verbal reports be received as information.

CARRIED

7. b) Chief Administrative Officer Report

MOTION 04-499 **MOVED** by Councillor Newman

That the verbal report of Harvey Prockiwi, Chief Administrative Officer be received for information.

CARRIED

**GENERAL
REPORTS:**

8. a) Strategic Plan Update

MOTION 04-500 **MOVED** by Councillor Kulscar

That the Strategic Plan be adopted as amended.

CARRIED

**AGRICULTURAL
SERVICES:**

9. a) There were no items under this heading

**OPERATIONAL
SERVICES:**

10. a.) La Crete and Fort Vermilion Street Improvements

Council allowed Dave Froese from the La Crete Chamber of Commerce, Wayne Strach from the Fort Vermilion Board of Trade, and Ben Grimmelt from Ruel Brothers Contracting to speak on this topic.

MOTION 04-501 **MOVED** by Councillor Bateman

That the contract for the Hamlets of La Crete and Fort Vermilion 2004 road improvements be awarded to Ruel Brothers Contracting for \$949,580.50.

CARRIED

10. b) Shoulder Pulls

MOTION 04-502 **MOVED** by Councillor Driedger
Requires 2/3 Majority

That the 2004 capital budget be amended by changing the scope of the shoulder pulls project (6-32-30-19) from completing 18.5 miles to completing the 2004 and 2005 priorities set by Council, up to the approved budget amount.

CARRIED

Reeve Neufeld recessed the meeting at 8:12 p.m.
Reeve Neufeld reconvened the meeting at 8:22 p.m.

**PLANNING, EMERGENCY,
AND ENFORCEMENT
SERVICES:**

11. a) Bylaw 272/01 – Parks Bylaw

MOTION 04-503 **MOVED** by Wayne Thiessen

That the development of temporary structures at Wadlin Lake Campground be forwarded to the Waterfront Cottage Development Task Force.

CARRIED

11. b) Bylaw 458/04 - Fire Services Bylaw

MOTION 04-504 **MOVED** by Councillor Newman

Bylaw 458/04

First reading

That first reading be given to Bylaw 458/04 being bylaw to replace Bylaw 387/04, Fire Services Bylaw.

CARRIED

MOTION 04-505 **MOVED** by Deputy Reeve Sarapuk

Bylaw 458/04

Second reading

That second reading be given to Bylaw 458/04 being bylaw to replace Bylaw 387/04, Fire Services Bylaw.

CARRIED

MOTION 04-506 **MOVED** by Councillor Thiessen

Requires Unanimous

Consent

That consideration be given to go to third reading for Bylaw 458/04 being bylaw to replace Bylaw 387/04, Fire Services Bylaw.

CARRIED

MOTION 04-507 **MOVED** by Councillor Peters

Bylaw 458/04

Third reading

That third reading be given to Bylaw 458/04 being bylaw to replace Bylaw 387/04, Fire Services Bylaw.

CARRIED

11. c) **Policy EMR004 Levels of Fire Services,
Zama Fire and Rescue**

MOTION 04-508 **MOVED** by Councillor Wieler

That Policy EMR004 be adopted as presented.

CARRIED

MOTION 04-509 **MOVED** by Councillor Peters

That administration be authorized to enter into negotiations with the Town of High Level on the provision of fire and rescue services for the Hamlet of Zama.

CARRIED

11. d) **Policy DEV001
Storm Sewer Collection Systems**

MOTION 04-510 **MOVED** by Councillor Newman

Requires Unanimous
Consent

That Policy DEV001, Urban Development Standards, be adopted as amended.

CARRIED

Council authorized a local developer to speak on the issue.

11. e) **Bylaw 459/04 – Road Closure
Isaac Dyck Subdivision**

MOTION 04-511 **MOVED** by Councillor Wieler

Requires Unanimous
Consent

That first reading be given to Bylaw 459/04, being a road closure bylaw.

CARRIED

**CORPORATE
SERVICES:**

12. a) Local Improvement Charge Cancellation

MOTION 04-512 **MOVED** by Councillor Driedger

That Policy FIN032 Local Improvement Charge Schedule "A" be amended to include La Crete Municipal Nursing Association La Crete 100th Street Improvement in the amount of \$143.87 and Fort Vermilion Community Library Association River Road (50th Avenue) Fort Vermilion in the amount of \$197.28.

CARRIED

12. b) Facilities Funding – Recreation Boards

MOTION 04-513 **MOVED** by Councillor Kulscar

That policy ADM043 be amended to include an amount of \$5081.00 for the Zama Recreation Board.

CARRIED

12. c) Alberta Centennial per Capita Municipal Grant Program

MOTION 04-514 **MOVED** by Councillor Kulscar

That the Alberta Centennial per Capita Municipal Grant Program be used towards upgrading current Municipal District operated campgrounds to meet the minimum standard levels as per Policy ADM040 Service Levels of Municipal District Campground and Playgrounds.

CARRIED

12. d) Confronting Water Scarcity

MOTION 04-515 **MOVED** by Councillor Bateman

That correspondence on the 'Confronting Water Scarcity' conference be received for information.

CARRIED

Reeve Neufeld recessed the meeting at 9:27 pm. to give Council the opportunity to view the pin submissions.

Reeve Neufeld reconvened the meeting at 9:33 p.m.

12. e) Tenth Anniversary Commemorative Pin

MOTION 04-516 **MOVED** by Councillor Wieler

That a \$500 award be presented to the Municipal District of Mackenzie No. 23 tenth anniversary pin submission number three.

DEFEATED

MOTION 04-517 **MOVED** by Councillor Thiessen

That a \$500 award be presented to the Municipal District of Mackenzie No. 23 tenth anniversary pin submission number twelve.

DEFEATED

MOTION 04-518 **MOVED** by Councillor Kulscar

That a \$500 award be presented to the Municipal District of Mackenzie No. 23 tenth anniversary pin submission number twenty-one, as recommended by staff.

CARRIED

MOTION 04-519 **MOVED** by Councillor Thiessen

That consideration be given to move in camera to discuss issues under the Freedom of Information and protection of Privacy, Alberta Regulation 200/95 (9:42 p.m.)

CARRIED

**IN CAMERA
SESSION:**

13. b) Personnel
Freedom of Information and Protection of Privacy Section 18(1)(d)
13. a) Legal Matters
Freedom of Information and Protection of Privacy Section 18(1)(e)

CAO Harvey Prockiw informed Councilor Flett that the following may relate to a pecuniary interest, as per the Municipal Government Act, and requested she leave the meeting.

Councilor Flett left the in-camera session at 9:55 p.m.

Councilor Flett re-entered the meeting at 10:20 p.m.

MOTION 04-520 **MOVED** by Councillor Driedger

That Council come out of camera. (10:38 p.m.)

CARRIED

MOTION 04-521 **MOVED** by Councillor Thiessen

That Councillor Flett reimburse the Municipal District of Mackenzie honorariums and expenses for unauthorized and unattended meetings, as per existing policies.

CARRIED

**DATE OF NEXT
MEETING:**

14. a) **Regular Council Meeting**
10:00 a.m. Tuesday, July 13, 2004
MD Council Chambers, Fort Vermilion

ADJOURNMENT: 15. a) **Adjournment**

MOTION 04-522 **MOVED** by Councillor Wieler

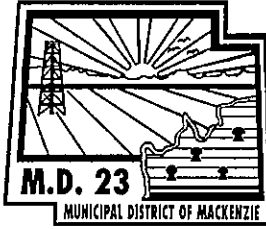
That the Regular Council meeting be adjourned (10:40 p.m.)

CARRIED

These minutes were adopted this 13th day of July 2004.

Bill Neufeld, Reeve

Barbara Spurgeon
Executive Assistant



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Presented By:	Harvey Prockiw, CAO
Title:	Gary Friedel, MLA - Delegation
Agenda Item No:	5. a)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

MLA Gary Friedel requested time to speak with Council on July 13, 2004.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

For discussion.

Author:

Reviewed:

C.A.O.:

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	July 13, 2004
Presented By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	PUBLIC HEARING Bylaw 440/04 – Off Site Levy for Water and Sewer For Residential and Industrial Subdivision In the East Part of La Crete
Agenda Item No:	6. a)

BACKGROUND / PROPOSAL:

Council passed first reading of Bylaw 440/04 at their June 8, 2004 meeting. The MD will be installing water and sewer services to the Hamlet Country Residential subdivisions in La Crete as well as the Industrial area not yet serviced.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Bylaw 440/04 allows the MD to charge fees for the water and sewer installation back to the development within the benefiting areas.

COSTS / SOURCE OF FUNDING:

N/A



RECOMMENDED ACTION (by originator):

MOTION

That second reading be given to Bylaw 440/04 for the imposition of an offsite levy affecting the Hamlet Country Residential Districts and the Industrial Districts of La Crete.

MOTION

That third reading be given to Bylaw 440/04 for the imposition of an offsite levy affecting the Hamlet Country Residential Districts and the Industrial Districts of La Crete.

Review: 	Dept.	C.A.O. 
---	-------	--

MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 440/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**A BYLAW OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23
FOR THE IMPOSITION OF AN OFFSITE LEVY**

WHEREAS, the Municipal Government Act, being Chapter M-26.1 of the Statutes of Alberta enables Council by Bylaw to provide for the imposition and payment of an off-site levy in respect of land to be developed or subdivided;

AND WHEREAS, an off-site levy may be used only to pay for all or part of the capital cost for a new or expanded facilities for the storage, transmission, treatment or supplying of water; and new or expanded facilities for the treatment, movement or disposal of sanitary sewage,

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. The Municipality, in its discretion may impose an off-site levy at the development stage.
2. The off site levy shall be imposed for the following project:

PROVISION OF WATER AND SEWER SERVICE

- a) Installation of water supply to the industrial and residential areas of Sections 10-106-15-W5M and NE 3-106-15-W5M in La Crete.
 - b) Installation of sewer lines to the residential areas of SE 10-106-15-W5M and NE 3-106-15-W5M in La Crete.
3. Area benefiting with the imposition of this bylaw as outlined on Schedule "A" attached hereto.
 4. The Administration of the Municipal District of Mackenzie may enter into an agreement in respect to payment of the off-site levy for larger subdivisions.
 5. In the absence of an agreement for the payment of an off-site levy, where an owner of land proposes to construct a development, the payment of such levy shall be made prior to the issuance of a development permit.

6. The off-site levy charges for this project shall be:

Residential - \$1,495.82 per lot for water
- \$1,158.11 per lot for sewer

Industrial - \$\$1,421.40 per acre for water

7. The off-site levy was calculated as follows:

Residential Sewer - total cost of \$63,696.00 divided by 55 lots equals \$1,158.11 per lot to cover the costs of the sewer installation.

Residential Water - total cost of \$82,270.00 divided by 55 lots equals \$1,495.82 per lot to cover the costs of the water installation.

Industrial Water - total cost of water installation is \$416,471.88 divided by 293 acres equals \$1,421.40 per acres to cover the costs of the water installation.

First reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third reading given on the _____ day of _____, 2004.

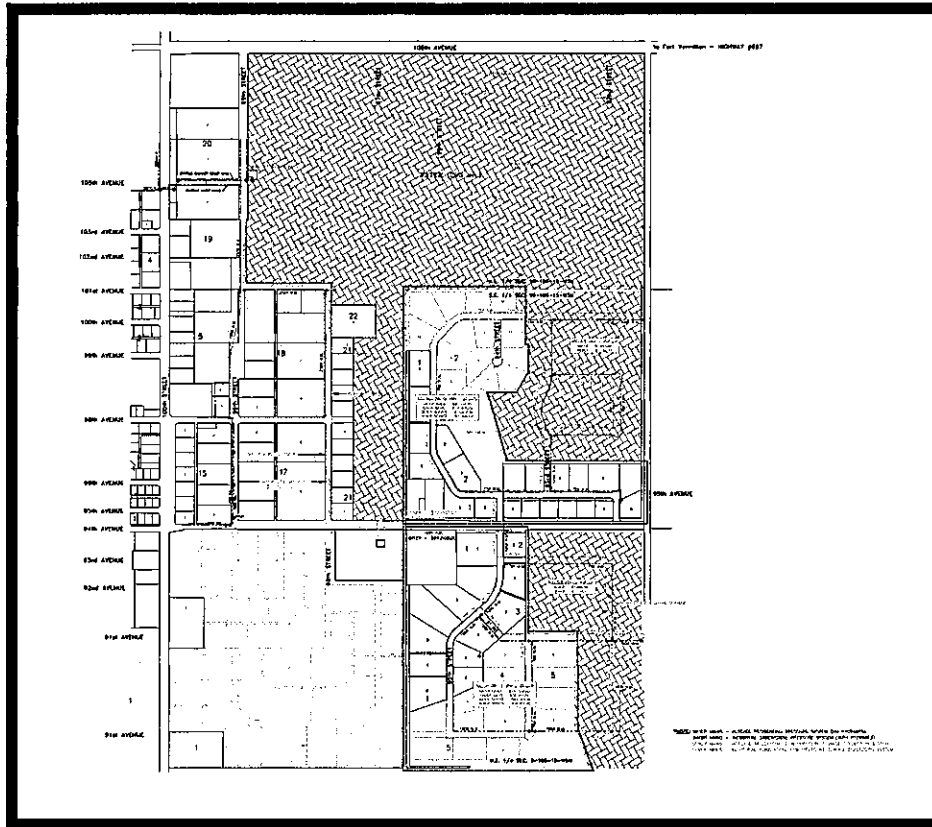
Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

BYLAW No. 440/04

SCHEDULE "A"

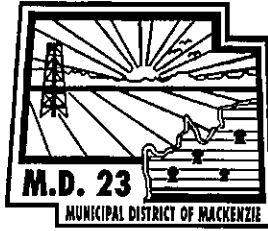
1. That the off site levy be imposed on the following industrial and residential areas:



Bill Neufeld, Reeve

Barb Spurgeon, Executive Assistant

EFFECTIVE THIS _____ DAY OF _____, 2004.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Presented By:	Paul Driedger Director of Planning, Emergency and Enforcement Services
Title:	PUBLIC HEARING Bylaw 441/04 Land Use Amendment NW 21-110-19-W5 Agricultural District 1 "A1" to Rural Country Residential District 2 "RC2"
Agenda Item No:	6. b)

The applicant is requesting to re-zone part of NW 21-110-19-W5 from Agricultural District 1 "A1" to Rural Country Residential District 2 "RC2" to allow for multiple subdivisions.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

This is a 14.5-acre parcel located between Highway 35 and the railway tracks approximately 4 kilometers north of the Town of High Level. The owner would like to re-zone the 14.5 acres so that it can be subdivided into 3 or 4 equal parcels. The rezoning complies with the M.D. of Mackenzie Land Use Bylaw. Council passed first reading on May 4, 2004, the bylaw was then sent to the Town of High Level for comments in accordance with the Inter-Municipal Development Plan.

Bylaw 441/04 was given 1st reading at the May 1, 2004 Council Meeting and passed. The applicant provide the MD with an Area Structure Plan for the proposed parcel. The Area Structure Plan was received and is attached as "Schedule A" to the Bylaws.

The rezoning complies with the M.D. of Mackenzie Land Use Bylaw and the Inter-municipal Development Plan. Town of High Level responded with no concerns to this development (see attached letter).

Alberta Transportation commented at the same time as Bylaw 416/04 and has no concerns regarding the rezoning but have some access concerns for the subdivision.

I. REZONING REQUIREMENTS

- (1) In order to ensure a firm commitment for development has been received the following are requirements for the rezoning application:
 - (a) An Area Structure Plan for the parcel.
 - (b) A minimum of 10 parcels per rezoning application, or where the total area to be rezoned is less than 20.2 hectares (50 acres), the total developable area must be subdivided.
 - (c) The subdivision must have legal access that meets Municipal District of Mackenzie standards.
 - (d) Where the existing municipal road is not up to the standard required for the parcel, a road request or upgrade must be part of the subdivision application.

- (1) Once approval has been granted, the developer shall have a period of one (1) year, or as required by the Development Authority, to develop the subdivision including, but not limited to, the installation of utilities, roads and plan registration.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

MOTION 1

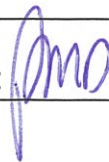
That second reading be given to Bylaw 441/04 to re-zone Pt. NW 21-110-19-W5M from Agricultural District 1 "A1" to Rural Country Residential District 2 "RC2".

MOTION 2

That third reading be given to Bylaw 441/04 to re-zone Pt. NW 21-110-19-W5M from Agricultural District 1 "A1" to Rural Country Residential District 2 "RC2".

Author:

Reviewed:



C.A.O.:



MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 441/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate residential subdivisions.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as Part of NW 21-110-19-W5M, in the Municipal District of Mackenzie No. 23 be amended from Agricultural District 1 "A1" to Rural Country Residential District 2 "RC2".
2. That the attached Schedule "A" be adopted as the Area Structure plan for Part of NW 21-110-19-W5M.

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

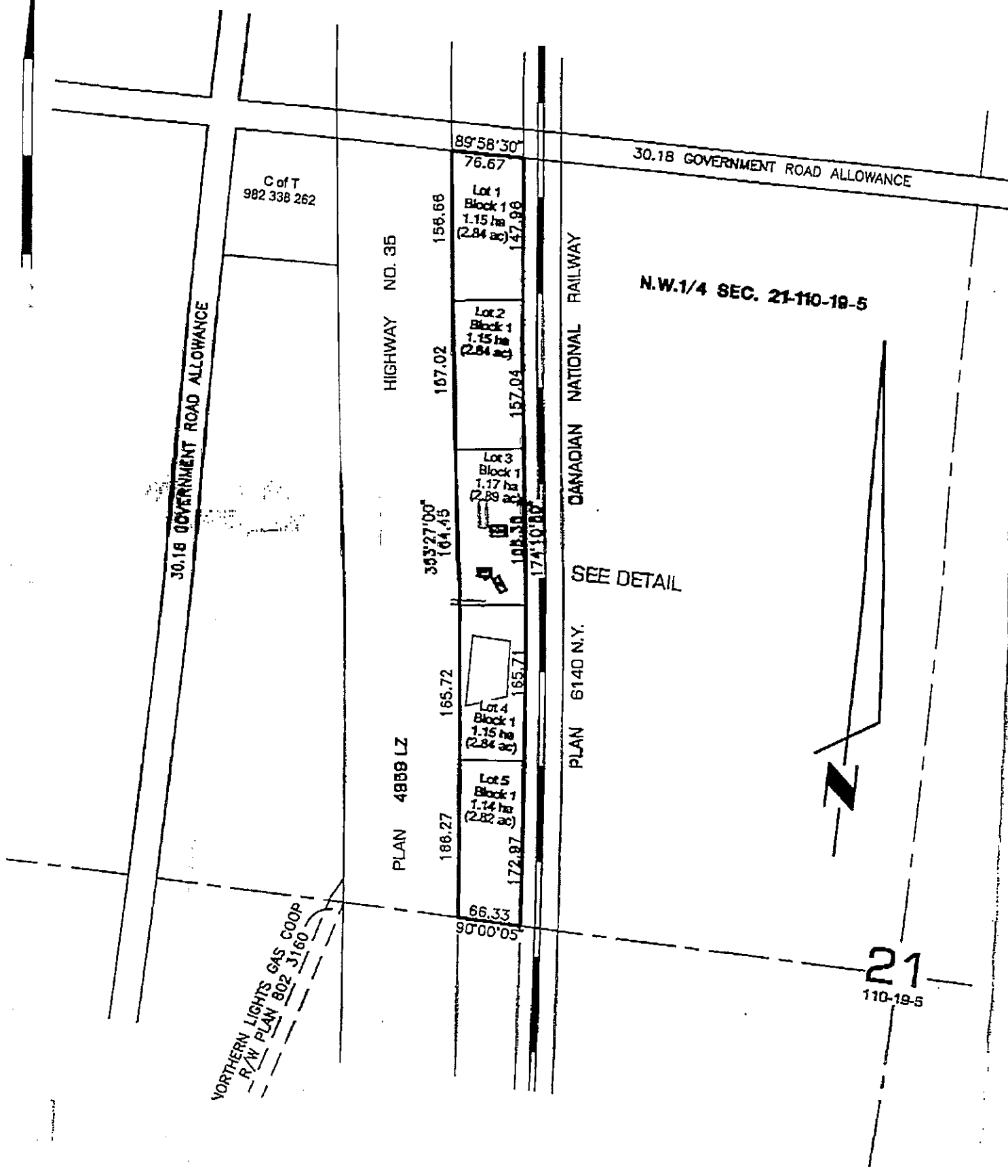
Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

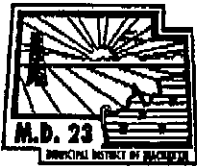
Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant



21
110-19-5



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 441/04

NAME OF APPLICANT <u>Keith + Annie Giesbrecht</u>		
ADDRESS <u>Box</u>		
TOWN <u>HIGH LEVEL</u>		
POSTAL CODE <u>T0H 1Z0</u>	PHONE (RES.)	BUS. <u>926-7515</u>

COMPLETE IF DIFFERENT FROM APPLICANT		
NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS <u>NW</u>	SEC. <u>21</u>	TWP. <u>110</u>	RANGE <u>19</u>	M. <u>5</u>	OR	PLAN	BLK	LOT
----------------------	-------------------	--------------------	--------------------	----------------	----	------	-----	-----

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Agriculture District 1 TO: Rural Country Residential District 2

REASONS SUPPORTING PROPOSED AMENDMENT:

This 14.5 acre parcel is located between the Hwy and the railway tracks. I would like to sub-divide this land into seven - two acre parcels. I realize the water line will be restricted until the town of High Level and the m.d. comes to an agreement. The proposed sewage would be mound or pump out. I would like for this land to be re-zoned for country residential as there is not enough land for farming or any other use.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00

RECEIPT NO. _____

APPLICANT _____

DATE _____

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Annie Giesbrecht
REGISTERED OWNER

April 16/04
DATE

S ← → N

Hwy 35

SERVICE Rd.

3

3

3

3

2.5

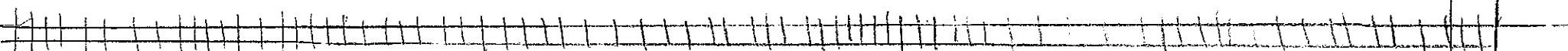
House

Garage

Shop

14.5

HELIPORT Rd.





TOWN OF
HIGH LEVEL

Town of High Level
9813 - 102nd Street
High Level, AB T0H 1Z0
Canada

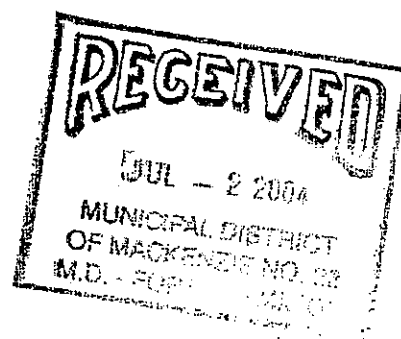
Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca

June 28, 2004

Municipal District of Mackenzie No. 23
Box 640
Fort Vermilion, Alberta T0H 1H0

Attention: Ms. Liane Lambert, Development Officer

Re: Bylaw 441/04
Rezoning from A1 to RC2
Part of NW 21-110-19-W5M



Dear Ms. Lambert:

Thank you for the referral for the above noted land use bylaw amendment. The Town of High Level does not have any concerns with the proposed 5-parcel country residential development as it conforms to the intent of the Intermunicipal Development Plan.

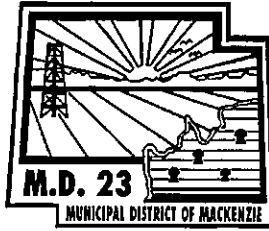
Please be advised that the Town will not be able to provide water services to these parcels from the water main adjacent to the development due to the existing agreements and constraints. This can be reviewed in the future if new water agreements have been negotiated between our municipalities and the Province. If you have any questions, please do not hesitate to call the undersigned.

Sincerely,

Dean Krause
Director of Development Services
Town of High Level

CC:

Mayor Mike Mihaly
Dianne Hunter, CAO



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Presented By:	Paul Driedger Director of Planning, Emergency and Enforcement Services
Title:	PUBLIC HEARING Bylaw 447/04 Land Use Amendment From Hamlet General 1"HG1" to Direct Control District 2 "DC2" Plan 042 2001, Block 4, Lot 30, Zama
Agenda Item No:	6.2)

BACKGROUND / PROPOSAL:

The applicant is requesting to re-zone Plan 042 2001, Block 04, Lot 30 from Hamlet General "HG" to Direct Control District 2 "DC2".

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The applicant is developing a 100 man executive industrial camp. They would like to be able to serve their clients liquor beverages in the dining lounge. A liquor license is therefore required, with the Municipal District of Mackenzie's approval. The current zoning is to be amended from Hamlet General District "Hamlet General" to Direct Control District 2 "DC2" to accommodate this type of development.

The general purpose of Direct Control is to control and regulate the development of adult type businesses.

A. Discretionary Uses

- (1) Adult entertainment business
- (2) Liquor store
- (3) Pawn shop
- (4) Funeral Home (Morgue)

- (5) All uses that require approval from Alberta Gaming and Liquor Commission, with the exception of occasional licenses not exceeding 72 hours.

C. SPECIAL PROVISIONS

- (1) When making a decision on a development permit application, Council shall take into account the compatibility of the proposed land use with surrounding land uses and the character of the community.
- (2) These types of businesses shall not be located within 152.4 metres (500 feet) of a church, education institution, park, public facility or other similar uses unless otherwise approved by Council. As well a church, education institution, park, day care facility or other similar use shall not be located within 152.4 metres (500 feet) of a direct control district.
- (3) Council shall be the development permit approving authority.
- (4) There is no appeal to the Subdivision and Development Appeal Board allowed in regards of a Council decision on a development permit application as stated in Section 641 of the Municipal Government Act, 1994.

The proposed location is not within the region of any of the said facilities in section C.2. Administration has no concerns with the compatibility of the proposed land use with the surrounding land uses or the character of the community.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

MOTION 1

That second reading be given to Bylaw 447/04 being a bylaw to re-zone Plan 042 2001, Block 04, Lot 30 in the Hamlet of Zama from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2".

MOTION 2

That third reading be given to Bylaw 447/04 being a bylaw to re-zone Plan 042 2001, Block 04, Lot 30 in the Hamlet of Zama from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2".

MOTION 3

That Development Permit 206-DP-04 be approved with the following conditions:

CONDITIONS OF APPROVAL

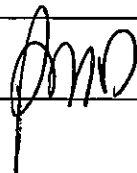
1. Building setbacks as in Development Permit 9-DP-04. Prior to any additions or relocations another permit will be required.
2. Provide adequate off street parking as follows: The minimum parking standards are one (1) stall per bed; one (1) stall per 45 square meters of building area used for kitchen and/or office space. **Minimum of 105 stalls are required.** *"One parking space, including the driveway area, shall occupy 91.4 meters (300 square feet)."*
3. Sufficient lighting to light up the parking area and camp entrance.
4. The Municipality has assigned the following address to the noted property (**1018-Tower Road**). You are required to display the address (**1018**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

Please note

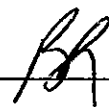
1. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, **Alberta Gaming and Liquor Commission**, PTMMA, etc.)
2. Comply to applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780)-926-7000.
3. The Municipal District of Mackenzie does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Municipal District of Mackenzie, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
4. Obtain plumbing, electrical, gas, and building permits as required, at a M.D. #23 office.
5. Call 'Alberta-1st-Call' before you dig. (1-800-242-3447).

Author:

Reviewed:



C.A.O.:



MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 447/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Municipal District of Mackenzie No. 23 has a General Municipal Plan adopted in 1995, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate an Licensed Industrial Camp on the subject property in the Municipal District of Mackenzie No. 23.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

- 1. That the land use designation of the subject parcel known as Plan 042 2001 Block 4, Lot 30, in the Municipal District of Mackenzie No. 23 be amended from Hamlet General "HG" to Direct Control District 2 "DC2", as shown in Schedule "A" hereto attached.**
- 2. That this bylaw shall come into effect upon the passing of the third and final reading of this resolution.**

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

SCHEDULE "A"

BYLAW No. 447/04

That the land use designation of the following property known as Plan 042 2001, Block 4, Lot 30 in the Hamlet of Zama be amended from Hamlet General "HG" to Direct Control District 2 "DC2".



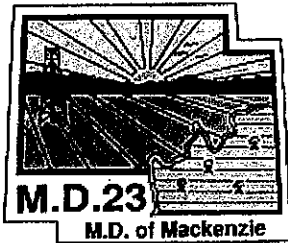
From: Hamlet General "HG"

To: Direct Control District 2 "DC2"

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

EFFECTIVE THIS DAY _____ OF _____, 2004.



Municipal District of Mackenzie No 23

P.O Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

Development Approving Authority

Application No.: 209-DP-04

Legal Description: 042 2001, B 4, L 30

Applicant: Noralta Inn West
Address: Box 5
Zama, AB T0H 4E0

Development: **Direct Control District 2 "DC2"**
Licensed Industrial Camp

DECISION: APPROVED (See Attached Conditions)

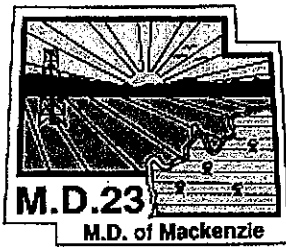
Development Permit

This permit is issued subject to the following conditions:

- (a) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (b) That the development or construction will be carried out in accordance with the approved plans and application.
- (c) This permit is valid for a period of 12 months from the date of issue or the date of an approved decision of the Development Authority. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.
- (d) There is no appeal to the Subdivision and Development Appeal Board allowed in regards of a Council decision on a development permit application as stated section 641 of the Municipal Government Act, 1994.

Dated July 13, 2004

Chairman, Council



Municipal District of Mackenzie No 23

P.O Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

Development Approving Authority

209-DP-04

CONDITIONS OF APPROVAL

1. Building setbacks as in Development Permit 9-DP-04. Prior to any additions or relocations another permit will be required.
2. Provide adequate off street parking as follows: The minimum parking standards are one (1) stall per bed; one (1) stall per 45 square meters of building area used for kitchen and/or office space. **Minimum of 105 stalls are required.** *"One parking space, including the driveway area, shall occupy 91.4 meters (300 square feet)."*
3. Sufficient lighting to light up the parking area and camp entrance.
4. The Municipality has assigned the following address to the noted property (**1018-Tower Road**). You are required to display the address (**1018**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

Please note

1. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, **Alberta Gaming and Liquor Commission**, PTMMA, etc.)
2. Comply to applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780)-926-7000.
3. The Municipal District of Mackenzie does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Municipal District of Mackenzie, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
4. Obtain plumbing, electrical, gas, and building permits as required, at a M.D. #23 office.
5. Call 'Alberta-1st-Call' before you dig. (1-800-242-3447).

It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on necessary permits, contact one of the M.D. of Mackenzie No. 23 offices at 928-3983 (La Crete), 926-5600 (High Level), or 927-3718 (Fort Vermilion). For the fire discipline, contact the Safety Codes Officer at 928-3983(M.D. of Mackenzie No. 23).

Date of Issue of Notice of Decision

Chairman, Council



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 447/04

NAME OF APPLICANT <u>NORALTA TOWN WEST LTD</u>		
ADDRESS <u>1018 TOWER RD. (Box 5 ZAMA CTY)</u>		
TOWN <u>ZAMA CTY AB</u>		
POSTAL CODE <u>10H 4E0</u>	PHONE (RES.)	BUS. <u>916-2515</u>

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

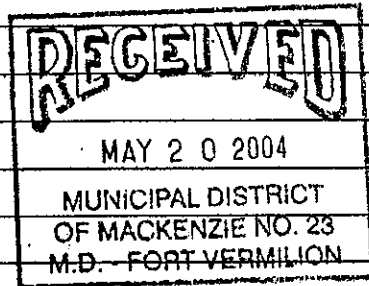
QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK <u>4</u>	LOT <u>30</u>
----------	------	------	-------	----	----	------	-----------------	------------------

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Hamlet General 1 "HG1" TO: Direct Control 2 "DC2"

REASONS SUPPORTING PROPOSED AMENDMENT:

TO ACCOMMODATE THE LICENSING OF THE RECREATION ROOM TO SERVE ALCOHOLIC BEVERAGES.
ALCOHOL SERVICE WOULD BE PROVIDED FROM 5:00PM - 11:00PM
THE RECREATION FACILITY WILL OFFER 3 POOL TABLES, DART BOARDS, SHUTTLEBOARD, FOOSBALL AND SELECTED ELECTRONIC GAMES.
OFF. SALES WILL NOT BE PERMITTED



I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00

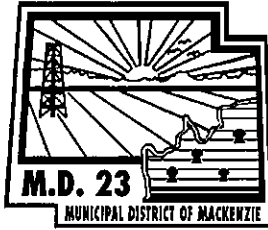
NORALTA TOWN WEST LTD
APPLICANT

RECEIPT NO. _____
MAY 13/04
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER

DATE



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Presented By:	Paul Driedger Director of Planning, Emergency and Enforcement Services
Title:	PUBLIC HEARING Bylaw 453/04 – Rezoning Certificates of Titles within Fort Vermillion Settlement, Range 4, River Lot 12 from Agricultural District 1 “A1” to Rural Country Residential District “RC1” and Highway Development District “HD1”
Agenda Item No:	(e. d)

BACKGROUND / PROPOSAL:

Fort Vermillion Settlement Range 4, River Lot 12 has six separate certificates of titles zoned as Agricultural District 1 “A1”. Five of these lots need to be changed to Rural Country Residential District “RC1” and one to Highway Development District HD 1 “HD1” to accommodate existing development.

Council gave first reading to Bylaw 453/04 on June 8, 2004.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Years ago Fort Vermillion and Fort Vermillion Settlement consisted of river lots. These were long narrow portions of land extending away from the Peace River. Over time these lots have been subdivided into what is now the Hamlet of Fort Vermillion and the Fort Vermillion Settlement. However in the Fort Vermillion Settlement, river lots still exist and these river lots have been divided into several separate pieces creating multiple Certificates of Titles. All these titles are currently still zoned as Agricultural District 1 “A1”. For the current development to comply with the Municipal District of Mackenzie Land Use Bylaw these lots are required to be rezoned.

The first three lots from the west boundary of the River lot and plan 3421 RS, Lot 1 are to be re- zoned to Country Residential District 1 “RC1”. Two of these lots currently have residences on the parcels. Plan 942 4004, Lots 1 & 2 are zoned as

Country Residential District 1 "CR1", which are also to be rezoned to Rural Country Residential District 1 "RC1.

Plan 3421 RS, Lot 2 and the adjacent Certificate of Title on the west boundary are to be re-zoned to Highway Development. Currently there is a thriving auto repair business operating from this location and has been in operation for several years with no apparent conflict to the neighboring surroundings.

"COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

MOTION 1

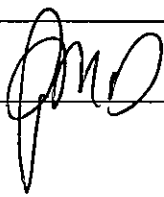
That second reading be given to Bylaw 453/04 being a Land Use Bylaw amendment to rezone Part of River Lot 12, Range 4, Fort Vermilion Settlement from Agricultural District 1 "A1" to Rural Country Residential District "RC1" and Highway Development District 1 "HD1".

MOTION 2

That second reading be given to Bylaw 453/04 being a Land Use Bylaw amendment to rezone Part of River Lot 12, Range 4, Fort Vermilion Settlement from Agricultural District 1 "A1" to Rural Country Residential District "RC1" and Highway Development District 1 "HD1".

Author:

Reviewed:



C.A.O.:



MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 453/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie No. 23 Land Use Bylaw, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw, to rezone six certificates of titles in Part of Fort Vermilion Settlement, Range 4, River Lot 12.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the six Certificates of Titles within Part of Fort Vermilion Settlement, Range 4, River Lot 12 be rezoned as shown in Schedule "A" hereto attached.

First reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

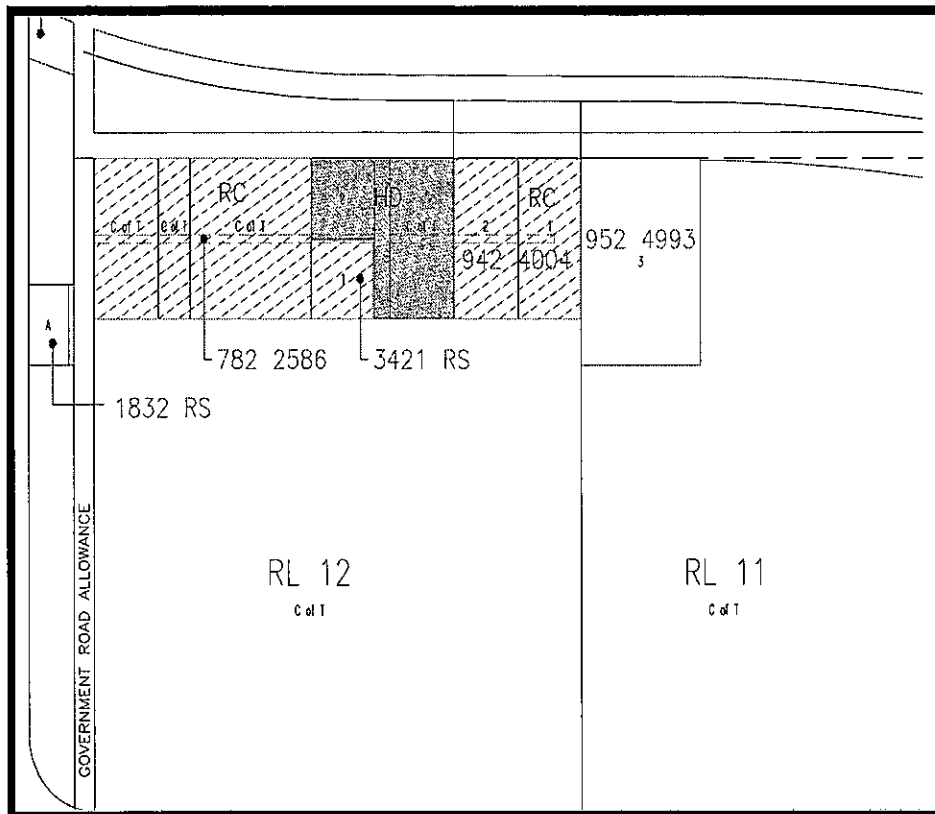
Barbara Spurgeon, Executive Assistant

SCHEDULE "A"

BYLAW No. 453/04

1. That the land use designation of the following property known as:

Fort Vermilion Settlement, Range 08, River lot 12 in the Municipal District of Mackenzie be amended from Agricultural District 1 "A1" to Rural Country Residential District 1 "RC1" and Highway Development District 1 "HD1".



From: Agricultural District 1 "A1"

To: Rural Country Residential District 1 "RC1"

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

EFFECTIVE THIS DAY _____ OF _____, 2004.

M.D. of Mackenzie No. 23 Council Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Originated By:	Paul Driedger Director of Planning, Emergency and Enforcement Services
Title:	PUBLIC HEARING Bylaw 456/04 Land Use Bylaw Amendment Plan 8821687, Block 08, Lot 10, Zama Hamlet General District 1 "HG1" to Direct Control District 2 "DC2"
Agenda Item No:	<i>(e.e)</i>

BACKGROUND / PROPOSAL:

The applicant is requesting to re-zone Plan 8821687, Block 8, Lot 10 from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2".

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The applicant would like to re-open a license restaurant in an existing restaurant building. This location is currently zoned as Hamlet General 1 "HG1" which does not allow the operation of a license establishment. Therefore it is a requirement to be rezoned to Direct Control District 2 "DC2" to accommodate this type of development.

The general purpose of Direct Control is to control and regulate the development of adult type businesses.

A. Discretionary Uses

- (1) Adult entertainment business
- (2) Liquor store
- (3) Pawn shop
- (4) Funeral Home (Morgue)
- (5) All uses that require approval from Alberta Gaming and Liquor Commission, with the exception of occasional licenses not exceeding 72 hours.

Review:		Dept.	C.A.O.	
---------	---	-------	--------	---

C. SPECIAL PROVISIONS

- (1) When making a decision on a development permit application, Council shall take into account the compatibility of the proposed land use with surrounding land uses and the character of the community.
- (2) These types of businesses shall not be located within 152.4 metres (500 feet) of a church, education institution, park, public facility or other similar uses unless otherwise approved by Council. As well a church, education institution, park, day care facility or other similar use shall not be located within 152.4 metres (500 feet) of a direct control district.
- (3) Council shall be the development permit approving authority.
- (4) There is no appeal to the Subdivision and Development Appeal Board allowed in regards of a Council decision on a development permit application as stated in Section 641 of the Municipal Government Act, 1994.

The proposed location is not within the region of any of the said facilities in section C.2. To our knowledge there are no concerns with the compatibility of the proposed land use with the surrounding land uses or the character of the community. The current restaurant in the current location has operated consecutively for several years with no apparent issues arising.

Council regulates Direct Control 2 districts; therefore council must approve and sign all Notice of Decisions relating to the specified district. If Council passes second and third reading, please sign the attached "Notice of Decision".

COSTS / SOURCE OF FUNDING:

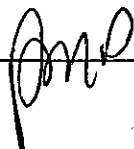
N/A

RECOMMENDED ACTION (by originator):

MOTION 1

That second reading be given to Bylaw 456/04 being a bylaw to re-zone Plan 8821687, Block 08, Lot 10 in the Hamlet of Zama from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2".

Review:



Dept.

C.A.O.

MOTION 2

That third reading be given to Bylaw 456/04 being a bylaw to re-zone Plan 8821687, Block 08, Lot 10 in the Hamlet of Zama from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2" .

MOTION 3

That Development Permit 206-DP-04 be approved with the following conditions:

CONDITIONS OF APPROVAL

1. Building setbacks as existing. Prior to any additions or relocations another permit will be required.
2. Provide parking as follows: The minimum parking standards are 1 stall per 45 sq m of gross floor area. *"One parking space, including the driveway area, shall occupy 300 square feet."* And 1 parking stall for every 4 seats in the restaurant area.
3. Sufficient lighting to light up the parking area and restaurant.
4. The Municipality has assigned the following address to the noted property (**1001-Tower Road**). You are required to display the address (**1001**) to be clearly legible from the street **facing Tower road** and be on a contrasting background. The minimum size of the characters shall be four inches in height.

Please note

1. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, **Alberta Gaming and Liquor Commission**, PTMMA, etc.)
2. Comply to applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780)-926-7000.
3. The Municipal District of Mackenzie does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Municipal District of Mackenzie, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
4. Obtain plumbing, electrical, gas, and building permits as required, at a M.D. #23 office.

Review: 

Dept. 

C.A.O.

MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 456/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23
IN THE PROVINCE OF ALBERTA**

**TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie Land Use Bylaw, and

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted a Municipal Development Plan, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to accommodate a License establishment on the subject property within the Municipal District of Mackenzie No. 23.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPAL DISTRICT OF MACKENZIE NO. 23, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

- 1. That the land use designation of the subject parcel known as Plan 8821687, Block 08, Lot 10, in the Hamlet of Zama, in the Municipal District of Mackenzie No. 23 be amended from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2", as shown in Schedule "A" hereto attached.**

First Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second Reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Third Reading and Assent given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

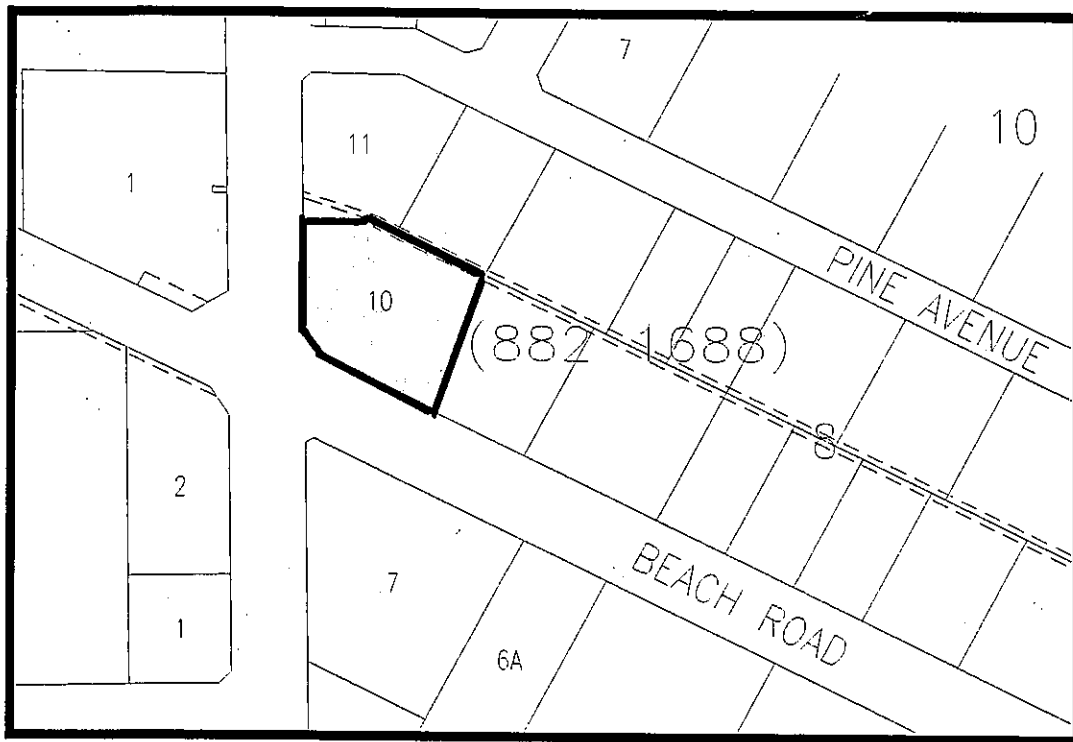
Barbara Spurgeon, Executive Assistant

SCHEDULE "A"

BYLAW No. 456/04

1. That the land use designation of the following property known as:

Plan 8821687, Block 08, Lot 10 in the Hamlet of Zama be amended from Hamlet General District 1 "HG1" to Direct Control District 2 "DC2".



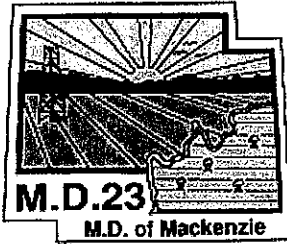
From: Hamlet General District 1 "HG1"

To: Direct Control District 2 "DC2"

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

EFFECTIVE THIS DAY _____ OF _____, 2004.



Municipal District of Mackenzie No 23

P.O Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

Development Approving Authority

Application No.: 206-DP-04

Legal Description: 882 168, B 8, L 10

Applicant: ATA Transport Ltd.
Address: 336 Westridge Rd.
Edmonton, AB T5T 1C5

Development: **Licensed Resturant**

DECISION: APPROVED (See Attached Conditions)

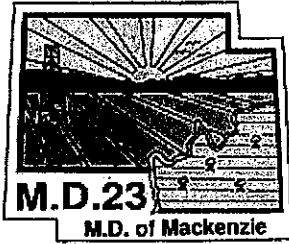
Development Permit

This permit is issued subject to the following conditions:

- (a) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (b) That the development or construction will be carried out in accordance with the approved plans and application.
- (c) This permit is valid for a period of 12 months from the date of issue or the date of an approved decision of the Development Authority. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.
- (d) There is no appeal to the Subdivision and Development Appeal Board allowed in regards of a Council decision on a development permit application as stated section 641 of the Municipal Government Act, 1994.

Dated July 13, 2004

Chairman, Council



Municipal District of Mackenzie No 23

P.O Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

Development Approving Authority

206-DP-04

CONDITIONS OF APPROVAL

1. Building setbacks as existing. Prior to any additions or relocations another permit will be required.
2. Provide parking as follows: The minimum parking standards are 1 stall per 45 sq m of gross floor area. *"One parking space, including the driveway area, shall occupy 300 square feet." And 1 parking stall for every 4 seats in the restaurant area.*
3. Sufficient lighting to light up the parking area and restaurant.
4. The Municipality has assigned the following address to the noted property (**1001-Tower Road**). You are required to display the address (**1001**) to be clearly legible from the street **facing Tower Road** and be on a contrasting background. The minimum size of the characters shall be four inches in height.

Please note

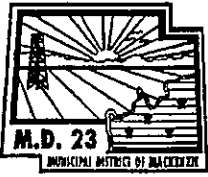
1. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, **Alberta Gaming and Liquor Commission**, PTMMA, etc.)
2. Comply to applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780)-926-7000.
3. The Municipal District of Mackenzie does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Municipal District of Mackenzie, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
4. Obtain plumbing, electrical, gas, and building permits as required, at a M.D. #23 office.
5. Call 'Alberta-1st-Call' before you dig. (1-800-242-3447).

It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on necessary permits, contact one of the M.D. of Mackenzie No. 23 offices at 928-3983 (La Crete), 926-5600 (High Level), or 927-3718 (Fort Vermilion). For the fire discipline, contact the Safety Codes Officer at 928-3983(M.D. of Mackenzie No. 23).

July 13, 2004

Date of Issue of Notice of Decision

Chairman, Council



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. 456/04

NAME OF APPLICANT <u>CAFE ZAMA</u>		
ADDRESS <u>1001 TOWER RD.</u>		
TOWN <u>ZAMA CITY, AB.</u>		
POSTAL CODE	PHONE (RES.)	BUS.

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER <u>ATA TRANSPORT LTD.</u>		
ADDRESS <u>336 WESTRIDGE RD.</u>		
TOWN <u>EDMONTON, ALBERTA.</u>		
POSTAL CODE <u>T5T 1C5</u>	PHONE (RES.) <u>780 4874776</u>	BUS. <u>780 483 3400</u>

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN <u>882 1687</u>	BLK <u>8</u>	LOT <u>10</u>
----------	------	------	-------	----	----	-------------------------	-----------------	------------------

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Hamlet General 1 "HG1" TO: Direct Control 2 "DC2"

REASONS SUPPORTING PROPOSED AMENDMENT:

ATA TRANSPORT LTD BOUGHT THIS PROPERTY (PLAN 882 1687, BLOCK 8 LOT 10) MAY 1982. MID 1980'S WE BUILT A CAMP TO HOUSE OUR EMPLOYEES. LATE 1994 WE UPGRADE THE CAMP TO A LICENCE RESTAURANT.

SEPTEMBER OF 1999 ~~AT~~ WE LEASED THE RESTAURANT. IT WAS LEASED TILL MAY 2004.

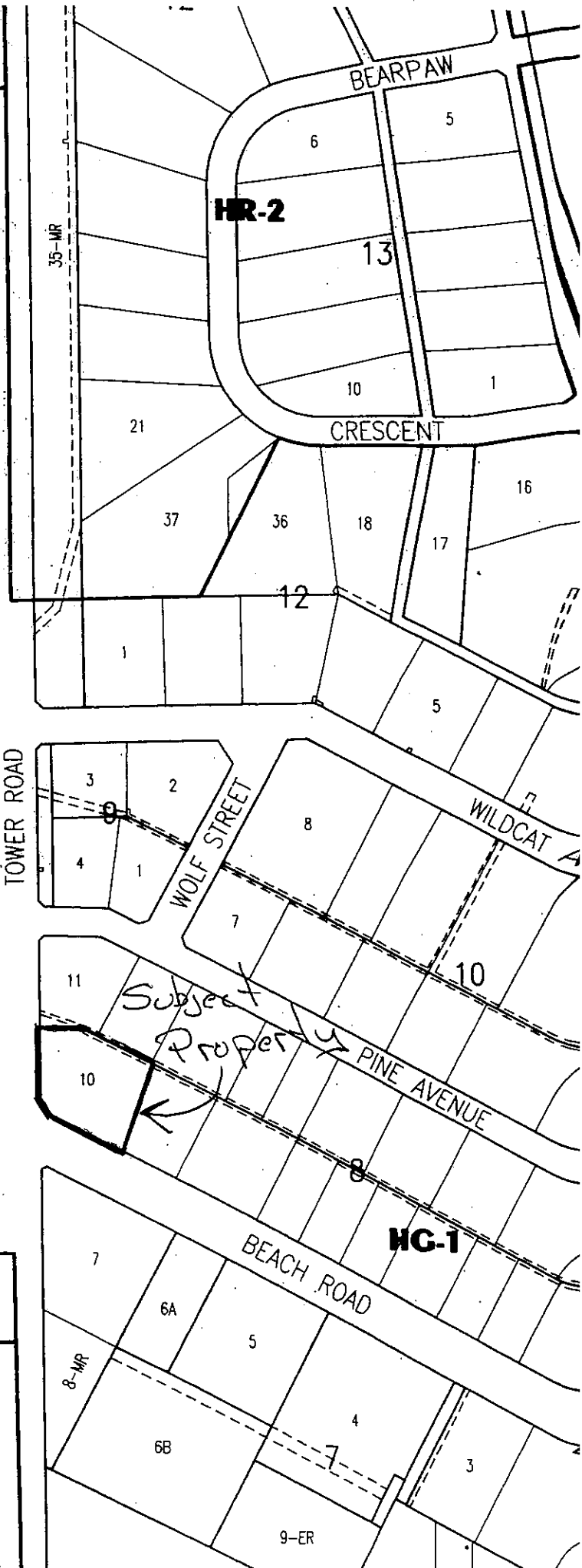
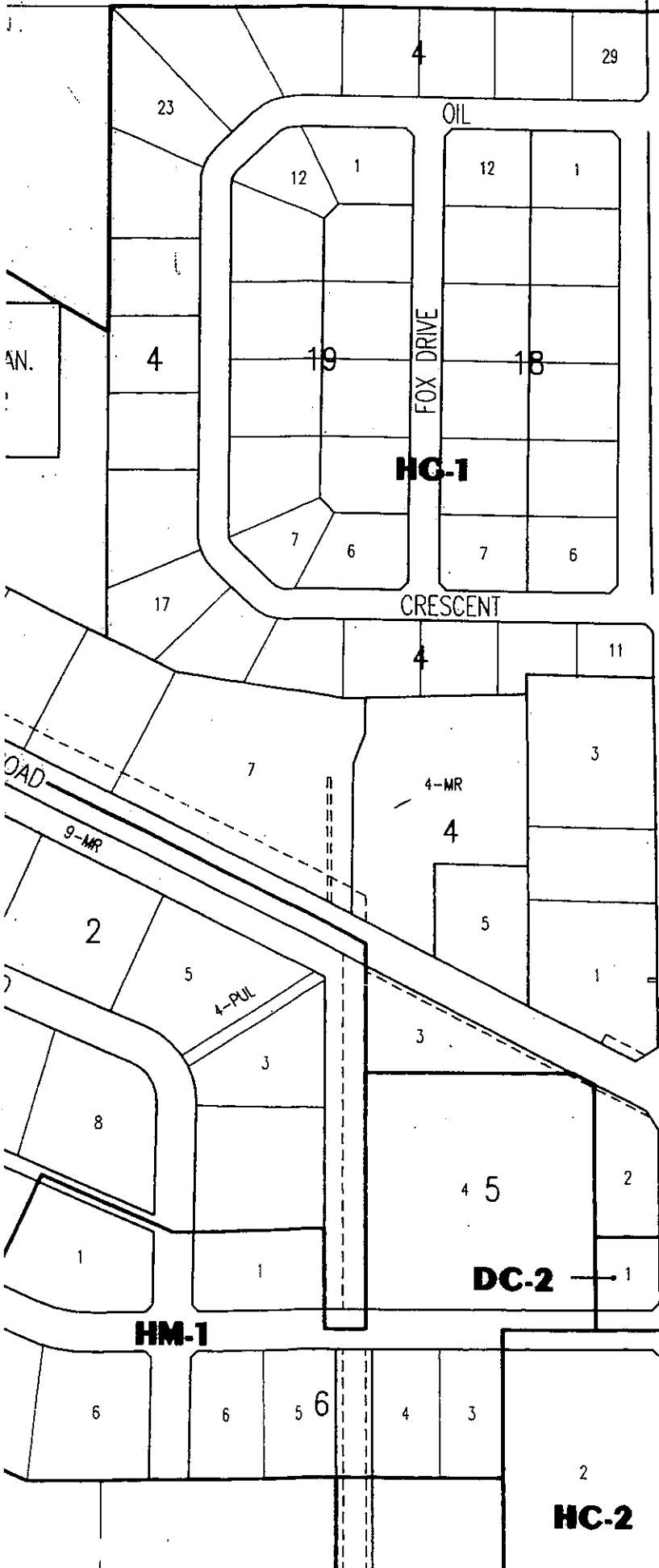
WE LIKE TO APPLY FOR LICENCE RESTAURANT IN ZAMA CITY, ALBERTA ON OUR PROPERTY OF PLAN # 882 1687 BLOCK # 8, LOT # 10, UNDER NAME OF ZAMA CAFE O/O BY ATA TRANSPORT LTD.

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 150.00 RECEIPT NO. _____

ADWAN SAHIN APPLICANT May 28/2004 DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

ADWAN SAHIN REGISTERED OWNER _____ DATE _____



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	June 28, 2004
Presented By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	PUBLIC HEARING Bylaw 457/04 – Land Use Bylaw Amendment to Amend the Hamlet Residential District "HR1" Zoning
Agenda Item No:	

BACKGROUND / PROPOSAL:

Council passed first reading of Bylaw 457/04 at their June 8, 2004 meeting. At that meeting Council requested that minor and major renovations be defined in the bylaw.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Since we have a variety of Mobile Home Subdivision zonings, we want to separate mobile homes and houses. Bylaw 457/04 will act as a transitional zone from mobile homes to single detached dwellings (houses). This will allow current mobile home owners to upgrade to houses on their lots but will not allow any further mobile homes moving into HR1 areas. Mobile Homes will be restricted to mobile home subdivisions or mobile home parks.

Bylaw 457/04 removes a number of uses under "Discretionary Uses" from the Hamlet Residential District 1 "HR1". The Planning and Development Department requests that Council consider changing the following sections of the Land Use Bylaw to read:


5.9.A HAMLET RESIDENTIAL DISTRICT 1 "HR1"

The general purpose of this district is to permit residential uses in hamlets with a transition from existing Mobile Homes to single detached dwellings.

A. PERMITTED USES

- (1) Single detached dwelling.
- (2) Park
- (3) Public use

Review:



Dept.

C.A.O.



B. DISCRETIONARY USES

- (1) Ancillary buildings and uses.
- ~~(2) Apartment~~
- (3) Bed and breakfast
- (4) Boarding house.
- ~~(5) Church.~~
- (6) Duplex.
- ~~(7) Garden Suite.~~
- (8) Group home.
- (9) Home based business.
- ~~(10) Mobile Home.~~
- (11) Modular home.
- ~~(12) Park.~~
- (13) Public and quasi-public building and use required to serve this district.
- ~~(14) Row house development.~~
- (15) Semi-detached dwelling.

C. MOBILE HOME USES

Mobile Homes are regarded as non-conforming buildings in this land use district. Minor renovations, repairs, and other actions for the purpose of maintaining the Mobile Home will be allowed. Major structural changes, rebuilding, replacement of the Mobile Home or additions will not be allowed.

D. MINIMUM LOT AREA

As required by the Development Officer

E. MINIMUM FLOOR AREA

As required by the Development Officer.

F. MINIMUM FRONT YARD SETBACK

7.6 metres (25 feet).

G. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than ~~1.2 metres (4 feet)~~ 1.5 metres (5 feet). In the case of a corner site the exterior side yard shall not be less than ~~3.0 metres (10 feet)~~ 4.5 metres (15 feet).

H. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet). Setbacks may be reduced to 1.52 metres (5 feet) when using sub-surface utilities.

Review:



Dept.

C.A.O.

I. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

J. OFF-STREET PARKING

In accordance with the provisions of this Bylaw.

Any discretionary use may require off-street parking as required by the Development Officer.

1.2 Definitions

“Minor renovations” means any changes to an existing building such as changing non-weight bearing walls, addition of decks, and routine maintenance.

“Major renovations” means any structural changes to an existing building includes enlarging or adding to the building.

COSTS / SOURCE OF FUNDING:

N/A

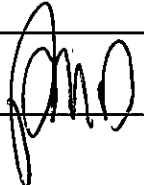
RECOMMENDED ACTION (by originator):

MOTION

That second reading be given to Bylaw 457/04 being a Land Use Bylaw amendment to amend the Hamlet Residential District 1 “HR 1”,

MOTION

That third reading be given to Bylaw 457/04 being a Land Use Bylaw amendment to amend the Hamlet Residential District 1 “HR 1”,

Review:  - Dept.	C.A.O.
---	--------

MD of Mackenzie

PUBLIC HEARING FOR LAND USE BYLAW AMENDMENT

BYLAW _____

Order of Presentation

_____ This Public Hearing will now come to order at _____.

_____ Was the Public Hearing properly advertised?

_____ Will the Development Authority _____, please outline the proposed Land Use Bylaw Amendment and present his submission.

_____ Does the Council have any questions of the proposed Land Use Bylaw Amendment?

_____ Were any submissions received in regards to the proposed Land Use Bylaw Amendment? *If yes, please read them.*

_____ Is there anyone present who would like to speak in regards of the proposed Land Use Bylaw Amendment?

_____ If YES: Does the Council have any questions of the person(s) making their presentation?

_____ This Hearing is now closed at _____.

REMARKS/COMMENTS:

BYLAW NO. 457/04

**BEING A BYLAW OF THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23**

**IN THE PROVINCE OF ALBERTA
TO AMEND THE
MUNICIPAL DISTRICT OF MACKENZIE NO. 23 LAND USE BYLAW**

WHEREAS, the Municipal District of Mackenzie No. 23 has adopted the Municipal District of Mackenzie No. 23 Land Use Bylaw, and

WHEREAS, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, has deemed it desirable to amend the Municipal District of Mackenzie No. 23 Land Use Bylaw to amend the Hamlet Residential District 1 "HR 1" zoning.

NOW THEREFORE, the Council of the Municipal District of Mackenzie No. 23, in the Province of Alberta, duly assembled, hereby enacts as follows:

1. That the Municipal District of Mackenzie Land Use Bylaw Section 5.9.A Hamlet Residential District 1 "HR1" be amended as follows:

5.9.A HAMLET RESIDENTIAL DISTRICT 1 "HR1"

The general purpose of this district is to permit residential uses in hamlets with a transition from existing Mobile Homes to single detached dwellings.

A. PERMITTED USES

- (1) Single detached dwelling.
- (2) Park
- (3) Public use

B. DISCRETIONARY USES

- (1) Ancillary buildings and uses.
- (2) Bed and breakfast
- (3) Boarding house.
- (4) Duplex.
- (5) Group home.
- (6) Home based business.
- (7) Modular home.
- (8) Public and quasi-public building and use required to serve this district.
- (9) Semi-detached dwelling,

C. MOBILE HOME USES

Mobile Homes are regarded as non-conforming buildings in this land use district. Minor renovations, repairs, and other actions for the purpose of maintaining the Mobile Home will be allowed. Major structural changes, rebuilding, replacement of the Mobile Home or additions will not be allowed.

D. MINIMUM LOT AREA

As required by the Development Officer

E. MINIMUM FLOOR AREA

As required by the Development Officer.

F. MINIMUM FRONT YARD SETBACK

7.6 metres (25 feet).

G. MINIMUM SIDE YARD SETBACK

Side yards shall not be less than 1.5 metres (5 feet). In the case of a corner site the exterior side yard shall not be less than 4.5 metres (15 feet).

H. MINIMUM REAR YARD SETBACK

2.4 metres (8 feet). Setbacks may be reduced to 1.52 metres (5 feet) when using sub-surface utilities.

I. THE DESIGN, CHARACTER AND APPEARANCE OF BUILDINGS

The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Officer.

J. OFF-STREET PARKING

In accordance with the provisions of this Bylaw.

Any discretionary use may require off-street parking as required by the Development Officer.

2. That the following definition be added to Section 1.2. DEFINITIONS:

“Minor renovations” means any changes to an existing building such as changing non-weight bearing walls, addition of decks, and routine maintenance.

“Major renovations” means any structural changes to an existing building includes enlarging or adding to the building.

First reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

Second reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

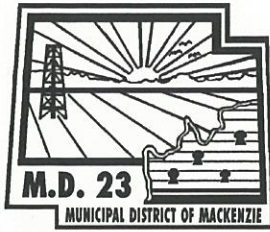
Barbara Spurgeon, Executive Assistant

Third reading given on the _____ day of _____, 2004.

Bill Neufeld, Reeve

Barbara Spurgeon, Executive Assistant

M.D. of Mackenzie No. 23



Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	Capital Projects 2004 Progress Report & Year To Date Operating Income Statement
Agenda Item No:	8.a)

BACKGROUND / PROPOSAL:

Statuses report on our 2004 capital projects.
Operating revenues and expenditures figures for the period ended June 30, 2004.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

For information.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

For Information.

Review:	<i>BH</i>	Dept.	C.A.O.	<i>BH</i>
---------	-----------	-------	--------	-----------

MD of Mackenzie # 23

Finance Report

June 30/2004

<i>Variations:</i>		<i>Date of a note addition</i>	
<i>Note</i>	<i>-1</i>	<i>04-May</i>	Taxes - code 1-**-**-**100 and Requisitions - code 2-85-**-**-747: We have not included \$102,458.50 deferral portion of the 1998 ASFF property taxes, that will be collected through 2004 taxes and is payable in 2004 to ASFF, in our 2004 budget. There is no effect on surplus. Revenue collected is offset by expenditure.
		<i>04-Jun</i>	We've received linear assessment changes from Municipal Affairs in June/2004. There was an error in the first assessment download. The major assessment changes are for Northern Lights Gas Co-op, Alta Gas Services, Town of Rainbow Lake, and Altagas Marketing Inc. As a result, we have a decrease in taxation revenue.
<i>Note</i>	<i>-2</i>	<i>04-Mar</i>	Provincial Grants - code 1-**-**-**-840: Agriculture department has received \$5,473 towards ditch maintenance program.
<i>Note</i>	<i>-3</i>	<i>04-Mar</i>	WCB - code 2-**-**-**-136: We have received a credit total \$ 11,472.37 due to rates adjustments and variance between 2003 estimated earnings and actual 2003 earnings: 2002 - rate adjusted from \$1.65 to \$1.58 per \$100 - CR \$1,722 2003 - rate adjusted from \$1.80 to \$1.67 per \$100 - CR \$3,612 2003 - estimated earnings were \$2.778 mln and actual earnings were \$2.410 mln - CR \$6,138.77
<i>Note</i>	<i>-4</i>	<i>04-Apr</i>	Travel & Subsistence - code 2-**-**-**-211: Administration department - includes \$15,000 in prepaid Peace Air tickets. This cost will be allocated to various departments upon usage of tickets.
<i>Note</i>	<i>-5</i>	<i>04-Jun</i>	Engineering Cost - code 2-**-**-**-233: Water Services department - we've spent ~\$15,700 on Zama water supply system upgrading assessment prepared by DCL Siemens.
<i>Note</i>	<i>-6</i>	<i>04-Apr</i>	Professional Fees - code 2-**-**-**-235: Enforcement Services department - paid fees to EXH and Sure Point Survey to help with investigation of the accident on Zama road.
<i>Note</i>	<i>-7</i>	<i>04-Apr</i>	Building Repair & Maintenance - code 2-**-**-**-252: Fire Department - cost of air conditioner installation \$649.30, florescent lights installation \$942.17 and replacement of sewage pump \$ 332.97 at LCFD.

MD of Mackenzie # 23

Finance Report

June 30/2004

- Note -8 04-Apr* Equipment Repair & Maintenance - code 2-**-**-**-253:
Airport department - we've received an emergency phone call from Little Red Air about poor condition of runway lights. The runway lights have been replaced at \$500.00 cost and new transformers have been installed at \$1,500 cost.
Agriculture department - paid \$1,275 for repairing damages to rental pump.
- Note -9 04-Apr* Vehicle Repair - code 2-**-**-**-255:
Fire Department - paid \$4,734.49 for radiator replacement in unit 9105 - LCFD.
- Note -10 04-Apr* Structure Repair & Maintenance - code 2-**-**-**-259:
Water Services department - includes \$18,418.50 for water line repair in Zama.
We have not budgeted for it.
- Note -11 04-Jun* Communications - code 2-**-**-**-266:
Enforcement department: includes purchase of two advisor gold pagers for RCMP.
We will be invoicing \$600.00 (plus GST) to RCMP for this purchase.
Transportation department: includes \$1,140 purchase of a hand-held radio for Director of Operational Services.
- Note -12 04-Jun* AVL Maintenance - code 2-**-**-**-267:
Applies to all departments:
We've prepaid AVL monthly fee for month of July, we are within the budget.
- Note -13 04-Apr* Goods & Supplies - code 2-**-**-**-511:
Planning & Development department - includes \$2,792.94 - cost of file cabinets.
Tourism department - MD's brochure current costs is \$5,000. We still have \$10,912.81 in reserve - unspent funds carried over from 2003 (see year 2003 column - 764-Contributed to operating reserve).
- 04-Jun* Transportation department:
We've completed our annual purchase of culverts and signs. The purchases are within MD's budget.

Investment Report:

1. *June 22/04*

GIC Investment	\$	5,000,000
Interest Rate		2.02%
Maturity Date		August 23/2004

MD of Mackenzie
Summary of All Units
June 30, 2004

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
①-100-TAXATION	\$20,615,191.22	\$21,571,220.70	\$21,602,535	(\$31,314.30)	0%
124-FRONTAGE	\$164,820.86	\$156,512.23	\$184,858	(\$28,345.77)	-15%
420-SALES OF GOODS & SERVICES	\$291,701.51	\$179,528.62	\$211,200	(\$31,671.38)	-15%
421-SALE OF WATER -METERED	\$717,077.14	\$345,454.04	\$847,908	(\$502,453.96)	-59%
422-SALE OF WATER-BULK	\$310,161.91	\$126,222.06	\$324,970	(\$198,747.94)	-61%
424-SALE OF LAND	\$54,869.85	\$14,674.08	\$183,200	(\$168,525.92)	-92%
510-PENALTIES & COSTS ON TAXES	\$111,773.59		\$100,000	(\$100,000.00)	-100%
511-PENALTIES ON AR & UTILITIES	\$19,979.81	\$10,556.28	\$16,500	(\$5,943.72)	-36%
520-LICENSES & PERMITS	\$19,467.20	\$9,848.50	\$18,000	(\$8,151.50)	-45%
521-OFFSITE LEVY for WATER &/OR SEWAGE		\$40,748.45		\$40,748.45	
522-MUNICIPAL RESERVE REVENUE		\$825.12		\$825.12	
526-SAFETY CODE PERMITS	\$26,443.41	\$13,117.31	\$26,500	(\$13,382.69)	-51%
525-SUBDIVISION FEES		\$71,441.33	\$35,000	\$36,441.33	104%
530-FINES	\$46,446.00	\$15,210.00	\$50,000	(\$34,790.00)	-70%
550-INTEREST REVENUE	\$269,127.17	\$51,799.28	\$188,250	(\$136,450.72)	-72%
560-RENTAL & LEASE REVENUE	\$1,924.68	\$26,030.53	\$45,900	(\$19,869.47)	-43%
592-OIL WELL DRILLING	\$62,308.43	\$37,205.81	\$75,000	(\$37,794.19)	-50%
597-OTHER REVENUE	\$27,683.79	\$12,389.75	\$10,000	\$2,389.75	24%
②-840-PROVINCIAL GRANTS	\$709,479.32	\$596,377.38	\$720,194	(\$123,816.62)	-17%
920-CONTRIBUTED FROM CAPITAL RESERVE	\$30,000.00				
930-CONTRIBUTION FROM OPERATING RESERV	\$285,099.93				
950-DRAWN FROM ALLOWANCE	\$52,168.03				
990-OVER/UNDER TAX COLLECTIONS	\$14,916.73		(\$65,373)	\$65,373.00	-100%
TOTAL REVENUE	\$23,830,640.58	\$23,279,161.47	\$24,574,642	(\$1,295,480.53)	-5%
EXPENDITURE					
110-WAGES & SALARIES	\$2,628,243.19	\$1,232,197.12	\$2,938,136	\$1,705,938.88	58%
132-BENEFITS	\$337,638.49	\$209,409.52	\$442,135	\$232,725.48	53%
③-136-WCB CONTRIBUTIONS	\$47,183.77	\$7,356.84	\$35,593	\$28,236.16	79%
142-RECRUITING	\$14,484.16	\$933.54	\$10,000	\$9,066.46	91%
150-ISOLATION COSTS	\$13,402.25	\$5,380.98	\$7,200	\$1,819.02	25%
151-HONORARIA	\$256,947.72	\$76,208.68	\$294,875	\$218,666.32	74%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$1,055.24		\$2,655	\$2,655.00	100%
④-211-TRAVEL & SUBSISTENCE	\$182,992.70	\$93,971.52	\$180,216	\$86,244.48	48%
212-PROMOTIONAL EXPENDITURE	\$16,229.35	\$5,019.26	\$17,325	\$12,305.74	71%
214-MEMBERSHIP/CONFERENCE FEES	\$46,216.26	\$36,445.60	\$50,599	\$14,153.40	28%
215-FREIGHT	\$51,885.13	\$20,174.29	\$46,134	\$25,959.71	56%
216-POSTAGE	\$23,818.10	\$7,539.64	\$21,413	\$13,873.36	65%
217-TELEPHONE	\$145,224.06	\$70,850.25	\$128,096	\$57,245.75	45%
221-ADVERTISING	\$51,158.34	\$21,916.98	\$59,663	\$37,746.02	63%
223-SUBSCRIPTIONS & PUBLICATIONS	\$4,334.04	\$1,768.71	\$4,137	\$2,368.29	57%
231-AUDIT/ACCOUNTING	\$44,080.99	\$4,360.00	\$43,799	\$39,439.00	90%
232-LEGAL	\$42,546.28	\$20,773.79	\$41,853	\$21,079.21	50%
⑤-233-ENGINEERING CONSULTING	\$134,022.21	\$51,460.00	\$117,769	\$66,309.00	56%
⑥-235-PROFESSIONAL FEES	\$1,358,409.17	\$753,110.75	\$1,540,929	\$787,818.25	51%
239-TRAINING & EDUCATION	\$67,062.30	\$37,287.04	\$81,042	\$43,754.96	54%
242-COMPUTER PROG/DATA PROCESSING	\$41,667.46	\$7,790.34	\$42,825	\$35,034.66	82%
251-BRIDGE REPAIR & MAINTENANCE	\$8,727.00	\$1,600.00	\$12,653	\$11,053.00	87%
⑦-252-BUILDING REPAIRS & MAINTENANCE	\$108,685.62	\$35,289.55	\$83,801	\$48,511.45	58%
⑧-253-EQUIPMENT REPAIR	\$163,511.93	\$52,650.92	\$141,031	\$88,380.08	63%
⑨-255-VEHICLE REPAIR	\$60,125.72	\$24,460.40	\$50,612	\$26,151.60	52%
⑩-259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$656,981.81	\$218,725.99	\$601,500	\$382,774.01	64%
262-BUILDING & LAND RENTAL		\$6,813	\$6,813	\$6,813.00	100%
⑪-263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$83,683.44	\$49,611.12	\$96,795	\$47,183.88	49%
⑫-266-COMMUNICATIONS	\$40,477.36	\$22,339.10	\$36,756	\$14,416.90	39%
267-AVL MAINTENANCE	\$66,408.88	\$40,038.66	\$65,425	\$25,386.34	39%
271-LICENSES & PERMITS	\$3,192.01	\$314.55	\$4,000	\$3,685.45	92%
272-DAMAGE CLAIMS	(\$35,291.75)		\$15,000	\$15,000.00	100%
273-TAXES	\$9,239.99	\$6,472.89	\$8,500	\$2,027.11	24%
274-INSURANCE	\$181,398.24	\$130,107.46	\$178,187	\$48,079.54	27%
342-ASSESSOR FEES	\$199,917.02	\$108,441.00	\$216,310	\$107,869.00	50%
290-ELECTION COSTS	\$1,071.12		\$7,300	\$7,300.00	100%
⑬-511-GOODS AND SUPPLIES	\$370,698.79	\$203,122.78	\$333,891	\$130,768.22	39%
521-FUEL & OIL	\$241,040.79	\$112,216.62	\$209,988	\$97,771.38	47%
531-CHEMICALS/SALT	\$130,408.50	\$69,410.64	\$168,090	\$98,679.36	59%
532-DUST CONTROL	\$84,364.89	\$51,348.00	\$288,584	\$237,236.00	82%
533-GRADER BLADES	\$48,793.22	\$26,404.00	\$38,932	\$12,528.00	32%
534-GRAVEL	\$965,682.37	\$315,850.77	\$973,301	\$657,450.23	68%
535-GRAVEL RECLAMATION COST	\$177,241.54		\$30,000	\$30,000.00	100%
543-NATURAL GAS	\$81,313.05	\$45,892.38	\$80,239	\$34,346.62	43%
544-ELECTRICAL POWER	\$297,200.52	\$108,985.90	\$303,383	\$194,397.10	64%
710-GRANTS TO LOCAL GOVERNMENTS	\$1,000,890.10	\$415,357.10	\$1,030,622	\$615,264.90	60%
735-GRANTS TO OTHER ORGANIZATIONS	\$980,347.45	\$931,764.00	\$1,172,214	\$240,450.00	21%
747-SCHOOL FOUNDATION PROGRAMS	\$6,184,600.65	\$3,247,960.63	\$6,490,221	\$3,242,260.37	50%
750-SENIORS FOUNDATION	\$337,394.24	\$162,546.50	\$325,093	\$162,546.50	50%
762-CONTRIBUTED TO CAPITAL	\$754,137.85		\$522,580	\$522,580.00	100%

MD of Mackenzie
Summary of All Units
June 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
763-CONTRIBUTED TO CAPITAL RESERVE	\$3,629,105.85		\$4,117,715	\$4,117,715.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$602,315.70		\$25,000	\$25,000.00	100%
810-INTEREST & SERVICE CHARGES	\$3,344.98	\$1,434.70	\$5,000	\$3,565.30	71%
831-INTEREST-LONG TERM DEBT	\$278,636.32	\$32,568.66	\$258,461	\$225,892.34	87%
832-PRINCIPAL - LONG TERM DEBT	\$437,133.53	\$78,322.59	\$467,751	\$389,428.41	83%
921-BAD DEBT EXPENSE	\$33,660.82	\$23,967.57	\$22,500	(\$1,467.57)	-7%
922-TAX CANCELLATION/WRITE OFFS	\$65,535.31	\$21,167.12	\$60,000	\$38,832.88	65%
992-COST OF LAND SOLD	\$20,064.51		\$20,000	\$20,000.00	100%
TOTAL EXPENDITURES	\$23,780,640.58	\$9,202,326.45	\$24,574,642	\$15,372,315.55	63%
SURPLUS	\$50,000.00	\$14,076,835.02		\$14,076,835.02	

MD of Mackenzie
00-Taxes
June 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
100-TAXATION	\$20,615,191.22	\$21,571,220.70	\$21,602,535	(\$31,314.30)	0%
990-OVER/UNDER TAX COLLECTIONS	\$14,916.73		(\$65,373)	\$65,373.00	-100%
TOTAL REVENUE	\$20,630,107.95	\$21,571,220.70	\$21,537,162	\$34,058.70	0%
EXPENDITURE					
SURPLUS	\$20,630,107.95	\$21,571,220.70	\$21,537,162	\$34,058.70	0%

MD of Mackenzie
11-Council
June 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
132-BENEFITS	\$3,974.38	\$1,424.59	\$3,000	\$1,575.41	53%
151-HONORARIA	\$187,276.87	\$66,425.00	\$200,000	\$133,575.00	67%
211-TRAVEL & SUBSISTENCE	\$71,875.22	\$36,079.56	\$72,997	\$36,917.44	51%
214-MEMBERSHIP/CONFERENCE FEES	\$2,875.61	\$2,959.15	\$6,813	\$3,853.85	57%
217-TELEPHONE	\$7,564.69	\$3,243.39	\$8,000	\$4,756.61	59%
290-ELECTION COSTS	\$1,071.12		\$7,300	\$7,300.00	100%
TOTAL EXPENDITURES	\$274,637.89	\$110,131.69	\$298,110	\$187,978.31	63%
SURPLUS	(\$274,637.89)	(\$110,131.69)	(\$298,110)	\$187,978.31	-63%

MD of Mackenzie
12-Administration
June 30, 2004

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
420-SALES OF GOODS & SERVICES	\$19,873.17	\$16,387.53	\$17,000	(\$612.47)	-4%
510-PENALTIES & COSTS ON TAXES	\$111,773.59		\$100,000	(\$100,000.00)	-100%
511-PENALTIES ON AR & UTILITIES	\$27.48		\$500	(\$500.00)	-100%
550-INTEREST REVENUE	\$269,127.17	\$51,799.28	\$188,250	(\$136,450.72)	-72%
592-OIL WELL DRILLING	\$62,308.43	\$37,205.81	\$75,000	(\$37,794.19)	-50%
597-OTHER REVENUE	\$22,308.79	\$7,389.75	\$10,000	(\$2,610.25)	-26%
840-PROVINCIAL GRANTS	\$33,964.00	\$27,178.00	\$32,200	(\$5,022.00)	-16%
950-DRAWN FROM ALLOWANCE	\$52,168.03				
TOTAL REVENUE	\$571,550.66	\$139,960.37	\$422,950	(\$282,989.63)	-67%
EXPENDITURE					
110-WAGES & SALARIES	\$680,668.26	\$349,910.51	\$713,464	\$363,553.49	51%
132-BENEFITS	\$94,196.97	\$61,828.86	\$111,684	\$49,855.14	45%
136-WCB CONTRIBUTIONS	\$11,923.30	\$7,356.84	\$8,174	\$817.16	10%
142-RECRUITING	\$14,484.16	\$933.54	\$10,000	\$9,066.46	91%
151-HONORARIA	\$2,775.97	\$128.47	\$13,500	\$13,371.53	99%
152-BUSINESS EXP - COMMITTEE MEMBERS	\$1,055.24		\$2,655	\$2,655.00	100%
211-TRAVEL & SUBSISTENCE	\$44,580.91	\$25,969.13	\$38,932	\$12,962.87	33%
212-PROMOTIONAL EXPENDITURE	\$16,229.35	\$5,019.26	\$17,325	\$12,305.74	71%
214-MEMBERSHIP/CONFERENCE FEES	\$23,285.36	\$20,408.32	\$22,873	\$2,464.68	11%
215-FREIGHT	\$6,091.59	\$2,272.44	\$4,867	\$2,594.56	53%
216-POSTAGE	\$23,818.10	\$7,539.64	\$21,413	\$13,873.36	65%
217-TELEPHONE	\$67,521.13	\$32,094.12	\$58,982	\$26,887.88	46%
221-ADVERTISING	\$15,101.14	\$3,957.67	\$12,653	\$8,695.33	69%
223-SUBSCRIPTIONS & PUBLICATIONS	\$3,403.93	\$1,685.79	\$3,163	\$1,477.21	47%
231-AUDIT/ACCOUNTING	\$44,080.99	\$4,360.00	\$43,799	\$39,439.00	90%
232-LEGAL	\$12,545.07	\$5,167.26	\$14,600	\$9,432.74	65%
235-PROFESSIONAL FEES	\$57,329.18	\$30,329.53	\$62,291	\$31,961.47	51%
239-TRAINING & EDUCATION	\$23,817.97	\$7,914.05	\$24,590	\$16,675.95	68%
242-COMPUTER PROG/DATA PROCESSING	\$41,667.46	\$7,790.34	\$42,825	\$35,034.66	82%
252-BUILDING REPAIRS & MAINTENANCE	\$59,438.21	\$17,964.94	\$44,966	\$27,001.06	60%
253-EQUIPMENT REPAIR	\$6,110.48	\$637.43	\$4,380	\$3,742.57	85%
255-VEHICLE REPAIR	\$1,288.27	\$129.26	\$974	\$844.74	87%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$55,348.51	\$36,674.43	\$69,104	\$32,429.57	47%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
273-TAXES	\$9,239.99	\$6,472.89	\$8,500	\$2,027.11	24%
274-INSURANCE	\$40,442.50	\$26,173.25	\$40,300	\$14,126.75	35%
342-ASSESSOR FEES	\$199,917.02	\$108,441.00	\$216,310	\$107,869.00	50%
511-GOODS AND SUPPLIES	\$69,647.19	\$39,015.29	\$62,583	\$23,567.71	38%
521-FUEL & OIL	\$10,236.29	\$2,033.40	\$9,246	\$7,212.60	78%
543-NATURAL GAS	\$9,243.04	\$4,990.93	\$13,140	\$8,149.07	62%
544-ELECTRICAL POWER	\$20,008.00	\$5,328.77	\$26,542	\$21,213.23	80%
710-GRANTS TO LOCAL GOVERNMENTS	\$729,448.18	\$200,000.00	\$760,000	\$560,000.00	74%
762-CONTRIBUTED TO CAPITAL	\$185,194.94		\$106,532	\$106,532.00	100%
810-INTEREST & SERVICE CHARGES	\$3,344.98	\$1,434.70	\$5,000	\$3,565.30	71%
921-BAD DEBT EXPENSE	\$1,618.12		\$5,000	\$5,000.00	100%
922-TAX CANCELLATION/WRITE OFFS	\$65,535.31	\$21,167.12	\$60,000	\$38,832.88	65%
TOTAL EXPENDITURES	\$2,650,637.11	\$1,045,129.18	\$2,665,367	\$1,620,237.82	61%
SURPLUS	(\$2,079,086.45)	(\$905,168.81)	(\$2,242,417)	\$1,337,248.19	-60%

**MD of Mackenzie
23-Fire Department
June 30, 2004**

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
420-SALES OF GOODS & SERVICES	\$99,982.82	\$73,592.59	\$68,500	\$5,092.59	7%
840-PROVINCIAL GRANTS	\$11,375.00		\$10,000	(\$10,000.00)	-100%
TOTAL REVENUE	\$111,357.82	\$73,592.59	\$78,500	(\$4,907.41)	-6%
EXPENDITURE					
110-WAGES & SALARIES	\$26,798.08	\$16,352.13	\$38,301	\$21,948.87	57%
132-BENEFITS	\$3,694.11	\$2,903.42	\$6,262	\$3,358.58	54%
136-WCB CONTRIBUTIONS	\$415.52		\$420	\$420.00	100%
151-HONORARIA	\$60,011.50	\$7,330.21	\$72,000	\$64,669.79	90%
211-TRAVEL & SUBSISTENCE	\$8,549.60	\$496.69	\$10,220	\$9,723.31	95%
214-MEMBERSHIP/CONFERENCE FEES	\$2,056.95	\$660.53	\$2,920	\$2,259.47	77%
215-FREIGHT	\$899.70	\$434.20	\$876	\$441.80	50%
217-TELEPHONE	\$17,722.75	\$9,206.72	\$14,600	\$5,393.28	37%
221-ADVERTISING	\$400.61		\$487	\$487.00	100%
223-SUBSCRIPTIONS & PUBLICATIONS	\$233.51	\$82.92	\$487	\$404.08	83%
232-LEGAL	\$4,679.89		\$2,920	\$2,920.00	100%
235-PROFESSIONAL FEES	\$14,983.47	\$4,168.02	\$20,439	\$16,270.98	80%
239-TRAINING & EDUCATION	\$26,535.94	\$13,528.13	\$22,873	\$9,344.87	41%
252-BUILDING REPAIRS & MAINTENANCE	\$4,080.17	\$3,690.15	\$4,867	\$1,176.85	24%
253-EQUIPMENT REPAIR	\$22,560.26	\$2,761.76	\$25,306	\$22,544.24	89%
255-VEHICLE REPAIR	\$10,739.58	\$6,846.09	\$7,300	\$453.91	6%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$5,479.17	\$5,239.96	\$8,468	\$3,228.04	38%
266-COMMUNICATIONS	\$16,783.50	\$9,776.13	\$16,254	\$6,477.87	40%
267-AVL MAINTENANCE	\$14,157.73	\$13,744.75	\$19,369	\$5,624.25	29%
274-INSURANCE	\$21,281.14	\$15,262.89	\$18,860	\$3,597.11	19%
511-GOODS AND SUPPLIES	\$42,366.17	\$15,358.82	\$45,258	\$29,899.18	66%
521-FUEL & OIL	\$6,721.35	\$698.28	\$4,623	\$3,924.72	85%
531-CHEMICALS/SALT	\$206.00		\$3,407	\$3,407.00	100%
543-NATURAL GAS	\$13,634.10	\$8,054.69	\$13,821	\$5,766.31	42%
544-ELECTRICAL POWER	\$17,186.18	\$6,447.60	\$16,254	\$9,806.40	60%
710-GRANTS TO LOCAL GOVERNMENTS	\$80,647.00	\$80,647.00	\$80,647		
762-CONTRIBUTED TO CAPITAL	\$13,181.02		\$19,418	\$19,418.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$150,000.00		\$150,000	\$150,000.00	100%
921-BAD DEBT EXPENSE	\$29,633.72	\$22,677.60	\$15,000	(\$7,677.60)	-51%
TOTAL EXPENDITURES	\$615,638.72	\$246,368.69	\$641,657	\$395,288.31	62%
SURPLUS	(\$504,280.90)	(\$172,776.10)	(\$563,157)	\$390,380.90	-69%

MD of Mackenzie
25-Ambulance / Municipal Emergency
June 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
560-RENTAL & LEASE REVENUE	\$7,200.00	\$3,000.00	\$7,200	(\$4,200.00)	-58%
597-OTHER REVENUE	\$5,375.00				
TOTAL REVENUE	\$12,575.00	\$3,000.00	\$7,200	(\$4,200.00)	-58%
EXPENDITURE					
110-WAGES & SALARIES	\$26,798.08	\$9,698.00	\$11,731	\$2,033.00	17%
132-BENEFITS	\$3,694.75	\$1,742.66	\$1,857	\$114.34	6%
136-WCB CONTRIBUTIONS	\$415.52		\$130	\$130.00	100%
211-TRAVEL & SUBSISTENCE	\$3,194.05	\$968.74	\$2,920	\$1,951.26	67%
214-MEMBERSHIP/CONFERENCE FEES	\$1,409.00	\$218.60	\$1,460	\$1,241.40	85%
235-PROFESSIONAL FEES	\$420,379.44	\$338,731.55	\$538,000	\$199,268.45	37%
239-TRAINING & EDUCATION	\$1,478.51	\$2,012.16	\$4,867	\$2,854.84	59%
252-BUILDING REPAIRS & MAINTENANCE	\$3,238.18	\$780.43	\$3,407	\$2,626.57	77%
266-COMMUNICATIONS	\$5,650.93	\$3,184.27	\$4,867	\$1,682.73	35%
267-AVL MAINTENANCE	\$2,235.23	\$1,368.70	\$3,796	\$2,427.30	64%
274-INSURANCE	\$9,427.44	\$6,577.78	\$8,900	\$2,322.22	26%
511-GOODS AND SUPPLIES	\$7,895.09	\$2,929.24	\$3,893	\$963.76	25%
543-NATURAL GAS	\$3,384.05				
544-ELECTRICAL POWER	\$6,537.00				
762-CONTRIBUTED TO CAPITAL	\$31,895.47		\$23,787	\$23,787.00	100%
TOTAL EXPENDITURES	\$527,632.74	\$368,212.13	\$609,615	\$241,402.87	40%
SURPLUS	(\$515,057.74)	(\$365,212.13)	(\$602,415)	\$237,202.87	-39%

MD of Mackenzie
26-Enforcement Services
June 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
520-LICENSES & PERMITS	\$335.03	\$225.00	\$1,000	(\$775.00)	-78%
530-FINES	\$46,446.00	\$15,210.00	\$50,000	(\$34,790.00)	-70%
TOTAL REVENUE	\$46,781.03	\$15,435.00	\$51,000	(\$35,565.00)	-70%
EXPENDITURE					
110-WAGES & SALARIES	\$142,262.73	\$50,033.47	\$161,659	\$111,625.53	69%
132-BENEFITS	\$20,477.75	\$9,327.54	\$25,860	\$16,532.46	64%
136-WCB CONTRIBUTIONS	\$2,359.20		\$2,078	\$2,078.00	100%
211-TRAVEL & SUBSISTENCE	\$3,448.46	\$4,151.17	\$3,893	(\$258.17)	-7%
214-MEMBERSHIP/CONFERENCE FEES	\$898.94	\$330.00	\$1,460	\$1,130.00	77%
217-TELEPHONE	\$8,142.09	\$4,235.48	\$7,300	\$3,064.52	42%
221-ADVERTISING	\$672.27		\$487	\$487.00	100%
223-SUBSCRIPTIONS & PUBLICATIONS	\$241.90		\$487	\$487.00	100%
232-LEGAL			\$2,920	\$2,920.00	100%
235-PROFESSIONAL FEES	\$3,533.29	\$3,131.88	\$1,947	(\$1,184.88)	-61%
239-TRAINING & EDUCATION	\$347.59	\$19.49	\$2,920	\$2,900.51	99%
253-EQUIPMENT REPAIR	\$1,116.80	\$455.31	\$1,460	\$1,004.69	69%
255-VEHICLE REPAIR	\$6,416.59	\$2,139.10	\$3,893	\$1,753.90	45%
266-COMMUNICATIONS	\$2,606.83	\$1,490.54	\$1,557	\$66.46	4%
267-AVL MAINTENANCE	\$1,488.82	\$911.65	\$1,460	\$548.35	38%
274-INSURANCE	\$4,834.62	\$3,669.46	\$4,400	\$730.54	17%
511-GOODS AND SUPPLIES	\$10,147.89	\$2,517.11	\$9,733	\$7,215.89	74%
521-FUEL & OIL	\$9,212.83	\$723.83	\$7,786	\$7,062.17	91%
710-GRANTS TO LOCAL GOVERNMENTS	\$17,000.00	\$4,735.10	\$17,000	\$12,264.90	72%
762-CONTRIBUTED TO CAPITAL			\$13,398	\$13,398.00	100%
TOTAL EXPENDITURES	\$235,208.60	\$87,871.13	\$271,698	\$183,826.87	68%
SURPLUS	(\$188,427.57)	(\$72,436.13)	(\$220,698)	\$148,261.87	-67%

MD of Mackenzie
32-Transportation
June 30, 2004

	2003 Actual	YTD 2004	2004	\$ Budget	% Budget
	Total	Actual	Budget	Remaining	Remaining
REVENUE					
100-TAXATION					
124-FRONTAGE	\$13,493.71	\$21,943.04	\$24,904	(\$2,960.96)	-12%
420-SALES OF GOODS & SERVICES	\$118,172.05	\$69,753.42	\$76,500	(\$6,746.58)	-9%
560-RENTAL & LEASE REVENUE	\$2,496.68	\$5,617.53	\$6,700	(\$1,082.47)	-16%
840-PROVINCIAL GRANTS	\$445,889.58	\$423,714.00	\$423,714		
930-CONTRIBUTION FROM OPERATING RESERV	\$272,099.93				
TOTAL REVENUE	\$852,151.95	\$521,027.99	\$531,818	(\$10,790.01)	-2%
EXPENDITURE					
110-WAGES & SALARIES	\$1,089,554.03	\$536,849.07	\$1,335,731	\$798,881.93	60%
132-BENEFITS	\$131,588.32	\$86,286.41	\$183,446	\$97,159.59	53%
136-WCB CONTRIBUTIONS	\$20,454.17		\$16,348	\$16,348.00	100%
150-ISOLATION COSTS	\$5,073.20				
211-TRAVEL & SUBSISTENCE	\$15,835.34	\$12,539.90	\$13,140	\$600.10	5%
214-MEMBERSHIP/CONFERENCE FEES	\$1,462.61	\$790.00	\$1,655	\$865.00	52%
215-FREIGHT	\$7,552.59	\$3,893.55	\$6,813	\$2,919.45	43%
217-TELEPHONE	\$21,990.55	\$11,425.89	\$19,563	\$8,137.11	42%
221-ADVERTISING	\$11,934.40	\$3,485.93	\$7,786	\$4,300.07	55%
232-LEGAL	\$7,351.28	\$2,787.87	\$2,920	\$132.13	5%
233-ENGINEERING CONSULTING	\$74,220.95	\$5,375.19	\$46,718	\$41,342.81	88%
235-PROFESSIONAL FEES	\$375,850.23	\$175,991.78	\$381,534	\$205,542.22	54%
239-TRAINING & EDUCATION	\$7,283.75	\$5,955.25	\$7,786	\$1,830.75	24%
251-BRIDGE REPAIR & MAINTENANCE	\$8,727.00	\$1,600.00	\$12,653	\$11,053.00	87%
252-BUILDING REPAIRS & MAINTENANCE	\$14,378.44	\$8,299.91	\$10,706	\$2,406.09	22%
253-EQUIPMENT REPAIR	\$86,534.70	\$31,497.43	\$72,998	\$41,500.57	57%
255-VEHICLE REPAIR	\$27,851.49	\$11,285.50	\$24,819	\$13,533.50	55%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$278,852.13	\$134,919.59	\$194,660	\$59,740.41	31%
262-BUILDING & LAND RENTAL			\$5,840	\$5,840.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$12,967.97	\$7,696.73	\$13,626	\$5,929.27	44%
266-COMMUNICATIONS	\$10,850.72	\$5,965.45	\$9,893	\$3,927.55	40%
267-AVL MAINTENANCE	\$46,289.90	\$22,643.71	\$38,445	\$15,801.29	41%
271-LICENSES & PERMITS	\$3,037.51	\$286.90	\$3,000	\$2,713.10	90%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
274-INSURANCE	\$61,162.45	\$51,291.93	\$57,315	\$6,023.07	11%
511-GOODS AND SUPPLIES	\$130,766.84	\$104,586.72	\$121,663	\$17,076.28	14%
521-FUEL & OIL	\$177,851.23	\$101,747.10	\$155,728	\$53,980.90	35%
531-CHEMICALS/SALT	\$30,101.78	\$8,600.46	\$56,451	\$47,850.54	85%
532-DUST CONTROL	\$84,364.89	\$51,348.00	\$288,584	\$237,236.00	82%
533-GRADER BLADES	\$48,793.22	\$26,404.00	\$38,932	\$12,528.00	32%
534-GRAVEL	\$965,682.37	\$315,850.77	\$973,301	\$657,450.23	68%
535-GRAVEL RECLAMATION COST	\$177,241.54		\$30,000	\$30,000.00	100%
543-NATURAL GAS	\$8,872.65	\$7,186.41	\$9,052	\$1,865.59	21%
544-ELECTRICAL POWER	\$80,604.56	\$35,938.16	\$86,960	\$51,021.84	59%
735-GRANTS TO OTHER ORGANIZATIONS	\$21,644.45				
762-CONTRIBUTED TO CAPITAL	\$408,545.03		\$171,650	\$171,650.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$2,295,228.00		\$3,658,015	\$3,658,015.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$179,514.80		\$25,000	\$25,000.00	100%
831-INTEREST-LONG TERM DEBT	\$185,903.92		\$171,302	\$171,302.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$271,074.22		\$285,645	\$285,645.00	100%
TOTAL EXPENDITURES	\$7,386,993.23	\$1,772,529.61	\$8,544,678	\$6,772,148.39	79%
SURPLUS	(\$6,534,841.28)	(\$1,251,501.62)	(\$8,012,860)	\$6,761,358.38	-84%

MD of Mackenzie
33-Airport
June 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$29,130.00	\$10,380.00	\$25,000	(\$14,620.00)	-58%
560-RENTAL & LEASE REVENUE		\$500.00	\$8,500	(\$8,000.00)	-94%
TOTAL REVENUE	\$29,130.00	\$10,880.00	\$33,500	(\$22,620.00)	-68%
EXPENDITURE					
252-BUILDING REPAIRS & MAINTENANCE	\$995.96	\$247.20	\$973	\$725.80	75%
253-EQUIPMENT REPAIR	\$1,277.41	\$3,161.74	\$973	(\$2,188.74)	-225%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$3,360.67	\$797.00	\$4,867	\$4,070.00	84%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,925.21		\$2,920	\$2,920.00	100%
274-INSURANCE	\$10,656.47	\$1,023.34	\$10,700	\$9,676.66	90%
511-GOODS AND SUPPLIES	\$7,127.13	\$28.94	\$1,947	\$1,918.06	99%
531-CHEMICALS/SALT	\$1,247.55		\$2,920	\$2,920.00	100%
543-NATURAL GAS	\$6,083.25	\$2,358.55	\$3,309	\$950.45	29%
544-ELECTRICAL POWER	\$7,950.71	\$2,177.31	\$5,450	\$3,272.69	60%
710-GRANTS TO LOCAL GOVERNMENTS	\$43,819.92		\$43,000	\$43,000.00	100%
762-CONTRIBUTED TO CAPITAL	\$50,000.00				
TOTAL EXPENDITURES	\$135,444.28	\$9,794.08	\$77,059	\$67,264.92	87%
SURPLUS	(\$106,314.28)	\$1,085.92	(\$43,559)	\$44,644.92	-102%

MD of Mackenzie
41-Water Services
June 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
124-FRONTAGE	\$81,828.25	\$83,872.76	\$83,800	\$72.76	0%
420-SALES OF GOODS & SERVICES	\$10,270.00	\$4,740.08	\$8,700	(\$3,959.92)	-46%
421-SALE OF WATER -METERED	\$511,436.91	\$239,544.86	\$580,242	(\$340,697.14)	-59%
422-SALE OF WATER-BULK	\$310,161.91	\$126,222.06	\$324,970	(\$198,747.94)	-61%
511-PENALTIES ON AR & UTILITIES	\$19,952.33	\$10,556.28	\$16,000	(\$5,443.72)	-34%
521-OFFSITE LEVY for WATER &/OR SEWAGE		\$40,748.45		\$40,748.45	
840-PROVINCIAL GRANTS	\$963.74	\$353.38	\$354	(\$0.62)	0%
TOTAL REVENUE	\$934,613.14	\$506,037.87	\$1,014,066	(\$508,028.13)	-50%
EXPENDITURE					
110-WAGES & SALARIES	\$294,817.58	\$95,145.22	\$223,833	\$128,687.78	57%
132-BENEFITS	\$32,589.35	\$15,893.71	\$37,157	\$21,263.29	57%
136-WCB CONTRIBUTIONS	\$4,973.17		\$3,401	\$3,401.00	100%
150-ISOLATION COSTS	\$6,263.30	\$5,380.98	\$7,200	\$1,819.02	25%
211-TRAVEL & SUBSISTENCE	\$17,913.20	\$5,107.61	\$18,493	\$13,385.39	72%
214-MEMBERSHIP/CONFERENCE FEES	\$456.76	\$290.00	\$487	\$197.00	40%
215-FREIGHT	\$37,018.53	\$13,574.10	\$33,578	\$20,003.90	60%
217-TELEPHONE	\$17,693.22	\$8,846.71	\$15,767	\$6,920.29	44%
221-ADVERTISING	\$943.54	\$1,535.61	\$973	(\$562.61)	-58%
223-SUBSCRIPTIONS & PUBLICATIONS	\$353.76				
232-LEGAL	\$1,214.97		\$973	\$973.00	100%
233-ENGINEERING CONSULTING	\$14,926.65	\$23,959.52	\$10,706	(\$13,253.52)	-124%
235-PROFESSIONAL FEES	\$15,965.24	\$6,173.91	\$19,953	\$13,779.09	69%
239-TRAINING & EDUCATION	\$3,585.32	\$2,397.67	\$9,246	\$6,848.33	74%
252-BUILDING REPAIRS & MAINTENANCE	\$17,207.61	\$3,823.01	\$12,166	\$8,342.99	69%
253-EQUIPMENT REPAIR	\$37,841.87	\$8,438.96	\$24,333	\$15,894.04	65%
255-VEHICLE REPAIR	\$9,552.58	\$3,033.49	\$9,733	\$6,699.51	69%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$48,268.63	\$64,545.76	\$65,210	\$664.24	1%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,112.99				
266-COMMUNICATIONS	\$3,822.71	\$1,522.32	\$3,212	\$1,689.68	53%
271-LICENSES & PERMITS	\$154.50	\$27.65	\$1,000	\$972.35	97%
272-DAMAGE CLAIMS			\$5,000	\$5,000.00	100%
274-INSURANCE	\$13,317.27	\$12,783.36	\$18,020	\$5,236.64	29%
511-GOODS AND SUPPLIES	\$69,072.83	\$20,730.36	\$58,398	\$37,667.64	65%
521-FUEL & OIL	\$20,513.82	\$4,593.97	\$18,979	\$14,385.03	76%
531-CHEMICALS/SALT	\$80,774.06	\$36,888.18	\$76,891	\$40,002.82	52%
543-NATURAL GAS	\$36,100.85	\$20,896.29	\$35,963	\$15,066.71	42%
544-ELECTRICAL POWER	\$137,163.43	\$49,384.54	\$144,083	\$94,698.46	66%
762-CONTRIBUTED TO CAPITAL	\$17,699.51		\$49,514	\$49,514.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE	\$516,668.00				
831-INTEREST-LONG TERM DEBT	\$57,229.38	\$32,568.66	\$47,676	\$15,107.34	32%
832-PRINCIPAL - LONG TERM DEBT	\$108,954.61	\$78,322.59	\$110,998	\$32,675.41	29%
921-BAD DEBT EXPENSE	\$2,408.98	\$1,289.97	\$2,500	\$1,210.03	48%
TOTAL EXPENDITURES	\$1,627,578.22	\$517,154.15	\$1,065,443	\$548,288.85	51%
SURPLUS	(\$692,965.08)	(\$11,116.28)	(\$51,377)	\$40,260.72	-78%

MD of Mackenzie
42-Sewer Services
June 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
124-FRONTAGE	\$69,498.90	\$50,696.43	\$76,154	(\$25,457.57)	-33%
421-SALE OF WATER -METERED	\$205,640.23	\$105,909.18	\$267,666	(\$161,756.82)	-60%
TOTAL REVENUE	\$275,139.13	\$156,605.61	\$343,820	(\$187,214.39)	-54%
EXPENDITURE					
110-WAGES & SALARIES	\$150,928.89	\$44,793.05	\$135,378	\$90,584.95	67%
132-BENEFITS	\$16,145.95	\$7,789.96	\$22,377	\$14,587.04	65%
136-WCB CONTRIBUTIONS	\$2,859.34		\$2,082	\$2,082.00	100%
150-ISOLATION COSTS	\$2,065.75				
217-TELEPHONE	\$2,440.74	\$700.14	\$1,411	\$710.86	50%
232-LEGAL			\$1,947	\$1,947.00	100%
233-ENGINEERING CONSULTING	\$972.32		\$6,813	\$6,813.00	100%
235-PROFESSIONAL FEES	\$1,052.44				
252-BUILDING REPAIRS & MAINTENANCE	\$5,841.48	\$174.50	\$2,823	\$2,648.50	94%
253-EQUIPMENT REPAIR	\$5,292.55	\$2,781.14	\$4,769	\$1,987.86	42%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$15,917.98	\$7,376.27	\$21,413	\$14,036.73	66%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$1,877.02				
272-DAMAGE CLAIMS	(\$35,291.75)				
274-INSURANCE	\$6,623.62	\$3,722.83	\$7,352	\$3,629.17	49%
511-GOODS AND SUPPLIES	\$8,498.85	\$2,725.06	\$8,760	\$6,034.94	69%
531-CHEMICALS/SALT	\$2,210.37		\$4,088	\$1,978.00	48%
543-NATURAL GAS	\$3,164.22	\$2,405.51	\$4,954	\$2,548.49	51%
544-ELECTRICAL POWER	\$17,684.53	\$6,918.65	\$17,159	\$10,240.35	60%
762-CONTRIBUTED TO CAPITAL	\$18,150.43		\$88,766	\$88,766.00	100%
831-INTEREST-LONG TERM DEBT	\$35,503.02		\$39,483	\$39,483.00	100%
832-PRINCIPAL - LONG TERM DEBT	\$57,104.70		\$71,108	\$71,108.00	100%
TOTAL EXPENDITURES	\$319,042.45	\$81,497.11	\$440,683	\$359,185.89	82%
SURPLUS	(\$43,903.32)	\$75,108.50	(\$96,863)	\$171,971.50	-178%

MD of Mackenzie
43-Solid Waste Disposal
June 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$11,995.00	\$4,025.00	\$14,000	(\$9,975.00)	-71%
TOTAL REVENUE	\$11,995.00	\$4,025.00	\$14,000	(\$9,975.00)	-71%
EXPENDITURE					
110-WAGES & SALARIES	\$11,125.39	\$6,365.88	\$13,725	\$7,359.12	54%
132-BENEFITS	\$1,749.16	\$1,045.51	\$2,384	\$1,338.49	56%
136-WCB CONTRIBUTIONS	\$84.94		\$210	\$210.00	100%
232-LEGAL			\$973	\$973.00	100%
235-PROFESSIONAL FEES	\$329,169.07	\$96,619.70	\$364,600	\$267,980.30	73%
239-TRAINING & EDUCATION	\$24.06		\$973	\$973.00	100%
252-BUILDING REPAIRS & MAINTENANCE	\$3,505.57	\$309.41	\$3,893	\$3,583.59	92%
253-EQUIPMENT REPAIR	\$1,534.03	\$1,061.90	\$4,867	\$3,805.10	78%
274-INSURANCE					
511-GOODS AND SUPPLIES	\$3,344.35	\$488.36	\$1,460	\$971.64	67%
544-ELECTRICAL POWER	\$7,599.84	\$2,790.87	\$6,935	\$4,144.13	60%
762-CONTRIBUTED TO CAPITAL	\$29,471.45		\$49,515	\$49,515.00	100%
TOTAL EXPENDITURES	\$387,607.86	\$108,681.63	\$449,535	\$340,853.37	76%
SURPLUS	(\$375,612.86)	(\$104,656.63)	(\$435,535)	\$330,878.37	-76%

MD of Mackenzie
51-Family & Community Services
June 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
840-PROVINCIAL GRANTS	\$172,287.00	\$95,659.00	\$207,926	(\$112,267.00)	-54%
TOTAL REVENUE	\$172,287.00	\$95,659.00	\$207,926	(\$112,267.00)	-54%
EXPENDITURE					
255-VEHICLE REPAIR	\$2,025.93	\$180.00	\$487	\$307.00	63%
274-INSURANCE	\$2,626.41		\$2,200	\$2,200.00	100%
710-GRANTS TO LOCAL GOVERNMENTS	\$22,906.00	\$22,906.00	\$22,906		
735-GRANTS TO OTHER ORGANIZATIONS	\$353,153.00	\$381,108.00	\$418,558	\$37,450.00	9%
TOTAL EXPENDITURES	\$380,711.34	\$404,194.00	\$444,151	\$39,957.00	9%
SURPLUS	(\$208,424.34)	(\$308,535.00)	(\$236,225)	(\$72,310.00)	31%

MD of Mackenzie
61-Planning & Development
June 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES	\$2,278.47	\$650.00	\$500	\$150.00	30%
520-LICENSES & PERMITS	\$19,132.17	\$9,623.50	\$17,000	(\$7,376.50)	-43%
522-MUNICIPAL RESERVE REVENUE		\$825.12		\$825.12	
526-SAFETY CODE PERMITS	\$26,443.41	\$13,117.31	\$26,500	(\$13,382.69)	-51%
525-SUBDIVISION FEES		\$71,441.33	\$35,000	\$36,441.33	104%
560-RENTAL & LEASE REVENUE	(\$19,522.00)	\$15,734.00	\$16,000	(\$266.00)	-2%
840-PROVINCIAL GRANTS	\$1,000.00				
TOTAL REVENUE	\$29,332.05	\$111,391.26	\$95,000	\$16,391.26	17%
EXPENDITURE					
110-WAGES & SALARIES	\$122,943.68	\$92,456.03	\$207,725	\$115,268.97	55%
132-BENEFITS	\$19,288.30	\$16,040.57	\$37,059	\$21,018.43	57%
136-WCB CONTRIBUTIONS	\$2,118.55		\$2,750	\$2,750.00	100%
151-HONORARIA	\$750.00	\$200.00	\$1,500	\$1,300.00	87%
211-TRAVEL & SUBSISTENCE	\$7,522.33	\$5,784.90	\$9,733	\$3,948.10	41%
214-MEMBERSHIP/CONFERENCE FEES	\$1,306.03	\$550.00	\$1,945	\$1,395.00	72%
217-TELEPHONE	\$1,313.35	\$750.78	\$1,402	\$651.22	46%
221-ADVERTISING	\$20,098.08	\$11,671.96	\$31,632	\$19,960.04	63%
232-LEGAL	\$16,755.07	\$12,818.66	\$14,600	\$1,781.34	12%
235-PROFESSIONAL FEES	\$60,985.53	\$14,678.71	\$46,232	\$31,553.29	68%
239-TRAINING & EDUCATION	\$2,354.12	\$1,855.22	\$5,840	\$3,984.78	68%
255-VEHICLE REPAIR	\$231.21	\$546.85	\$973	\$426.15	44%
267-AVL MAINTENANCE	\$2,237.20	\$1,369.85	\$2,355	\$985.15	42%
274-INSURANCE	\$2,835.39	\$2,455.13	\$2,700	\$244.87	9%
511-GOODS AND SUPPLIES	\$12,061.24	\$6,802.70	\$6,813	\$10.30	0%
521-FUEL & OIL	\$2,855.78	\$1,005.36	\$2,920	\$1,914.64	66%
TOTAL EXPENDITURES	\$275,655.86	\$168,986.72	\$376,179	\$207,192.28	55%
SURPLUS	(\$246,323.81)	(\$57,595.46)	(\$281,179)	\$223,583.54	-80%

MD of Mackenzie
63-Agriculture
June 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
420-SALES OF GOODS & SERVICES			\$1,000	(\$1,000.00)	-100%
560-RENTAL & LEASE REVENUE	\$9,800.00	\$1,179.00	\$7,500	(\$6,321.00)	-84%
840-PROVINCIAL GRANTS	\$44,000.00	\$49,473.00	\$46,000	\$3,473.00	8%
TOTAL REVENUE	\$53,800.00	\$50,652.00	\$54,500	(\$3,848.00)	-7%
EXPENDITURE					
110-WAGES & SALARIES	\$82,346.47	\$30,593.76	\$96,589	\$65,995.24	68%
132-BENEFITS	\$10,239.45	\$5,126.29	\$11,049	\$5,922.71	54%
136-WCB CONTRIBUTIONS	\$1,580.06				
151-HONORARIA	\$5,989.86	\$2,125.00	\$7,125	\$5,000.00	70%
211-TRAVEL & SUBSISTENCE	\$10,073.59	\$2,854.20	\$9,499	\$6,644.80	70%
214-MEMBERSHIP/CONFERENCE FEES	\$2,886.00	\$660.00	\$1,460	\$800.00	55%
215-FREIGHT	\$322.72				
217-TELEPHONE	\$835.54	\$347.02	\$1,071	\$723.98	68%
221-ADVERTISING	\$1,987.70	\$1,238.19	\$2,433	\$1,194.81	49%
223-SUBSCRIPTIONS & PUBLICATIONS	\$100.94				
233-ENGINEERING CONSULTING	\$43,902.29	\$22,125.29	\$53,532	\$31,406.71	59%
239-TRAINING & EDUCATION	\$1,635.04	\$3,605.07	\$1,947	(\$1,658.07)	-85%
253-EQUIPMENT REPAIR	\$1,243.83	\$1,855.25	\$1,945	\$89.75	5%
255-VEHICLE REPAIR	\$2,020.07	\$300.11	\$2,433	\$2,132.89	88%
259-STRUCTURAL R&M (ROADS, SEWERS, WATE	\$310,582.40	\$11,087.37	\$315,350	\$304,262.63	96%
262-BUILDING & LAND RENTAL			\$973	\$973.00	100%
263-VEHICLE & EQUIPMENT LEASE OR RENTAL	\$2,972.57		\$2,677	\$2,677.00	100%
266-COMMUNICATIONS	\$762.67	\$400.39	\$973	\$572.61	59%
274-INSURANCE	\$8,190.93	\$7,147.49	\$7,440	\$292.51	4%
511-GOODS AND SUPPLIES	\$5,684.02	\$2,647.18	\$8,516	\$5,868.82	69%
521-FUEL & OIL	\$13,649.49	\$1,414.68	\$10,706	\$9,291.32	87%
531-CHEMICALS/SALT	\$15,868.74	\$21,812.00	\$24,333	\$2,521.00	10%
735-GRANTS TO OTHER ORGANIZATIONS	\$30,200.00	\$30,000.00	\$32,000	\$2,000.00	6%
763-CONTRIBUTED TO CAPITAL RESERVE	\$250,000.00		\$150,000	\$150,000.00	100%
TOTAL EXPENDITURES	\$803,074.38	\$145,339.29	\$742,051	\$596,711.71	80%
SURPLUS	(\$749,274.38)	(\$94,687.29)	(\$687,551)	\$592,863.71	-86%

MD of Mackenzie
64-Veterinary Service
June 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
560-RENTAL & LEASE REVENUE	\$1,950.00				
TOTAL REVENUE	\$1,950.00				
EXPENDITURE					
151-HONORARIA	\$143.52		\$750	\$750.00	100%
211-TRAVEL & SUBSISTENCE		\$19.62	\$389	\$369.38	95%
235-PROFESSIONAL FEES	\$69,054.77	\$83,285.67	\$103,500	\$20,214.33	20%
543-NATURAL GAS	\$830.89				
544-ELECTRICAL POWER	\$2,466.27				
TOTAL EXPENDITURES	\$72,495.45	\$83,305.29	\$104,639	\$21,333.71	20%
SURPLUS	(\$70,545.45)	(\$83,305.29)	(\$104,639)	\$21,333.71	-20%

**MD of Mackenzie
66-Subdivision
June 30, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
424-SALE OF LAND	\$54,869.85	\$14,674.08	\$183,200	(\$168,525.92)	-92%
597-OTHER REVENUE		\$5,000.00		\$5,000.00	
TOTAL REVENUE	\$54,869.85	\$19,674.08	\$183,200	(\$163,525.92)	-89%
EXPENDITURE					
221-ADVERTISING	\$20.60		\$973	\$973.00	100%
235-PROFESSIONAL FEES	\$10,106.51		\$2,433	\$2,433.00	100%
763-CONTRIBUTED TO CAPITAL RESERVE			\$159,700	\$159,700.00	100%
764-CONTRIBUTED TO OPERATING RESERVE	\$24,678.23				
992-COST OF LAND SOLD	\$20,064.51		\$20,000	\$20,000.00	100%
TOTAL EXPENDITURES	\$54,869.85		\$183,106	\$183,106.00	100%
SURPLUS		\$19,674.08	\$94	\$19,580.08	20830%

MD of Mackenzie
71-Recreation Boards
June 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
920-CONTRIBUTED FROM CAPITAL RESERVE	\$30,000.00				
TOTAL REVENUE	\$30,000.00				
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$99,904.00	\$99,904.00	\$99,904		
735-GRANTS TO OTHER ORGANIZATIONS	\$500,350.00	\$405,656.00	\$606,656	\$201,000.00	33%
763-CONTRIBUTED TO CAPITAL RESERVE	\$30,000.00				
TOTAL EXPENDITURES	\$630,254.00	\$505,560.00	\$706,560	\$201,000.00	28%
SURPLUS	(\$600,254.00)	(\$505,560.00)	(\$706,560)	\$201,000.00	-28%

**MD of Mackenzie
73-Tourism
June 30, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
930-CONTRIBUTION FROM OPERATING RESERV	\$13,000.00				
TOTAL REVENUE	\$13,000.00				
EXPENDITURE					
214-MEMBERSHIP/CONFERENCE FEES	\$9,579.00	\$9,579.00	\$9,526	(\$53.00)	-1%
221-ADVERTISING		\$27.62	\$2,239	\$2,211.38	99%
511-GOODS AND SUPPLIES	\$4,087.19	\$5,293.00	\$4,867	(\$426.00)	-9%
764-CONTRIBUTED TO OPERATING RESERVE	\$10,912.81				
TOTAL EXPENDITURES	\$24,579.00	\$14,899.62	\$16,632	\$1,732.38	10%
SURPLUS	(\$11,579.00)	(\$14,899.62)	(\$16,632)	\$1,732.38	-10%

**MD of Mackenzie
74-Library Service
June 30, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
710-GRANTS TO LOCAL GOVERNMENTS	\$7,165.00	\$7,165.00	\$7,165		
735-GRANTS TO OTHER ORGANIZATIONS	\$75,000.00	\$115,000.00	\$115,000		
TOTAL EXPENDITURES	\$82,165.00	\$122,165.00	\$122,165		
SURPLUS	(\$82,165.00)	(\$122,165.00)	(\$122,165)		

**MD of Mackenzie
85-Requisitions
June 30, 2004**

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
747-SCHOOL FOUNDATION PROGRAMS	\$6,184,600.65	\$3,247,960.63	\$6,490,221	\$3,242,260.37	50%
750-SENIORS FOUNDATION	\$337,394.24	\$162,546.50	\$325,093	\$162,546.50	50%
TOTAL EXPENDITURES	\$6,521,994.89	\$3,410,507.13	\$6,815,314	\$3,404,806.87	50%
SURPLUS	(\$6,521,994.89)	(\$3,410,507.13)	(\$6,815,314)	\$3,404,806.87	-50%

MD of Mackenzie
97-Other Transfers
June 30, 2004

	<u>2003 Actual</u>	<u>YTD 2004</u>	<u>2004</u>	<u>\$ Budget</u>	<u>% Budget</u>
	<u>Total</u>	<u>Actual</u>	<u>Budget</u>	<u>Remaining</u>	<u>Remaining</u>
REVENUE					
EXPENDITURE					
763-CONTRIBUTED TO CAPITAL RESERVE	\$387,209.85				
764-CONTRIBUTED TO OPERATING RESERVE	\$387,209.86				
TOTAL EXPENDITURES	\$774,419.71				
SURPLUS	(\$774,419.71)				

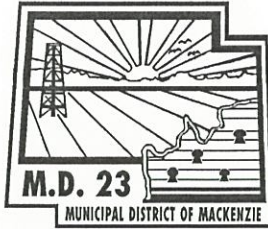
MD of Mackenzie -Capital Project Monthly Report - 2004

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance	Estimated % of completion	Estimated completion date	Comment
Administration								
PC's, Peripherals & Equipment	6-12-30-01		20,290	19,305.41	985			Purchased computers
Portable PC	6-12-30-02		7,282	-	7,282			Project to start after election
NT Server	6-12-30-03		14,835	14,992.21	- 157			Purchased new server
Furniture & Equipment	6-12-30-04		3,932	593.69	3,338			Purchased TV and fridge
FV MD Office - Paving	6-12-30-05		60,194	1,645.51	58,548	100%		Completed
FV MD Office - Landscaping	6-12-30-06		5,808	6,184.83	- 377	100%		Completed
R.E.D.I.	6-12-00-07		66,211	23,679.82	42,531			2003CF
Total			178,552	66,401.47	112,151			
Fire Services								
Training Lot Development	6-23-30-01		9,709		9,709		September	Hauled in fill material
Mezzanine - FV Fire Hall	6-23-30-02		9,709		9,709		December	Did not start - applied for grant
Hazardous Materials Unit	6-23-30-03		9,709		9,709		July	December 9/03 addition Motion 04-010, scheduling meeting with HL to finalize the agreement
Ice/Water Rescue	6-23-30-04	2,675	5,194		5,194		September	2003CF, FV Fire Dep. is working on this.
Fire Trailer & Storage Shed	6-23-30-05		6,818		6,818		August	Purchasing more grass fire equipment
Emergency Reserve	reserve contribution		150,000		150,000			
Total			191,139		191,139			
Ambulance Services								
Evacuation Sidewalk - LC	6-25-40-01		7,282		7,282		July	Working on tender - applied for grant
Ambulance Facility Renovations - FV	6-25-30-02		9,709	12,952.33	- 3,243			Completed
Concrete Pad Replacement - LC Amb	6-25-40-03		6,796		6,796		July	Working on tender - applied for grant
Regional Dispatch Equipment	6-25-40-04	30,000	41,700	26,053.46	15,647		June	Equipment has been purchased.
Total			65,487	39,005.79	26,481			
Enforcement								
Office Renovations	6-26-40-01		2,718	642.67	2,075			Completed
Office Equipment	6-26-40-02		2,913	2,507.35	406			Completed
Quad Replacement	6-26-40-03		7,767	7,720.00	47			Completed
Total			13,398	10,870.02	2,528			
Transportation								
FV Walking Trails	6-32-30-01		35,562		35,562			Did not start
LC Walking Trails	6-32-40-02		20,000	47,335.91	- 27,336			Completed paving.
Zama Walking Trails	6-32-50-03		40,000		40,000			Did not start
Equipment Shelter - Fort Vermilion	6-32-30-04		24,272	3,904.31	20,368	100%	June	Completed .
Street Lighting	6-32-30-05		29,126		29,126		August	FV Hamlet

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance	Estimated % of completion	Estimated completion date	Comment
Salt Shed - Zama	6-32-50-06		19,417		19,417		October	Did not start
Upgrades to AT Shop	6-32-30-07		38,835	41,636.12	- 2,801	95%	July	Substantially complete
94th Avenue Servicing - LC	6-32-40-59	85,000	1,489,000	10,019.62	1,478,980	10%	October	Currently securing easements, to be tendered in July
Parks & Recreation:								
Contribution to Reserve	reserve contribution		25,000		25,000			
Zama Playground	6-32-50-08		54,000		54,000			Did not start
La Crete Hill Park	6-32-40-09		8,738	7,549.17	1,189	95%	July	Washrooms completed
La Crete Skateboarding Park	6-32-40-58		21,200	21,200.00	-			50/50 matching grant to LC Recreation board for construction of skateboarding park. April 20/04 addition - Motion 04-267
Vehicle & Equipment:								
Patrol Vehicle	6-32-30-10		48,544		48,544			Did not start
Grader Replacement	6-32-30-11		262,136	268,900.93	- 6,765	100%		Completed
Cab & Chassis	6-32-30-12		49,700	37,671.11	12,029	100%		Completed
4 Trucks @ \$30,000 each	6-32-30-13		116,505	117,803.60	- 1,299	100%		Completed
Minor Small Equipment	6-32-30-14		19,580	18,804.91	775	100%		Completed
Hydraulic Windrow Eliminator	6-32-30-15		23,301	24,986.41	- 1,685	100%		Completed
Utilities Trailer	6-32-30-16		12,621	13,057.00	- 436	100%		Completed
15' Wing Mower	6-32-30-17		19,417	18,923.17	494	100%		Completed
Tandem Truck	6-32-30-18		145,631	118,035.00	27,596	90%	July 10/04	Ready for pick-up July 10
Contribution to Reserve	reserve contribution		485,000		485,000			
Roads Reserve:								
Shoulder Pulls	6-32-30-19		152,427	54,550.80	97,876	90%	July 15/04	Construction is ongoing
Assumption Bypass	6-32-30-20		147,577	6,674.64	140,902	25%	Nov.30/04	Preliminary engineering underway
94th Avenue East Paving - LC	6-32-30-21	394,733	1,126,893	9,515.53	1,117,377	10%	October	Tender closes July 7th
TWP 109-0 RR15-2 to RR15-4A	6-32-30-22		157,767	3,243.50	154,524	5%	September	Survey is complete
RR 17/2 south of Blue Hills WTS	6-32-40-23		94,660	1,765.90	92,894	5%	September	Survey is complete
Lighter Curve at RL Road Eastern Curve	6-32-30-24		160,194	633.00	159,561	5%	Dec 31/04	Detail design underway
Blue Hills Road	6-32-40-25	3,502,000	3,502,000		3,502,000	0%		Grant was not approved, the project is not going ahead
Heliport Road	6-32-20-26		100,000		100,000	0%		Waiting for petition from land owners
W1/2 26-109-15-5 (Stella Pashko)	6-32-30-27		58,252	10,230.85	48,021	10%	Sept.15/04	Clearing is complete & Right of Way secured for road construction
Access to NW 25-104-18-5 (Driedger)	6-32-40-28		29,126	4,697.83	24,428	10%	Sept.15/04	Clearing is complete & Right of Way secured for road construction
Access to NE 25-105-15-5 (Zimmerman)	6-32-40-29		29,126	27,928.50	1,198	100%		Completed
Access to NE 30-106-13-5 (Neustaeter)	6-32-40-30		29,126	6,909.45	22,217	10%	Sept.15/04	Clearing is complete & Right of Way secured for road construction
Access to W 11-105-16-5 (Friesen)	6-32-40-31		29,126	31,401.19	- 2,275	95%	July 16/04	Construction underway
RR 15-0 from TWT105-2A to 105-3 (new)	6-32-40-32		31,553	659.50	30,894	5%	Sept.15/04	Survey is complete

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance	Estimated % of completion	Estimated completion date	Comment
Sidewalk - 108 Street in LC	6-32-40-33		11,650	633.38	11,017	10%	September	Tender awarded to Ruel Brothers Construction
Sidewalk Install - Vanguard Realty-extra width	6-32-40-34		18,447		18,447	0%		To be paid when developer completes construction
J.L. Investment Tie in	6-32-40-35		36,893	1,092.00	35,801	10%	September	Tender awarded to Ruel Brothers Construction
Vanguard Realty-curb, gutter and sidewalk	6-32-40-36		165,049		165,049			Developer will pay full cost, not cost to MD
LC 101 Avenue (from 100 St to 101 St)	6-32-40-37	106,980	250,485	7,693.54	242,791	10%	September	Tender awarded to Ruel Brothers Construction
LC 99 Avenue (from 100 At to 101 St)	6-32-40-38		227,184	7,693.57	219,490	10%	September	Tender awarded to Ruel Brothers Construction
Waterline repl.& St. work - 50 Ave FV	6-32-30-39	182,764	563,107	10,014.74	553,092	40%	Sept. 30 2004	Waterline currently being replaced, roadwork awarded to Ruel Brothers
Waterline repl.& St. work - Mack. Housing	6-32-30-40	248,872	514,563	12,146.07	502,417	40%	Sept. 30 2004	Waterline currently being replaced, roadwork awarded to Ruel Brothers
FV 53rd St. from River Road to 49 Ave	6-32-30-41		334,951	7,985.07	326,966	10%	September	Tender awarded to Ruel Brothers Construction
JL Investments Phase 3	6-32-40-57		111,650	639.61	111,010	0%		To be paid when developer completes construction
Annual Road Reserve Contribution	reserve contribution		500,000		500,000			
Gravel Reclamation Reserve	reserve contribution		30,000		30,000			
2003 Carryforward Projects:					-			
Rosenberger Drainage - total project cost is \$1,227,766 per agreement PMB 145/03 - 2004 amendment; \$609,091 budget represents funds not spent in 2003 and carried forward to 2004; cost-to-date represents funds spent in 2004 fiscal year. Please note that original \$1,500,000 budget was an estimate.	6-32-30-42	609,091	609,091	41,301.28	567,790		Sept 30/04	Phase 1 construction to be completed by end of July, this will be done by day labour. EX. has completed preliminary plans for Phase 3. These will be submitted to AB Environment and AB Transportation for tendering approval. Phase 3 and installation pf culverts will be publicly tendered. The closing date for tenders is July 5th.
GIS	6-32-30-43		29,126	11,319.00	17,807	50%	Dec 31/04	In progress
Equipment Shelter	6-32-30-46		2,491	1,137.27	1,354	50%	September	In progress
Bridge Repairs	6-32-30-47	125,000	263,977	8,504.23	255,473	10%		Repairs to begin in July
Street Lighting	6-32-30-48		29,126		29,126	0%	August	La Crete hamlet
RV Dump in La Crete	6-32-30-49		1,419		1,419	100%		Completed
Gravel Exploration	6-32-30-50		82,078	12,092.85	69,985		Ongoing	In progress
FV Shop	6-32-30-51		17,715	8,000.00	9,715	100%		Completed
Bridge - BF 78212	6-32-30-52	512,551	550,077	494,565.75	55,511	95%		Substantially complete
Playground - Mackenzie Housing	6-32-30-54		7,013		7,013		July	In progress
SE 21-109-15-5 - David Driedger	6-32-30-55		14,291	2,666.31	11,625	100%		Completed
Slide area along River Road	6-32-30-56		150,485	131,906.36	18,579	100%		Completed
Total			13,156,280	1,667,428.98	11,488,851			
Airport								
Zama Airport Upgrade	6-33-50-01		48,544		48,544			2003CF
Total			48,544		48,544			

Department	Project Number	Grant eligible amount	Total budget	Actual cost-to-date	Variance	\$	Estimated % of completion	Estimated completion date	Comment
Water Services									
Cathodic Protection Program	6-41-30-01		14,563			14,563		September	Did not start
Water Mains Maintenance - LC	6-41-30-02		29,126	10,689.25		18,437	95%	July	This project has been reallocated to La Crete inflow corrective measures
Hydrant Flow Recorder	6-41-30-03		5,825			5,825			Item to be deleted
La Crete Water System Upgrade	6-41-40-04		9,926,940	745,392.40		9,181,548	20%	May/2005	Installation of supply line underway, construction of building has begun.
Total			9,976,454	756,081.65		9,220,372			
Sewer Services									
Sludge Removal & Berm Repair - LC	6-42-40-01		48,544	57,285.00	-	8,741	100%		Complete
Evaporative Cell - Zama	6-42-50-02	47,850	63,800			63,800			Project is under review
Replacement of Valves at Lagoons - FV	6-42-30-03		24,272			24,272			Work is scheduled for late summer
Total			136,616	57,285.00		79,331			
Garbage Services									
Metal Recycling	6-43-30-01		20,388			20,388	100%		Complete
6 Cubic Yard Bins	6-43-30-02		29,126			29,126	50%	July	Bins have been ordered
Regional Landfill-88 Connector-Fes. Study	6-43-30-03		23,013			23,013			Letter has been sent to Mackenzie Regional Waster Commission
Total			49,514			49,514			
Agricultural Services									
High Level East Drainage	6-63-30-01	256,223	397,172	6,248.43		390,924			EXH is preparing tender packages
Rosenberger Drainage Line 5	6-63-30-02		37,646	485.00		37,161		Sept. 30/04	To be funded from drainage reserve, added March 9/04 by Motion 04-136. EXH is preparing a detail design. Construction to begin late summer.
Blue Hills Drainage	6-63-30-03		47,500	966.00		46,534		July 15/04	To be funded from drainage reserve, added May 4/04 by Motion 04-326.
Contribution to Drainage Reserve	reserve contribution		150,000			150,000			
Total			632,318	7,699.43		624,619			



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Presented By:	Barb Spurgeon, Executive Assistant
Title:	Action List
Agenda Item No:	8.6)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Attached is the Action List for discussion.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the action List be accepted for information..

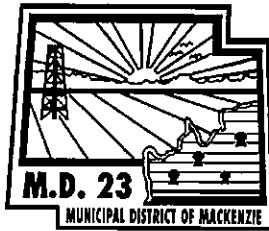
Author: <i>BA</i>	Reviewed:	C.A.O.: <i>BR</i>
-------------------	-----------	-------------------

M.D. of Mackenzie Action List

Council Meeting Motions Requiring Action

Motion Date Name	Action Required	Status
02-722 Oct 8 Mike	That the Highway 58 East agreement be forwarded to Little Red River Cree Nation with the schedules to be negotiated between MD and Little Red River Cree Nation administration.	Waiting for comments from LRRCN. LRRCN recently hired a new Director for the Public Works & Capital Department and he has requested some additional information.
02-940 Dec 17 Bill	That administration be authorized to pursue a 20 year lease for the Buffalo Head Tower, Machesis Lake and Tompkins Landing campground/recreational areas.	We have a lease for Buffalo Head Tower and a 5-year lease for a portion of Machesis Lake. Site review and legal plan of the Tompkins Landing site completed. We are pursuing lease.
03-128 Feb 25 Paul	That Municipal District of Mackenzie enter into an agreement with the Dene Tha First Nation to maintain the existing road adjacent to the west boundary of sections 30 and 31-109-18-W5M for the unrestricted use of it.	July 5, 2004 – have received signed Band Council Resolution for use of the road.
Oct. 28 Barb	That meetings be set up with Council and each Band.	Band Councils have been contacted. No response yet. Letters have been sent out requesting meetings.
03-556 Nov 25 Paul	That the committee who met with K-Division also meet with Staff Sergeants and draft a formal response to the meeting.	A report was drafted by the Policing Task Force for presentation to the Solicitor General.
03-644 Dec 9 Harvey	That the Ag. Land Task Force arrange a meeting with Minister Cardinal.	In progress.
04-013 Jan 13 Mike	Administration provide a feasibility report on the cost of installing a card-lock system at all water points.	Will be reported to Council July 2004.
04-078 Feb 10 Barb	That a meeting be arranged with Northern Lights Health Region as soon as possible.	Letter sent Feb. 10/04. The Health region contacted Harvey and a meeting will be set up soon. Complete. See 04-476.
04-269 Apr. 20 Harvey	That Council proceed with a challenge to Bill 17 on Confined Feeding Operations	
04-296 Apr 20 Barb	That the MD volunteer to facilitate meetings between the physicians, developers and other key stakeholders to identify options for a regional medical clinic.	See comments under 04-473 Complete.
04-334 May 4	That a letter be sent to Dene Tha First Nation requesting they be invited to participate in	

Mike	funding the assumption Hill Bypass Project.	
04-347 May 4 Harvey	That a request be made to Minister Cardinal to lift the moratorium on the sale of public land within the MD.	Letter sent, reply received on June 10. Public lands will proceed with the land sales that have been held up by the moratorium.
04-348 May 4	That the MD participate in a Land Use Planning Process with appropriate stakeholders for the purpose of expanding agricultural land.	First Land Use Planning session scheduled for July 8.
04-437 June 8 Mike	That the MD jointly participate in the REDI Airport Study phase II, and contribute funding in the amount of \$10,000 provided council is able to ratify the terms of reference, have input into the process, and is able to approve the draft prior to release.	Letter with Council's direction has been sent to REDI
04- June 8 Paul	That the previous IDP committee meets with the Town of High Level to negotiate an agreement for the provision of municipal water service to MD residents	
04-451 June 8 Paul	That administration set up a meeting for the Policing Task Force to meet with Solicitor General Heather Forsythe	
04-472 June 8 Bill	That the property known as the old admin building and public works building be advertised, and all requests for proposals be brought to Council for consideration	
04-473 June 8 Barb	That a public forum be hosted on recruitment and retention of physicians.	Completed July 7/04. See RFD requesting representation on Community Physician Recruitment and Retention Committee.
04-476 June 8 Barb	That the MD be placed as a delegation on Northern Lights Health Region's next meeting on the west side of the region	Next meeting is scheduled for September 28, 2004.
04-491 Jun 22	That a resolution be presented to the AAMD&C Zone meeting and Fall Convention allowing non-profit Seed Cleaning Plants to be included under the AAMD&C Insurance as additional insured's.	In Progress
04-509 Jun 22 Paul	That administration be authorized to enter into negotiations with the Town of High Level on the provision of fire and rescue services for the Hamlet of Zama	



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Presented By:	Mike Savard, Director of Operational Services
Title:	Policy ADM004 - Tendering and Contract Award
Agenda Item No:	9. a)

BACKGROUND / PROPOSAL:

Due to recent liability concerns that have arisen through our 1% Tender Policy, we have been advised by our legal council, Brownlee Law, to change our current policy. Administration has included some recommended changes in the attached revised policy based on the recommendations of legal council.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

A summary of the proposed changes are:

1. Adding "where permitted" to the Purpose Section in order to soften the local preference which is contrary to the principles of the Agreement of International Trade
2. Defining the Policy Statement and Guidelines for clearer interpretation
3. Adding a definition for Heavy Equipment, as this will clarify when and why the Matrix is used
4. Defining Section 1 Heading to be technically correct
5. Clarifying 1.b by outlining the need for bid security
6. Clarifying 1.c by outlining the tender process when not advertising
7. Defining Section 2 Heading to be technically correct
8. Changing 2.a to be technically correct
9. Clarifying 2.b by outlining the date specifications when accepting tenders
10. Defining 2.b to be technically correct
11. Defining Section 3 Heading to be technically correct
12. Replacing "Tender(s)" with "Contract(s)" to be technically correct throughout Section 3.
13. Replacing "Tender(s)" with "Bid(s)" to be technically correct throughout Section 3.

14. Clarifying 3.a so to be in following with the AIP principles which state that in evaluating a bid the owner must look at the bid at the time it was submitted, rather than prior to contract award
15. Reformatting 3.b for better clarification
16. Reformatting 3.d for better clarification
17. Reformatting 3.f for better clarification
18. In following with AIP Principles 3.f is reworded to clarify when the contract would be awarded to a local company whose bid was not low
19. The circumstance in 3.f where the local contractor would be awarded the contract without the low bid must be clearly stated in the tendering documents prior to tendering
20. Section 3.f implies that the contract would be awarded arbitrarily and this is a breach of tendering law. To clarify the uncertainty, the word "may" is replaced with "will".
21. Clarifying 3.g by outlining the circumstances when a Matrix would be used and adding a point system on which the matrix would be based when evaluating the tender.
22. 3.g is uncertain in when the Matrix system would be used. To clarify the uncertainty and to make the application of the matrix more certain, the word "may" is replaced with "will".
23. Adding to 3.g that the usage of the Matrix System and it's evaluation criteria will be added to tender documents prior to tendering. This will ensure that in a court the contract would be awarded on the basis of the matrix and not the price alone.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That Policy ADM004 – Tendering and Contract Award be amended as presented.

Author:

Reviewed:

C.A.O.:

Municipal District of Mackenzie No. 23

Title	TENDERING AND CONTRACT AWARD POLICY	Policy No.	ADM004
-------	--	------------	--------

Legislation Reference	Municipal Government Act, Section 5 (b)
-----------------------	---

Purpose:

To establish a policy for the tendering for the supply of goods and services and the subsequent opening and award of contracts. Council recognizes that it is in the best interest of the region to encourage local supply of required goods and services and is therefore committed to purchasing, **where permitted**, from residents of the M.D. where costs and quality are competitive and comparable.

Policy Statement and Guidelines

The Municipal District of Mackenzie recognizes the need to provide a policy on the tendering of contracts, invitation to tender, quotations, and request for proposals (**hereinafter collectively referred to as "Tenders" or "Tender"**).

Definitions:

For the purpose of this policy the following definition shall apply:

Resident shall mean anyone who owns and operates a business within the boundaries of the Municipal District of Mackenzie.

Heavy Equipment shall be equipment commonly found and referred to in the Alberta Roadbuilders Heavy Construction Association publication "Equipment Rental Rates Guide and Membership Roster"

Tendering of Contracts

1. Advertising **of Tenders** and Submission of ~~Tenders~~ **Bids**

- a) Tenders shall be advertised for a minimum period of two (2) weeks locally, and nationally, if required. If nation wide advertising is required, the MERX national electronic tendering system will be used. This service is available through the Alberta Association of Municipal Districts and Counties. Some exclusions apply, so Directors must refer to the agreement for further details.
- b) ~~Tenders shall be accompanied with a bid security and must be submitted to the Chief Administrative Officer or designate.~~ **Bids shall be**

~~accompanied with the appropriate bid security, unless this requirement has been waived by the CAO prior to the advertising of the Tender. Bids submitted in response to a Tender, must be submitted to the Chief Administrative Officer or designate.~~

- c) ~~Shall be sent to a minimum of two (2) companies. When a Tender is not advertised, the Tender shall be sent to a minimum of two companies to be selected and approved by Administration.~~

2. Opening of ~~Tenders~~ **Bids**

- a) ~~Tenders~~ **Bids** shall be opened in public by the Chief Administrative Officer or designate.
- b) ~~Tenders shall not be received past the tendering period deadline. Those received after the deadline shall be returned unopened accompanied with a letter stating the reason for return. Bids shall not be received past the Closing Time on the Tender Closing Date. Those received after the Closing Time shall be returned unopened accompanied with a letter stating the reason for return.~~

3. Awarding of ~~Tenders~~ **Awarding of Contracts**

- a) ~~Prior to awarding of Tender all security, insurance, and Workers Compensation Board requirements shall be in place. Prior to awarding of the contract, all security, insurance and Worker Compensation Board requirements as required at the Closing Time of the Tender, shall be in place.~~
- b) ~~All unit prices shall be verified and the total dollar amount verified for correctness. Prior to the award of the contract, all unit prices shall be verified and the total dollar amount verified for correctness.~~
- c) ~~Tenders~~ **Contracts** shall be awarded by the Chief Administrative Officer or designate up to the budgeted amount.
- d) ~~A tender summary of tenders~~ **A summary of bids valued** over \$250,000 will be brought to Council **for information.**
- e) ~~Tenders~~ **The award of the contract** shall be approved by Council if **in the following instances:**
- i. the total dollar value of **the lowest compliant bid** is in excess of the budgeted amount
 - ii. ~~or the~~ **total dollar value of the lowest compliant bid** tenders are

is over \$500,000.

- f) Where the Municipal District of Mackenzie awards any contracts or tenders, a contractor resident within the Municipal District of Mackenzie (including the Towns) who tenders **submits a compliant bid** within the following percentages of the ~~lowest tender~~ **lowest compliant bid**:

Contract Value	%
\$ 0 to \$ 50,000	5%
\$ 50,001 to \$100,000	3%
\$100,001 to \$250,000	2%
\$250,001 or greater	1%

may ~~will~~ be awarded the tender or contract, **where permitted**, if the tender **bid** meets all specifications and conditions to the satisfaction of the Municipal District of Mackenzie. **This clause will be included in all Tender documents.**

This section of the policy shall not be applicable to Tenders that are jointly funded with the Province of Alberta.

- g) ~~Tenders may not necessarily be awarded to the lowest bidder.~~ **When purchasing Heavy Equipment or Vehicles, in certain instances the contract may not necessarily be awarded to the lowest compliant bidder. In these instances** a matrix ~~may will~~ be used to determine the best "option" for the Municipal District of Mackenzie. The matrix ~~may will~~ include ~~but is not limited to~~ the following **weight factors based on a scale of 100 points:**

• Reliability	15
• Warranties	10
• Service	10
• Purchase price	25
• Quality	
• Standard options	10
• Trade-in values	10
• References	5
• Operator friendly	5
• Safety features	5
• Guaranteed buy-back values	5

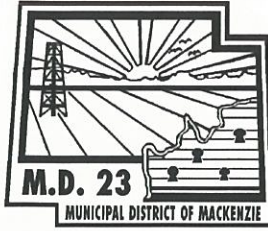
Notice of the Decision Matrix and the Point System that the bids will be evaluated by will be set out in the Tender package prior to

tendering for the purchase of Heavy Equipment or Vehicles. Council will be advised when a matrix is used to determine the successful ~~tender~~ **bid.**

Invitation to Tender, Quotations, and Request for Proposals

- 4. a) No information regarding bids or bidders will be released to the public until a tender has been closed. A summary of results of tenders, bids or proposals will be public information. Details of a specific tender, bid or proposal are not routinely disclosed in accordance with the Freedom of Information and Protection of Privacy Act.

	Date	Resolution Number
Approved	Nov 10/98	98-341
Amended	June 6/01	01-318
Amended	June 18/02	02-468
Amended	March 9/04	04-143



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Presented By:	Mike Savard, Director of Operational Services
Title:	Policy PW035 – Crop Damage Compensation
Agenda Item No:	9.6)

BACKGROUND / PROPOSAL:

In previous years, the MD has been entering into backslope agreements with landowners adjacent to municipal construction projects to enter privately owned land. This agreement includes compensation for damage to their crops. Currently, there is no policy outlining compensation rates.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

It has been MD practice to compensate landowners for crop damage as follows:

- \$200 per acre for damage to cereal, pulse or seed crop
- \$400 per acre for damage to seeded hay or pasture
- \$50 per acre for damage to native land.

Administration feels that these are reasonable rates of compensation for damage to crops as a result of municipal construction.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That Policy PW035 - Crop Damage Compensation be approved as presented.

Author: M. Krahn

Reviewed: 

C.A.O.: 

Municipal District of Mackenzie No. 23

Title	Crop Damage Compensation	Policy No:	PW035
--------------	---------------------------------	-------------------	--------------

Purpose

To establish crop damage rates for landowners adjacent to municipal construction projects.

Policy Statement

It is necessary to compensate landowners for crop damage if it as a result of a municipal project construction.

Guidelines

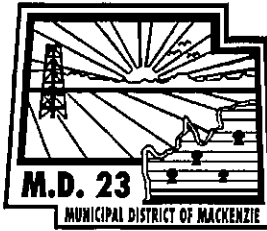
Where municipal road construction extends beyond the right-of-way in a rural area there is usually crop damage to the existing land. Landowners shall be compensated as follows:

1. \$200.00 per acre for damage to cereal, pulse or seed crop
2. \$400.00 per acre for damage to seeded hay or pasture
3. \$50.00 per acre for damage to native land

Prior to working outside of the right-of-way the municipality shall enter into an agreement with the landowner.

There shall be no compensation for easements or right-of-way agreements within hamlet limits.

	Date	Resolution Number
Approved		
Amended		
Amended		



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Presented By:	Michel Savard
Title:	Rosenberger Drainage Phase III
Agenda Item No:	9.2)

BACKGROUND / PROPOSAL:

The Rosenberger Drainage Phase III project was publicly tendered on June 15, 2004. Tenders were closed on July 5, 2004.

The Contract consists of excavating of a drainage channel and installation of culverts.

The estimated completion date is September 30, 2004.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Following is a list of tenders received:

Forest Trotter Contracting	\$333,700.00
Dechant Construction	\$737,100.00
Glen Armstrong Construction	\$785,600.00

Pursuant to the Tendering Policy ADM004, subsection 3-d, and based on advice from the consultant, the recommendation is to award the contract to Forest Trotter Contracting.


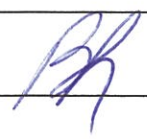
COSTS / SOURCE OF FUNDING:

The Rosenberger Drainage Phase III Project budgeted under the 2004 Capital Budget at \$500,000.

This project is 100% funded by Alberta Transportation.

RECOMMENDED ACTION:

That the Rosenberger Drainage Phase III project update be received for information.

Author: G. Smith Reviewed:  Operations Dept. C.A.O.: 

July 6, 2004

EXH File: 4003070

M. D. of Mackenzie No. 23
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0

Attention: Mr. Grant Smith

**RE: Contract No. 4003070
Rozenberger Drainage Project - Phase III
Line 7 and Line 3
Drainage Improvements and Other Work**

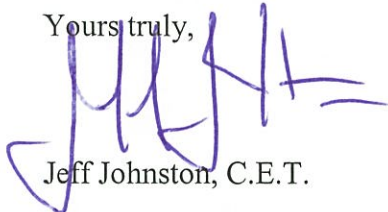
Tenders have been received for the above noted contract on July 5, 2004, from a total of three (3) contractors. The low bidder was **Forest Trotter Contracting Ltd.** with a total tender value of \$ **333,700.00**. We are requesting your councils' decision regarding the award of this contract to **Forest Trotter Contracting Ltd.** Anticipated costs for this project are as follows:

Contract Amount (Less Site Occ.)	\$ 323,700.00
Contingency (10%)	\$ 32,370.00
Potential Site Occupancy Bonus	\$ 1,000.00
Potential Signing Bonus	\$ 2,000.00
Engineering (Construction)	\$ 50,000.00
TOTAL	\$ 409,070.00

GST is not included in these totals

Please also find attached a suggested letter and backup information, all of which should be reviewed and if acceptable, placed on your letterhead and faxed to Mr. Ajit Paramapathy, (A.T., Peace River) requesting permission (assuming the M.D. council agrees) to award the contract to **Forest Trotter Contracting Ltd.** Please find attached the Official Tender Results and the Tender Summary for your review. If you require further information or clarification, please contact myself at 780-928-4461.

Yours truly,



Jeff Johnston, C.E.T.

Attachments

cc: Garth McCulloch, EXH Engineering Services Ltd.
Wm. (Bill) Carson, P. Eng., EXH Engineering Services Ltd.

July 6, 2004

Alberta Transportation (Peace Region)
Room 301, Provincial Building
Bag 900-29
Peace River, Alberta
T8S 1T4

ATTENTION: Mr. Ajit Paramapathy, Regional Bridge Manager

RE: M.D. of MacKenzie No. 23
Contract No. 4003070
Rozenberger Drainage Project - Phase III
Line 7 and Line 3

Tenders have been received from a total of three (3) bidders for the above noted project on July 5, 2004. The low bidder on this contract was Forest Trotter Contracting Ltd. with a total tender value of \$ 333,700.00. We are requesting your permission to award and commitment of funding regarding the above noted project to Forest Trotter Contracting Ltd. We anticipate the overall expenditures to be as follows:

Rozenberger Drainage Phase III	Totals
Contract Amount (Less Site Occ.)	\$ 323,700.00
Contingency (10%)	\$ 32,370.00
Potential Site Occupancy Bonus	\$ 1,000.00
Potential Signing Bonus	\$ 2,000.00
Engineering (Construction)	\$ 50,000.00
TOTAL	\$ 409,070.00

GST is not included in these totals.

Please find attached the Official Tender Results and the Tender Summary. Please call should you require any additional information or clarification.

Yours truly,

Grant Smith

Attachments

Cc: Donald Saunders, A.T., Peace River
Terry Sawchuk, Alberta Environment, Peace River
Jeff Johnston, EXH Engineering Services Ltd.

J:\MDs and Counties\Mackenzie\4003070 Rozenberger Drainage Ph 3\Award.doc

JUL 6. 2004 12:05PM

EXH ENGINEERING RED DEER

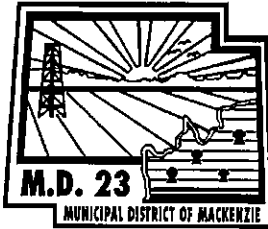
UNOFFICIAL

EXH ENGINEERING SERVICES LTD.	
Unofficial Tender Results	
M.D. of Mackenzie No. 23	Project: Rosenberger Drainage Project PH III
	Contract No: 4003070 Date: July 5, 2004
Contractor	Amount Bid
Forest Trotter Contracting Ltd.	\$333,700.00
Dechant Construction Ltd.	\$737,100.00
Glen Armstrong Construction Ltd.	\$785,600.00
Low Tender Received From: Forest Trotter Contracting Ltd.	\$333,700.00

J:\MDOs and Counties\Mackenzie\4003070 Rosenberger Drainage Ph 3\VERESULTS.DOC

EXH ENGINEERING SERVICES LTD.
 TENDER SUMMARY

Bid Item	Description	Estimated Quantity	Units	Contractors:		Dechant Construction Ltd.		G Armstrong Const. Ltd.		
				Forest Trotter Contracting Ltd.	Total Bid	Unit Price	Total Bid	Unit Price	Total Bid	
1	Site Occupancy (1.2.21)	\$ 500.00	days	20	\$ 10,000.00	75	\$ 37,500.00	45	\$ 22,500.00	
2	Mobilization (Special Provisions)	1	lump sum	\$ 20,000.00	\$ 20,000.00	\$ 150,000.00	\$ 150,000.00	\$ 40,000.00	\$ 40,000.00	
3	Clearing and Grubbing (Special Provisions)	0.75	hectares	\$ 6,000.00	\$ 4,500.00	\$ 10,000.00	\$ 7,500.00	\$ 6,000.00	\$ 4,500.00	
4	BF 86120-Ferry Road-Line 7 (Special Provisions)	1	lump sum	\$ 70,000.00	\$ 70,000.00	\$ 76,000.00	\$ 76,000.00	\$ 85,000.00	\$ 85,000.00	
5	Gabion Mat Drop Structure - Line 7 (Special Provisions)	2	each	\$ 10,000.00	\$ 20,000.00	\$ 30,000.00	\$ 60,000.00	\$ 50,000.00	\$ 100,000.00	
6a	Heavy Rock RipRap - Class 1M (Special Provisions and 10.7)	200	m3	\$ 50.00	\$ 10,000.00	\$ 80.00	\$ 16,000.00	\$ 100.00	\$ 20,000.00	
6b	Heavy Rock RipRap - Class 1 (Special Provisions and 10.7)	400	m3	\$ 100.00	\$ 40,000.00	\$ 100.00	\$ 40,000.00	\$ 100.00	\$ 40,000.00	
7	Culvert Outlet Treatment (Special Provisions and 10.7)	150	m3	\$ 50.00	\$ 7,500.00	\$ 200.00	\$ 30,000.00	\$ 100.00	\$ 15,000.00	
8	Topsoil Stripping/Replacement Seeding, Fertilizing, and Harrowing - Line 7 (Special Provisions)	0.6	ha	\$ 2,000.00	\$ 1,200.00	\$ 12,000.00	\$ 7,200.00	\$ 4,000.00	\$ 2,400.00	
9	Seeding, Fertilizing, and Harrowing - Line 3 (Special Provisions)	14.6	ha	\$ 500.00	\$ 7,300.00	\$ 2,000.00	\$ 29,200.00	\$ 1,000.00	\$ 14,600.00	
10	BF 86119 - Sta 1+565 (Special Provisions)	1	lump sum	\$ 20,000.00	\$ 20,000.00	\$ 40,200.00	\$ 40,200.00	\$ 50,000.00	\$ 50,000.00	
11	BF 86118-Sta 2+500 (Rodeo Road) (Special Provisions)	1	lump sum	\$ 20,000.00	\$ 20,000.00	\$ 67,000.00	\$ 67,000.00	\$ 60,000.00	\$ 60,000.00	
12	BF 86117-Sta 3+513 (Special Provisions)	1	lump sum	\$ 20,000.00	\$ 20,000.00	\$ 16,000.00	\$ 16,000.00	\$ 40,000.00	\$ 40,000.00	
13	Culvert Crossing - Sta 5+700 (Special Provisions)	1	lump sum	\$ 5,000.00	\$ 5,000.00	\$ 9,000.00	\$ 9,000.00	\$ 25,000.00	\$ 25,000.00	
14	BF 86116 - Sta 5+750 (Special Provisions)	1	lump sum	\$ 20,000.00	\$ 20,000.00	\$ 19,000.00	\$ 19,000.00	\$ 35,000.00	\$ 35,000.00	
15a	Culvert Remove and dispose Sta 2+500 2 - 1200 mm Dia. X 18 M CSP (Special Provisions)	1	lump sum	\$ 1,500.00	\$ 1,500.00	\$ 7,500.00	\$ 7,500.00	\$ 60,000.00	\$ 60,000.00	
15b	Culvert Remove and dispose - Sta 5+750 Metal/Conc. Structure and pipes (Special Provisions)	1	lump sum	\$ 2,000.00	\$ 2,000.00	\$ 10,000.00	\$ 10,000.00	\$ 35,000.00	\$ 35,000.00	
16a	Culvert Remove and Salvage Sta 2+500 900 mm Dia. X 26 M CSP (Special Provisions)	1	lump sum	\$ 1,500.00	\$ 1,500.00	\$ 3,000.00	\$ 3,000.00	\$ 25,000.00	\$ 25,000.00	
16b	Culvert Remove and Salvage Sta 3+513 800 mm Dia. X 31 M CSP (Special Provisions)	1	lump sum	\$ 1,000.00	\$ 1,000.00	\$ 4,000.00	\$ 4,000.00	\$ 30,000.00	\$ 30,000.00	
16c	Culvert Remove and Salvage Sta 5+750 800 mm Dia. X 24 M CSP	1	lump sum	\$ 1,000.00	\$ 1,000.00	\$ 2,800.00	\$ 2,800.00	\$ 20,000.00	\$ 20,000.00	
17	Ditch Inlet Structure (Special Provisions)	4	each	\$ 2,000.00	\$ 8,000.00	\$ 4,000.00	\$ 16,000.00	\$ 3,000.00	\$ 12,000.00	
18	Erosion Control Soil Covering (Special Provision)	1,500	m2	\$ 2.00	\$ 3,200.00	\$ 12.00	\$ 19,200.00	\$ 6.00	\$ 9,600.00	
19	Force Account (Special Provisions and 1.2.25)	1	f.a.	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	\$ 40,000.00	
				TOTAL TENDER		\$ 333,700.00	\$ 737,100.00	\$ 785,600.00		



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Presented By:	Mike Savard, Director of Operational Services
Title:	La Crete Water Treatment Plant-Sewer Service
Agenda Item No:	9.2)

BACKGROUND / PROPOSAL:

Administration is seeking council's direction on selecting one of the two types of sewer servicing for the new La Crete Water Treatment Plant project.


DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The new water treatment plant project presently under construction is scheduled to be operational May 2005. Part of the project is to connect to the hamlet's sewer collection and water distribution systems. The sewer and water servicing for the plant is included as part of Contract 3 of the water treatment plant project.

The water connection to the hamlet's distribution system has been established and includes a 250mm water main to be connected at 99th Street and 98th Avenue. The proposed sewer servicing for the water treatment plant is to discharge wastewater via a mechanical lift station and force main north along 98th Street to the main sewage pumping station. This option was the MD's choice due to the lower cost for a force main compared to the gravity sewer alternative.

DCL Siemens have maintained that the MD should install a gravity sewer system rather than a mechanical force main. DCL Siemens, as a result of their direction in proceeding with Contract 3, are advising the MD on their reasons for selecting the gravity sewer alternative (letter attached).

DCL Siemens states within their letter dated June 22nd, 2004, that in their opinion, "the most suitable method of discharging sanitary and backwash wastewater from the new water treatment plant location is by gravity sewer". The consultant however is prepared to proceed as per the MD's direction, and undertake the design and tendering for the forcemain system connecting to the lift station located at 99th Street and 105th Avenue.

Author M. Savard	Review: 	Operational Services	C.A.O.
------------------	---	----------------------	--------

COSTS / SOURCE OF FUNDING:

The approved project budget for the water treatment plant is **\$10,228,162**(GST excluded). The engineering estimate presented at the February 25 Council Special was \$10,588,240. DCL Siemens estimate, however, did carry the gravity sewer alternative estimated cost.

DCL Siemens has provided estimates for both alternatives. The difference between the estimates for both alternatives is the gravity sewer alternative is greater by approximately \$155,000, although this component of the project has yet to be tendered.

DCL reports the projected costs to complete the entire project with consideration of each of the two alternatives identified within the Cost Comparison Table below.

COST COMPARAISONS

Alternative	MD Approved Budget	Projected Costs-excl. sewer costs	Alternative Cost	Total Project Cost **	Over / Under Budget
Gravity	\$10,228,162	\$9,755,429	\$676,000	\$10,331,429	\$103,267
Forcemain	\$10,228,162	\$9,755,429	\$521,000	\$10,176,429	\$51,733

**The Total Project Cost includes a contingency amount of \$494,000 that is derived from the different project contracts.

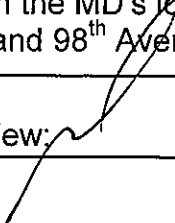
Alberta Transportation has only committed funding towards the water servicing to the plant. AT's response to date on the sewer servicing has not been favorable. Administration is proceeding with its efforts in acquiring financial assistance from AT for the sewer servicing. Administration is of the opinion that AT has some responsibility in cost sharing a portion of the sewer system servicing the new water treatment plant.

SUMMARY

Administration concurs with DCL Siemens recommendation in selection of the gravity sewer alternative for servicing the new water treatment plant. The \$155,000 cost difference between the two alternatives cannot justify deferring the installation of a gravity sewer by installing the force main system along 98th Street.

DCL Siemens has presented a number of advantages on selection of the gravity alternative. Some of the positive points presented by the consultants are as follows:

- . Additional operations and maintenance by adding a lift station
- . Gravity system is more reliable
- . Upgrading to gravity will minimize the burden of property owners needing septic tanks and effluent pumping systems
- . Future benefit in the MD's long range plan to abandon the lift station located at 100th Street and 98th Avenue

Author M. Savard	Review: 	Operational Services	C.A.O.
------------------	---	----------------------	--------

- . The gravity sewer is 90% designed based on the original servicing plan

RECOMMENDED ACTION

That DCL Siemens be authorized to proceed with the construction of the Gravity Sewer System service to the La Crete water treatment plant.

Author M. Savard	Review: 	Operational Services	C.A.O. 
------------------	---	----------------------	--

DCL SIEMENS

DCL Siemens Engineering Ltd.
10305 - 174 Street
Edmonton, Alberta T5S 1H1
Office: (780) 486-2000
Fax: (780) 486-9090

FAXED
22/06/04

June 22, 2004

Our File: 23-03-45-3

M.D. of Mackenzie No. 23
Box 1690
LA CRETE, Alberta
T0H 2H0

Attention: Mr. Mike Savard, R.P.T. (Eng.)
Director of Operational Services

Dear Sir:

RE: M.D. OF MACKENZIE NO. 23
HAMLET OF LA CRETE
WATER SUPPLY SYSTEM UPGRADING
CONTRACT 3 – PROPOSED WATER TREATMENT PLANT
OFFSITE SERVICING



Further to our meeting in La Crete on June 16, 2004, during which you advised us to proceed with the Contract 3 – Proposed Water Treatment Plant Offsite Servicing component of the Water Supply System Upgrading project with the new water treatment plant being connected to the Hamlet sewage collection system via a lift station and forcemain, we wish to confirm our position on the matter as follows:

1. It is our opinion that the most suitable method of discharging sanitary and backwash wastewater from the new water treatment plant location is by gravity sewer north to the Hamlet's main lift station. As discussed at our June 16, 2004 meeting, the gravity sewer alternate is more costly by approximately \$160,000.00 to \$170,000.00, than a lift station and forcemain alternate, however, the cumulative benefits of the gravity sewer option make it a superior overall alternate.
2. Apart from the immediate impact of the reduced capital cost of the lift station and forcemain alternate, there are no other advantages to the M.D. in selecting this alternate over the gravity sewer option. In fact, some of the disadvantages of the lift station and forcemain alternate include the following:
 - .1 One more lift station that will require operation and maintenance (O & M) upkeep by the M.D.
 - .2 A downgraded level of servicing for the industrial subdivision which will be serviced by a pressure sewer system that will require septic tanks and individual effluent pumps for each lot and which will presumably under GPEC's design be connected to a return pressure sewer main that will discharge back to the proposed water treatment plant site lift station.
 - .3 No future benefit towards abandoning Lift Station No. 2 located at 100 Street and 98 Avenue.

3. The gravity sewer option, on the other hand, although higher in terms of initial capital cost, provides a superior level of servicing and long term benefits including the following advantages:
 - .1 Reduced O &M involvement from not having to operate a lift station.
 - .2 Gravity sewer servicing of the industrial subdivision, which provides for a higher level of servicing for these lots. Direct service connection of the industrial lots to the gravity main will be available.
 - .3 The 99 Street portion of the proposed gravity sewer would be utilized in the future as part of the routing to eliminate the existing Lift Station No. 2 located at 100 Street and 98 Avenue. It has been in the M.D.'s overall future plans to abandon this lift station. Lift Station No. 2 is not being equipped with SCADA as a result of meetings during the pre-design phase of the water treatment plant project.

Please also note that in terms of the overall project design, DCL Siemens Engineering Ltd. have already completed the design of the gravity sewer main to the 90% complete stage.

Although we believe the lift station and forcemain alternate to be an inferior option, based on the M.D.'s direction we are prepared to proceed with the design and tendering of the sanitary sewer and water servicing which will include the following items:

1. Treated Water Feeder Main connecting the new water treatment plant to the existing Hamlet distribution system at 99street and 98 Avenue.
2. A short section of gravity sewer connecting the new water treatment plant to the proposed lift station.
3. A proposed lift station located at the northwest corner of the new water treatment plant lot.

Refer to the attached sketch SK-200 for the design details.

Our understanding to this point is that GPEC Consulting Ltd. will be undertaking the design and tendering of the forcemain that will connect the proposed lift station to the existing Hamlet Main Lift Station. Under this forcemain alternate, it is recommended as discussed above that the industrial subdivision located to the northwest of the water treatment plant be serviced by a return pressure sewer pipe distinctly separate from the dedicated lift station forcemain. It is not recommended that any of these industrial lots be connected directly to the proposed forcemain. It is, therefore, assumed that GPEC will also be designing and tendering this return pressure sewer system that will be collecting flows from the existing industrial subdivision and presumably discharging these flows south into the proposed lift station located on the water plant site. In order that we can complete the design of our portion of the system, we require the following information:

1. Design sewage flows from the proposed country residential subdivisions located to the east of the Hamlet that will be contributing flows to the proposed lift station.
2. Design sewage flows from the industrial subdivision located to the northwest of the new water treatment plant that will be contributing flows to the proposed lift station.
3. Detailed information on the proposed forcemain pipe including the material, pipe DR, and diameter.
4. Confirmed routing of the forcemain to establish final pipe length for sizing of the lift station pumps.

Please advise GPEC of our requirements so that we are able to coordinate our design efforts and provide tendering of Contract 3 in a timely manner.

Yours very truly,

DCL SIEMENS ENGINEERING LTD.

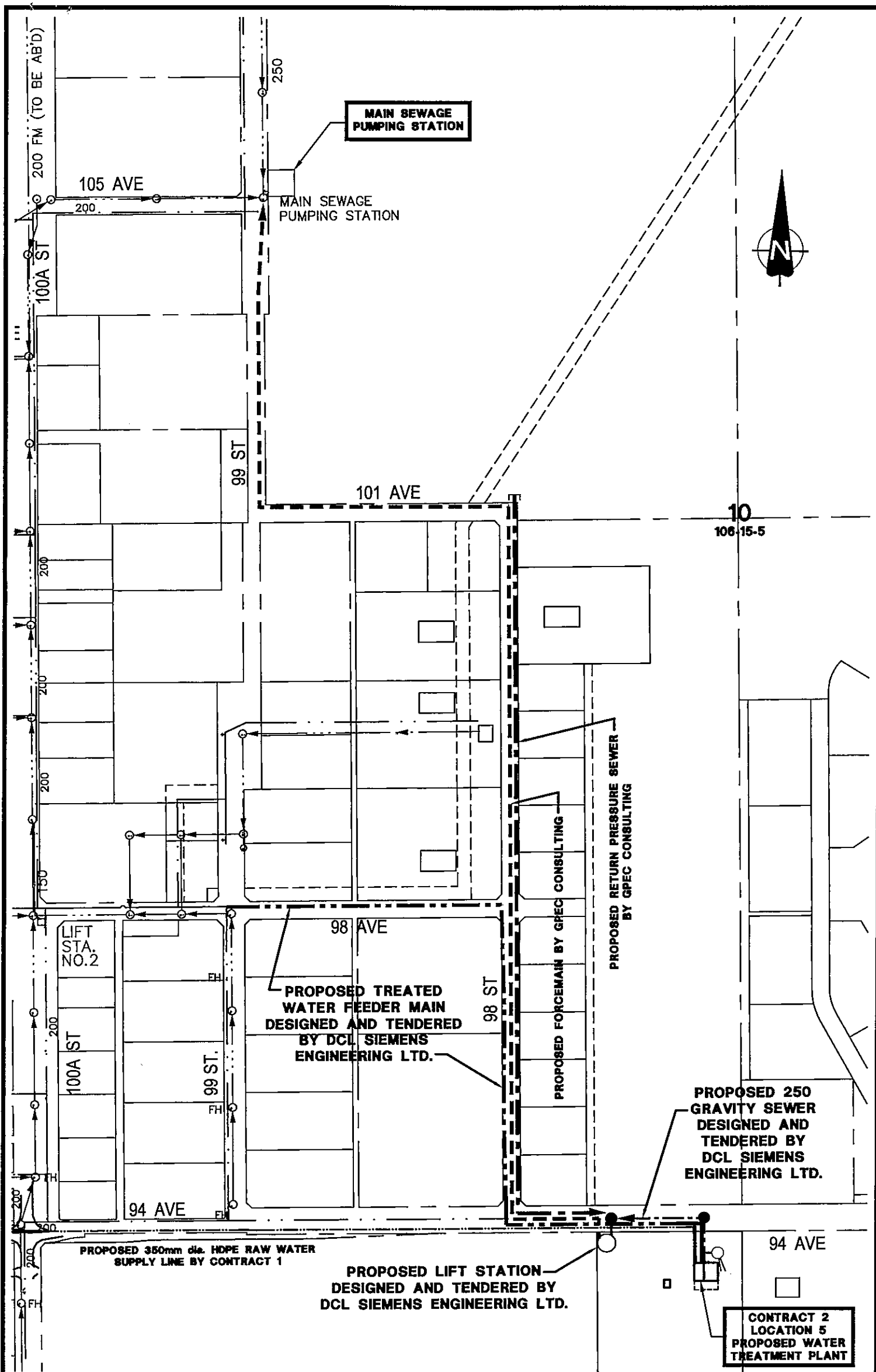
A handwritten signature in blue ink, appearing to read 'Peter K. Siemens', is written over the company name.

Peter K. Siemens, P.Eng.

PKS:tm

/encl.

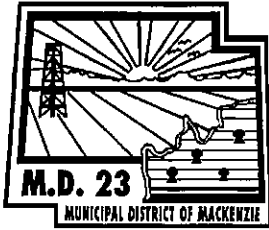
cc: Dan McGuigan, DCL Siemens
Haj Oshiki, DCL Siemens
Ted Duffy, DCL Siemens



SCALE	PROJECT No.
1:5000	23-03-45-3
DESIGNED BY	DRAWN BY
HO	DFP
CHECKED BY	DATE
	JUNE 22, 2004

DCL SIEMENS
DCL SIEMENS ENGINEERING LTD.
 CIVIL & MUNICIPAL ENGINEERS
 DEVELOPMENT CONSULTANTS • PLANNERS

M.D. OF MACKENZIE NO. 23 HAMLET OF LA CRETE WATER SUPPLY SYSTEM UPGRADING	
CONTRACT 3 PROPOSED WATER TREATMENT PLANT OFFSITE SERVICING	
SHEET	DWG. No. SK-200



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Presented By:	Mike Savard, Director of Operational Services
Title:	Cardlock Systems at Rural Water Points
Agenda Item No:	9.e)

BACKGROUND / PROPOSAL:

Administration was asked to provide cost estimates for installing cardlock systems at each of the rural water points.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The benefits to having users pay for raw water at each of the rural water points is that:

1. it may help to recover some of the costs of operation and
2. it would make the hauling of raw water consistent across the MD. Currently raw water hauled from within the hamlets must be paid for but raw water hauled from rural water points has no charge.

The disadvantages of installing cardlock systems are as follows:

1. not cost effective
2. subject to vandalism
3. **expectation of a higher level of service**

COSTS / SOURCE OF FUNDING:

Rough cost estimates of installing cardlock systems (the same that we are currently using at the water treatment plants) at the rural water points is approximately \$10,000 for the cardlock system materials and installation (per site) and \$1,000 – 2,000 for installation of a phone line. This totals approximately \$12,000 per site. There would also be additional monthly phone charges for each location.

To install a smart card system where customers would prepay for their water would cost approximately \$5200 per site. This system is not compatible with our current system and would be operated totally separately.

Author: B. Wiebe	Review: 	Operational Services	C.A.O.
------------------	---	----------------------	--------

Following is a summary of the water that was hauled from each of the rural water points from July 21, 2003 to April 16, 2004.

	Total m³ hauled	Potential Revenue	Average Revenue/week
Blue Hills	1646	\$1810.60	\$50.29
Buffalo Head Prairie	467	\$513.70	\$39.52
Wolfe Lake	760	\$836.00	\$23.22
Rocky Lane	1540	\$1694.00	\$47.06
High Level	325	\$357.50	\$9.93
Average	947.6	\$1042.36	\$34.00
Zama	6240	\$6864.00	\$528.00

The Buffalo Head Prairie water point was in operation for 13 of the 36 weeks. Water is hauled from the raw well in Zama only while water restrictions are in effect. The estimate above for Zama is calculated using approximately 13 weeks of water restrictions.

The potential revenue was calculated using the rate for raw water as outlined in our Water and Sewer bylaw of \$1.10/m³.

To recover the cost of installation of the same cardlock system we currently use would take approximately seven years as shown below. This estimate does not include Zama due to the fact that raw water is only used during water restrictions and the usage is substantially more than the other water points. **This does not include any maintenance costs that will be incurred.**

$$\begin{aligned} \$34.00/\text{week} \times 52 \text{ weeks/year} &= \$1768.00 \\ \$12,000 / \$1768 &= 6.79 \text{ years} \end{aligned}$$

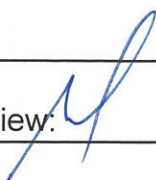

The time required to recover costs for the smart card system is approximately 3 years. **Again, this does not include any maintenance costs that will be incurred** nor does it include Zama in the average.

$$\begin{aligned} \$34.00/\text{week} \times 52 \text{ weeks/year} &= \$1768.00 \\ \$5,200 / \$1768 &= 2.94 \text{ years} \end{aligned}$$

Cost recovery in Zama would be less than one year as shown below.
 $\$5,200 / \$6864 = 0.76 \text{ years}$

As shown in the table above some locations would recover the costs much quicker than others.

Based on the information, administration is of the opinion that the water point facilities should not have card systems and continue to operate status quo.

Author: B. Wiebe	Review: 	Operational Services	C.A.O. 
------------------	---	----------------------	--

RECOMMENDED ACTION:

That the costs for cardlock systems at the rural water points be accepted for information.

Author: B. Wiebe

Review:

Operational Services

C.A.O.

A handwritten signature in black ink, appearing to be the initials 'BW', is written over the 'C.A.O.' text.



M.D. of Mackenzie No. 23 Request for Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Presented By:	Michel Savard Director of Operational Services
Title:	Machesis Lake Campground – Caretaker Contract
Agenda Item No:	9. f)

BACKGROUND / PROPOSAL:

Concerns have been raised from the public, administration, and enforcement services due to consistent misuse of the Machesis Lake Campground. We have seen an increase in the amount of misuse in the camping area, including; unpaid campground fees, large parties disrupting registered campers, damage to campground property, and recently, an assault to a staff member by unregistered users.

Due to the above issues administration has tried to ensure a more regular presence at the campground with rotation of staff members and increased patrols from enforcement services. However, this is not a full time presence.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Administration recommends that Council consider the addition of a contract for a full time caretaker commencing the end of July 2004 until the middle of September 2004. This project would consist of the key features outlined in the Wadlin Lake contract relating to maintenance, operations, and safety of the campground.

Administrations intent is, upon review of this year's contract, to include this service as part of the 2005 operating budget.

COSTS / SOURCE OF FUNDING:

We anticipate approximately a \$5,000.00 expense for this project which would cover the cost until the middle of September 2004.

Author: J. Gabriel	Review: 	Dept. Operations	C.A.O. 
--------------------	---	------------------	--

RECOMMENDED ACTION:

That the 2004 operational budget be amended by adding the following project;

- Machesis Lake Caretaking contract expiring September 15, 2004 with a total cost of \$5,000.00 to be funded as follows
 - Operational budget code 02-32-30-259 park # 9

Author: J. Gabriel	Review:	Dept. Operations	C.A.O.
--------------------	---------	------------------	--------

9.9)

**Report
Director Operational Services**

TO: Harvey Prockiw
FROM: Mike Savard Director, Operational Services
DATE: July 13, 2004

Following is a summary of the Operational Services department during the past month:

Road Construction Capital Projects

- Clearing is complete on all the 2004 new road construction projects, Right of Ways have been secured on all, and construction is starting.
- We will be advertising for 2005 Road Construction Requests at the end of July.

La Crete Water Treatment Plant

- Water Supply Line is in construction phase with a good portion of the pipe fused and trenched in
- The water treatment plant foundation has been poured and the walls are scheduled to be poured within the month of July.

Public Works

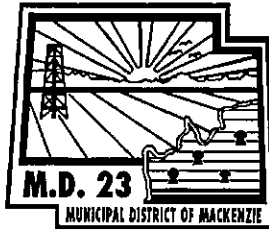
- **Dust Control**
The majority of the areas have been completed with both types of applications being calcium chloride and DC-100, an oil base product.
- **Shoulder Pulls**
Have been completed, including the additional roads authorized by Council at the last council meeting.
- **Regravelling**
Regravelling is 50%-60% complete

Operational Projects and Activities

- **Crack Sealing Program**
The crack sealing for this year is complete with about 90% of cracks sealed with the oil we had. We were not able to complete La Crete approaches and 94th Avenue but will make it a priority for next years program.

- **Metal Recycling Program**
The metal recycling program is complete. This includes the clean-up of the public works shop areas and all transfer stations. The tire marshalling areas are scheduled for site preparation at the La Crete and Fort Vermilion areas.
- **Water Restrictions**
Water restrictions have been imposed in the Hamlet of La Crete.
- **94th Avenue Servicing**
Consultants are working with the layout of 94th Avenue servicing and we are presently working on securing the necessary easements.
- **Fort Vermilion Office Landscaping and Paving**
The landscaping and paving for the FV MD office is complete
- **Roadside Mowing**
Roadside mowing began on July 5. This year's contracts were below budget.
- **Rosenberger Drainage**
Rerouting of the Power Line should be completed by June 30. Phase III and installation of culverts is to be publicly tendered, the closing date for tenders is July 5. Tender results of this project will be presented at the July 13th meeting.

Michel Savard
Director of Operational Services



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Presented By	Paul Driedger Director of Planning, Emergency and Enforcement Services
Title:	Bylaw 438/04 Land Use Amendment From Hamlet Commercial District 2 "HC2" to Direct Control District 2 "DC2" Plan 2938RS, Block 1, Lot 2, Fort Vermilion
Agenda Item No:	10.a)

BACKGROUND / PROPOSAL:

On June 8, 2004 Council passed bylaw 438/04 to re-zone Plan 2938RS, Block 01, Lot 02 from Hamlet Commercial District 2 "HC2" to Direct Control District 2 "DC2".

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Council regulates Direct Control 2 districts; therefore council must approve and sign all Notice of Decisions relating to the specified district.

The location is not within the vicinity of any churches, educational facility, day care centers or other similar uses. Nor is the site located adjacent to any neighboring residence. Administration sees no concerns with the compatibility of the proposed land use with the surrounding land uses or the character of the community. The prior liquor store operated consecutively for several years with no apparent issues arising.

OPTIONS

- Option 1) Approve Development Permit # 207-DP-04 with proposed conditions.
- Option 2) Approve Development Permit # 207-DP-04 with other conditions.
- Option 3) Refuse Development Permit # 207-DP-04.

COSTS / SOURCE OF FUNDING

Not applicable

RECOMMENDED ACTION (by originator):

Option 1

MOTION

That Development Permit No. 207-DP-04 be approved with the following conditions:

CONDITIONS OF APPROVAL

1. Building setbacks as existing. Prior to any additions or relocations another permit will be required.
2. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters of building area, which in this case is 3 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
3. Sufficient lighting to light up the parking area.
4. The Municipality has assigned the following address to the noted property (4901-River Road). You are required to display the address (**4901**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

Please note

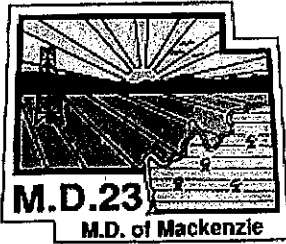
1. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, **Alberta Gaming and Liquor Commission**, PTMMA, etc.)
2. Comply to applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780)-926-7000.
3. The Municipal District of Mackenzie does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Municipal District of Mackenzie, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
4. Obtain plumbing, electrical, gas, and building permits as required, at a M.D. #23 office.
5. Call 'Alberta-1st-Call' before you dig. (1-800-242-3447).

Author:

Reviewed:

C.A.O.:

pmo *Rh*



Municipal District of Mackenzie No 23

P.O Box 640, Fort Vermilion, AB T0H 1N0
Phone (780) 927-3718 Fax (780) 927-4266

Development Approving Authority

Application No.:	207-DP-04
Legal Description:	2938RS, B 1 L 2
Applicant:	Ray Toews
Address:	Box 549 Fort Vermilion, AB T0H 1N0
Development:	Liquor Store
DECISION:	APPROVED (See Attached Conditions)

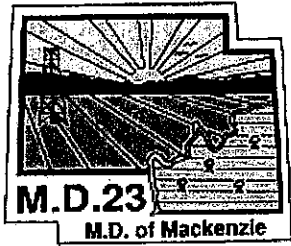
Development Permit

This permit is issued subject to the following conditions:

- (a) That the development or construction shall comply with the conditions of the decision herein contained or attached.
- (b) That the development or construction will be carried out in accordance with the approved plans and application.
- (c) This permit is valid for a period of 12 months from the date of issue or the date of an approved decision of the Development Authority. If at the expiry of this period the development or construction has not been commenced or carried out with reasonable diligence this permit shall be invalid.
- (d) There is no appeal to the Subdivision and Development Appeal Board allowed in regards of a Council decision on a development permit application as stated section 641 of the Municipal Government Act, 1994.

Dated July 13, 2004

Chairman, Council



Municipal District of Mackenzie No 23

P.O Box 640, Fort Vermilion, AB T0H 1N0

Phone (780) 927-3718

Fax (780) 927-4266

Development Approving Authority

207-DP-04

CONDITIONS OF APPROVAL

1. Building setbacks as existing. Prior to any additions or relocations another permit will be required.
2. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters of building area, which in this case is 3 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. *"One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."*
3. Sufficient lighting to light up the parking area.
4. The Municipality has assigned the following address to the noted property (4901-River Road). You are required to display the address (**4901**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.

Please note

1. Obtain all other approvals from other Government Agencies as required. (Agriculture, Environment, Housing and Consumer Affairs Division, **Alberta Gaming and Liquor Commission**, PTMMA, etc.)
2. Comply to applicable legislation under the Public Health Act and obtain the appropriate approvals prior to commencement of development. Contact the Health Inspector at (780)-926-7000.
3. The Municipal District of Mackenzie does not conduct independent environmental or land suitability checks. If the applicant is concerned about the suitability of the property for any purpose, the owner/applicant should conduct the proper tests. The Municipal District of Mackenzie, when issuing a development permit, makes no representation in regards to the suitability of the property for any purpose or as to the presence or absence of environmental contaminants of the property.
4. Obtain plumbing, electrical, gas, and building permits as required, at a M.D. #23 office.
5. Call 'Alberta-1st-Call' before you dig. (1-800-242-3447).

It is the responsibility of the developer to ensure that the proposed development meets the requirements of the provincial Safety Codes Act. For more information on necessary permits, contact one of the M.D. of Mackenzie No. 23 offices at 928-3983 (La Crete), 926-5600 (High Level), or 927-3718 (Fort Vermilion). For the fire discipline, contact the Safety Codes Officer at 928-3983(M.D. of Mackenzie No. 23).

July 13, 2004

Date of Issue of Notice of Decision

Chairman, Council



LAND USE BYLAW AMENDMENT APPLICATION

FOR OFFICE USE

APPLICATION NO. Bylaw 438/04

RECEIPT NO. _____

NAME OF APPLICANT <u>RAY TOKWIS</u>		
ADDRESS <u>Box 549 4713 RIVER ROAD</u>		
<u>FORT VERMILION</u>		
POSTAL CODE <u>T0H 1N0</u>	TELEPHONE (RES.) <u>780-927-3525</u>	(BUS.)

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTERED OWNER		
ADDRESS		
POSTAL CODE	TELEPHONE (RES.)	(BUS.)

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS	SEC.	TWP.	RANGE	M.	OR	PLAN NO. <u>2938</u>	BLOCK <u>1</u>	LOT <u>2</u>
---------	------	------	-------	----	----	-------------------------	-------------------	-----------------

Land Use classification amendment proposed:

FROM: Hamlet Commercial 1 TO: DIRECT CONTROL

Reasons supporting proposed amendment:

MOVIE LIQUOR STORE FROM ADJACENT LOT TO LOT 3. BLOCK 1

I/ We have enclosed the required Application Fee of \$ 150⁰⁰

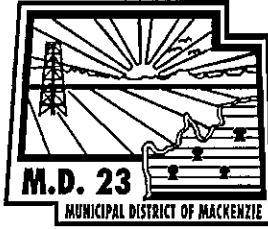
Ray Tokwis
APPLICANT

15 April 04
DATE

NOTE: Registered Owner's signature required if different from applicant.

Ray Tokwis
REGISTERED OWNER

DATE



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	July 13, 2004
Presented By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Bylaw 462/03 Land Use Bylaw
Agenda Item No:	10. b)

BACKGROUND / PROPOSAL:

Over the winter and into summer, Council has adopted various zoning amendments to our Land Use Bylaw. We have incorporated those amendments, along with other changes into a revised Land Use Bylaw.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

We hope to distribute Bylaw 462/03 at this meeting for your perusal over the next month or so. Of significant importance are the definitions and the Hamlet of La Crete zoning map.

A community meeting was held in La Crete on June 24, 2004 to review the recommended changes to zoning. The turnout was not good, however we had good discussions with those in attendance.

We have had positive feedback that we are being proactive in zoning La Crete prior to development and we have had some negative feedback regarding rezoning districts already in place. The MGA allows municipalities to rezone land at their discretion.

After first reading of this bylaw, it will be sent to the Town of High Level for their comments. A Special Council meeting for public hearing, review, and adoption of this bylaw should be scheduled for August, 2004.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Motion 1

That first reading be given to Bylaw 462/04, being a revision of the Municipal District of Mackenzie Land Use Bylaw.

Motion 2

That a Special Council meeting be scheduled for August _____, 2004 for public hearing, review and possible adoption of Bylaw 462/04 and Bylaw 463/04.

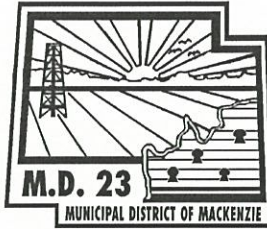
Author:

Reviewed:



C.A.O.:





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	July 13, 2004
Presented By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Bylaw 463/03 Airport Vicinity Area
Agenda Item No:	10.2)

BACKGROUND / PROPOSAL:

We have created a new bylaw for the Airport Vicinity Area (AVPA) and removed it from the MD Land Use Bylaw. This will make the LUB more user friendly and make changes to the AVPA easier.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

We hope to distribute Bylaw 463/03 at this meeting for your perusal over the next month or so.

After first reading of this bylaw, it will be sent to the Town of High Level for their comments. A Special Council meeting for public hearing, review, and adoption of this bylaw should be scheduled for August 2004.

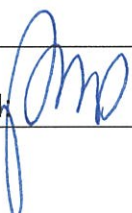
COSTS / SOURCE OF FUNDING:

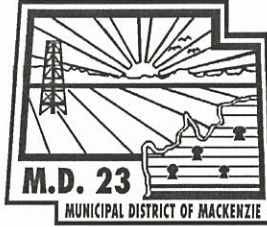
N/A

RECOMMENDED ACTION:

Motion 1

That first reading be given to Bylaw 463/04, being the Airport Vicinity Area.

Author:	Reviewed: 	C.A.O.: 
---------	---	---



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	July 13, 2004
Presented By:	Paul Driedger, Director Planning, Emergency & Enforcement Services
Title:	Policy DEV001 Funding Storm Sewers and Street Lighting in Hamlet Country Residential Districts "HCR"
Agenda Item No:	10. d)

BACKGROUND / PROPOSAL:

There are two issues regarding Policy DEV 001 that have become concerns:

1. At the June 22, 2004 Council meeting, Council adopted the amended Policy DEV001, changing the scope of who pays for the storm sewers. After the meeting, developers and Councillors have requested that the policy be revisited, as the amendments are not what the Development Task Force recommended.
2. At the January 13, 2004 Council meeting, Council adopted the DEV001 amendments regarding Street Lighting in Hamlet Country Residential Districts "HCR". This has become an issue as Atco is proposing similar lighting then what is provided in the hamlets.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

1. **Storm Sewers:**

At the May 7, 2002 Council meeting, recommendations from the Development Task Force (DTF) were brought forward to Council for approval. The DTF recommended that "installation of Storm Sewer Systems & Drainage Ditches, be constructed and funded by the MD."

Council then made the following motion:

Author:

Reviewed:

C.A.O.:

That the recommendations submitted by the Development Task Force be turned back to the Task Force Council members and administration for further study and recommendations.

The issue was brought back to the June 18, 2002 Council meeting at which time Council made the following motion:

That Policy DEV001 – Urban Development Standards be adopted as amended and attached.

The Policy was clear that the MD would pay for all storm sewers. The reasons for this were to encourage development. Since the change was made to the policy at the June 22, 2004 Council meeting, we have had one Developer substantially cut down on his development for this year and we are expecting others to downsize their development proposals.

2. **Street Lighting in Hamlet Country Residential Districts “HCR”:**
At the January 13, 2004 Council meeting, street lighting for Hamlet Country Residential Districts was added to Policy DEV001. Since then, Atco has produced some specifications on street lighting in these subdivisions. Because of the large lot sizes the street lighting is extremely expensive. We are proposing that the policy be amended to limit the required street lighting in HCR districts to intersections where internal roads connect with external roads.

COSTS / SOURCE OF FUNDING:

As per Policy DEV001.

RECOMMENDED ACTION:

That Policy DEV001 be adopted as amended and attached.

Author:

Reviewed:



C.A.O.:

Municipal District of Mackenzie No. 23

Title	Urban Development Standards	Policy No:	DEV001
-------	-----------------------------	------------	--------

Legislation Reference	Municipal Government Act, Section 5
-----------------------	-------------------------------------

Purpose

Establish urban development standards to ensure consistent development is maintained within the hamlets of the M.D. of Mackenzie.

Policy Statement

The M.D. of Mackenzie and developers have a shared responsibility for defining and addressing the existing and future needs of the community by creating development policies consistent with community objectives. These policies should be applied equitably and fairly to all within that community. All beneficiaries of development should participate in the cost of providing and installing infrastructure in the community on an equitable basis that relates to the degree of benefit. Municipal funded projects tend to encourage development while maintaining affordable lot prices.

Guidelines

- 1 M.D. of Mackenzie will:
 - a) adopt development standard requirements for individual urban zoning as indicated in this policy.
 - b) determine who is responsible for installation of the infrastructure as indicated in this policy.
 - c) determine who is responsible for the cost of installing the infrastructure as indicated in this policy.
 - d) pay for the difference in costs when requiring the Developer to oversize the water or sewer mains.
 - e) pay for the difference in costs when requiring the Developer to construct main arterial roads (proportionate to a standard road).
 - f) at the request of the developer, pay for selected improvements via a 100% local improvement levied against the property owner over a 10 year period.
 - g) pay for the storm sewer ~~trunk-main~~ collection system.

- 2 The developer will be responsible for all costs except where otherwise indicated in this policy.

Funding

- 1 Costs under \$100,000 accumulated throughout the year will be funded out of the General Capital Reserve, provided there is adequate funds in the reserve.
- 3 Costs exceeding \$100,000 accumulated throughout the year will be funded through debentures at year-end and amortized over a 10 year period, provided that the M.D. has the ability to borrow these funds pursuant to the MGA.

~~4 Costs of all storm sewer collection facilities within subdivisions.~~

54 Developers shall notify the Municipal District of Mackenzie by October 31 annually of any subdivisions that will require local improvement plans in the following year.

Urban Development Standards

The following chart indicates the minimum standards on new development.

ZONING	Curb & Gutter	Side walk	Under Ground Power	St. Lights (under ground pwr)	St. Lights (OH pwr)	Paved Roads	Gravel Road	Storm Sewer Internal	Storm Sewer Trunk Main Collection System
MHP					√		√	√MD	MD
MHS	√*	√*		√		√		√MD	MD
HCR					√ <u>At external intersections</u>		√	√MD	MD
All other Residential	√*	√*	√	√		√		√MD	MD
Commercial	√*	√*	√	√		√		√MD	MD
Industrial					√	√			MD

Definitions

(√) – means the requirement.

(*) – means Local Improvement.

(MD) – means M.D. of Mackenzie

Zoning – As per the Land Use Bylaw

Storm Sewer Trunk Main – means storm sewer that benefits either present or future development areas as determined by the M.D.

Storm Sewer Internal – means storm sewer that only benefits the subdivision within the development agreement.

Storm Sewer Collection System – storm sewer trunk mains and storm sewer internal, which may ~~can~~ include ditches, ponds and underground piping.

	Date	Resolution Number
Approved	June 18, 2002	02-460
Amended	Jan 13, 2004	04-009
Amended	June 23, 2004	

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole & Regular Council Meeting
Meeting Date:	June 18, 2002
Originated By:	Paul Driedger, Planning, Emergency and Enforcement Services
Title:	Policy Urban Development Standards Development Task Force Recommendations
Agenda Item No:	

BACKGROUND / PROPOSAL:

The Development Task Force (DTF) recommendations from the March 12, 2002 DTF meeting was brought to Council at the May 7th Council meeting. Council upon reviewing the recommendations requested administration meet with the Council members on the DTF to review the recommendations and draft a policy to incorporate the recommendations. The Council members on the DTF and administration met on May 23rd to review the DTF recommendations.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

DTF recommendations:

- ◆ Draft a policy with a chart indicating:
 - urban development standards,
 - who is responsible for the installation of the infrastructure,
 - who is responsible for the cost of installing the infrastructure,
- ◆ include in the policy:
 - additional costs of main arterial roads,
 - additional costs of oversize water / sewer mains, and
 - registration of caveats on properties where local improvements are levied.
 - NOT standard policy – nightmare to track – additional costs with no benefit

See attached Policy

Benefits of some infrastructure as local improvement

- ◆ Encourage development
- ◆ Keep lot prices low
- ◆ Purchaser will pay for all improvements in the long term

Review:	Dept.	C.A.O.
---------	-------	--------

M.D. Finances

Net to M.D. is \$0.00 (debenture paid by lot purchasers)

COSTS / SOURCE OF FUNDING

Administration cost of implementing the required improvements and the processing of frontage charges, interest, etc.

RECOMMENDED ACTION (by originator):

Committee of the Whole

For Discussion

Regular Council Meeting

Policy DEV001 be adopted as presented.

Review:

Dept.

C.A.O.

Municipal District of Mackenzie No. 23

Title	Urban Development Standards	Policy No:	DEV001
--------------	------------------------------------	-------------------	---------------

Legislation Reference	Municipal Government Act, Section 5
------------------------------	--

Purpose

Establish urban development standards to ensure consistent development is maintained within the hamlets of the M.D. of Mackenzie.

Policy Statement

The M.D. of Mackenzie and developers have a shared responsibility for defining and addressing the existing and future needs of the community by creating development policies consistent with community objectives. These policies should be applied equitably and fairly to all within that community. All beneficiaries of development should participate in the cost of providing and installing infrastructure in the community on an equitable basis that relates to the degree of benefit.

Guidelines

- 1 M.D. of Mackenzie will:
 - a) adopt development standard requirements for individual urban zoning as indicated in this policy.
 - b) determine who is responsible for installation of the infrastructure as indicated in this policy.
 - c) determine who is responsible for the cost of installing the infrastructure as indicated in this policy.
 - d) pay for the difference in costs when requiring the Developer to oversize the water or sewer mains.
 - e) pay for the difference in costs when requiring the Developer to construct main arterial roads (proportionate to a standard road).

Funding

- 1 Costs under \$100,000 accumulated throughout the year will be funded out of the General Capital Reserve, provided there is adequate funds in the reserve.
- 2 Costs exceeding \$100,000 accumulated throughout the year will be funded through debentures at year-end and amortized over a 10 year period, provided that the M.D. has the ability to borrow these funds pursuant to the MGA.

3 This policy is for new subdivisions only and will not be retroactive to any previous subdivisions.

ZONING	Curb & Gutter	Sidewalk	Under Ground Power	St. Lights (under grd pwr)	St. Lights (OH pwr)	Paved Roads	Gravel Road (9m top)	Storm Sewer
HR1A	√*	√*	√	√		√		MD
HR1		√*			√	√		MD
HR2	√*	√*	√	√		√		MD
HR3	√*	√*	√	√		√		MD
HCR							√	MD

(*) As a Local Improvement.

Definitions

HR1A -Residential on-site stick-built single detached dwellings and associated uses.

HR1 - Variety of residential uses (ie. mobile homes, modular homes, houses (stick-built on-site or moved-in).

HR2 - Medium density residential development (ie. duplex, triplex, fourplex).

HR3 - High density residential development (ie. apartments, row-housing).

HCR - Multi-lot country residential size lots (large) within hamlet boundaries.

	Date	Resolution Number
Approved		
Amended		
Amended		

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Committee of the Whole & Regular Council Meeting
Meeting Date:	May 07, 2002
Originated By:	Paul Driedger Planning, Emergency and Enforcement Services
Title:	Development Task Force RECOMMENDATIONS
Agenda Item No:	

BACKGROUND / PROPOSAL:

The Development Task Force "DTF" met on March 12, 2002 to review the development recommendations ratified by Council from previous DTF meetings. A number of the recommendations ratified by Council have been incorporated in the planning and development process.

This meeting was also to review items which were deferred from the previous DTF meeting for more information. We have identified the items brought forward for review by the DTF.

NOTE: There are currently two developments constructed for curb and gutter design at the base course stage. The pave/curb/gutter/sidewalk to be constructed in 2002.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Residential, Commercial and Industrial Districts

➤ Street Widths

- review of different types of roadways
- cost of reconstruction of all roadways

What are different requirements for each district (residential, commercial, and industrial)?

Who pays for additional widths if required by municipality?

➤ Curb & Gutter Review

- feasibility of storm sewer system throughout La Crete
- cost of curb & gutter up grades

MD is constructing to major storm sewer projects as it benefits complete community.

Review:

Dept.

C.A.O.

When is MD going to start curb & gutter in developed areas and who would pay for it?

➤ **On-Street Parking**

- concerns about not having enough space to allow parking on roads
- addressed the need to widen some major collector road allowances

What would the cost be for widening streets to accommodate on-street parking downtown?

Cost for constructing wider streets in residential area to accommodate at least one-side on-street parking?

➤ **Sidewalks & Walking Trails**

- cost to install sidewalks on one side of every street
- the need to plan for walking trails in new subdivisions
- integrate the trails with new sidewalk networks
- width of walking trails

What is the cost of walking trails and does that include lighting?

Could be some concerns with walking trails in utility lanes.

What will happen with garages being accessed from the utility lane?

➤ **Sewage Considerations**

- **Drainage**
 - installation of storm sewer on the west end of 101 Ave in La Crete
 - drainage ditch that was installed at the south end of La Crete
 - the need for storm sewer in the south portion of La Crete
 - Developers take into consideration that the Municipality has to budget accordingly to accommodate infrastructure for proposed developments.
 - municipality to provide infrastructure that will benefit numerous property owners in the case of:
 - installation of new trunk lines that service large areas
 - expand facilities once existing areas are used to full capacity

MD is proposing construction of main sewer trunk line along 107th avenue and 109th street to allow for further development north and west of the existing developed area.

Hamlet Country Residential "HCR" Districts

- **Offsite Levy**
 - these properties are not connected to the existing municipal services (water and sewer)
 - have to haul own water and have own sewage disposal system

Review:

Dept.

C.A.O.

As these properties do not directly benefit from the existing water and sewer improvements they should not be required to pay an off-site levy similar to development utilizing the services.

Developers willing to pay between \$0 - \$200 per lot.

- Water/Sewer
 - costs to provide HCR properties with water/sewer
 - different options for water supply
 - options for sewage disposal
 - water capacity requirements for HCR

Not feasible for the developers to extend the existing municipal services to the HCR district.

- Dust Control
 - cost of current dust control methods
 - applications of dust control would be minimized due to lower traffic volume

The MD should provide dust control same as anywhere else within the Hamlet boundaries at no cost to the developers or residents. MD Policy is to provide dust control in residential areas of the Hamlets.

- Street Lighting
 - discussed the feasibility of street lighting

Since the power poles are located so far apart it would not provide adequate lighting to benefit anyone.

Recommendations from the Development Task Force

That the Municipality pay for the cost of:

- Curb and Gutter,
- Paving of Roadways,
- Installation of Sidewalks,
- Upgrade of Major Sewer Trunk Lines & Lift stations to accommodate further Development, and

All costs to be charged as frontage or off-site levy back to the benefiting properties.

- Installation of Storm Sewer Systems & Drainage Ditches,
Be constructed and funded by the MD.

That the Hamlet Country Residential District has similar development conditions as Rural Country Residential subdivisions.

Review:	Dept.	C.A.O.
---------	-------	--------

We have requested GPEC Consulting to provide us with a \$/meter cost for the above noted DTF recommendations to determine the approximate costs when reviewing subdivision or development proposals. Once received, it will be brought to Council for review.

Options (needs to be discussed for residential, commercial and industrial)

1. That the cost of improvements be funded 100% by the MD and all be charged as frontage to the properties.
2. That the cost of improvements be funded 100% by the MD with a % covered by the MD and a portion as frontage to the properties.
3. That the cost of improvements be funded 100% by the MD with no frontage charge.
4. That the cost of improvements be jointly funded by the developer and the MD (with the MD portion as frontage to the properties).
5. That the cost of improvements be funded 100% by the developer.

COSTS / SOURCE OF FUNDING

The cost of implementing the required improvements and the processing of frontage charge, interest, etc.

RECOMMENDED ACTION (by originator):

Committee of the Whole

For discussion.

Regular Council Meeting

Option 1

That the Development Task Force recommendations be adopted and that administration proceed with amending M.D. of Mackenzie legislation to incorporate the recommendations.

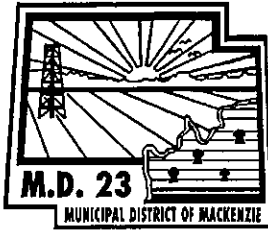
Option 2

That Developers be responsible for the construction and funding of all improvements within their developments.

Review:

Dept.

C.A.O.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Presented By:	Paul Driedger Director of Planning, Emergency and Enforcement Services
Title:	Appraisal Report for 100A Street.
Agenda Item No:	10.e)

BACKGROUND / PROPOSAL:

On November 25, 2003, Bylaw 393/03 and on December 2003, Bylaw 399/03 were both passed for the closure of 100A Street south in the Hamlet of La Crete. These lots were to be sold to the adjacent landowners.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

On February 18, 2004 letters were sent to all adjacent landowner of the 100A street at the south side of La Crete. This letter informed the landowners of Bylaw 393/03 being a request to close 100A Street and sell the right of way to the individual owners.

Purchase price for the land was set at fair market value based on the assessed value of the land as it appears on the assessment notices. One owner responded that the price was too high and would not purchase the land. This person mentioned that all the other property owners thought the same. One business called saying they would send us a letter at the end of March 2004 agreeing to purchase the property. We have not heard since from that landowner or any of the other landowners.

The Municipal District of Mackenzie requested Polmeroy Appraisals to appraise the subject road closure and submit a written report on the proposed land. The appraisals report came in higher than the MD assessment. (See Attached)

According to the appraiser's report if the situation was in reverse and the landowners were selling the proposed parcels, the amount in this report is what the landowners would be requesting at today's market value.

According the Municipal Government Act should the Municipal District decide to dispose of land less than market value the proposal must be advertised through a Public Hearing. (MGA 70(1)). This would allow for anyone to purchase the proposed land.

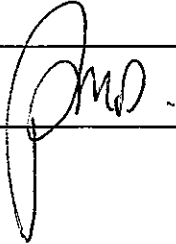
OPTIONS

1. That the road closure of 100A Street in La Crete be advertised for sale at ___% of market value and the adjacent landowners be given right of first refusal.
2. Sell the land to the adjacent landowners at market value.
3. Keep the closed road as Municipal Property and use it for Hamlet beautification.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That the road closure of 100A Street in La Crete be advertised for sale at ___% of market value and the adjacent landowners be given right of first refusal.

Author:	Reviewed: 	C.A.O.:
---------	---	---------



Grande Prairie, AB
#204, 10009-101st Ave.
T8V 0X9
Ph: (780) 532-1200
Fax: (780) 532-1480

Fort St. John, BC
#3, 10230-100th St.
V1J 3V9
Ph: (250) 785-1200
Fax: (250) 785-1203

Dawson Creek, BC
Ph: (250) 782-6200

High Level, AB
Ph: (780) 926-3725

June 22, 2004

Municipal District of MacKenzie No. 23
Box 640
Fort Vermilion, Alberta, T0H 1H0

ATTENTION: MS. LIANE LAMBERT

Dear Sir:

RE: APPRAISAL REPORT – 100TH ‘A’ STREET ROAD CLOSURE – LA CRETE, ALBERTA

As per instructions, we have prepared an appraisal report on *ten parcels of Commercial land* fronting *100th Street, Hamlet of La Crete, Alberta*.

The Municipal District of MacKenzie is in the process of closing off 100th ‘A’ Street which is a frontage street to 100th Street. That portion of 100th ‘A’ Street fronting the respective lots will be offered to the land owner’s and amalgamated with each given lot.

Our appraisal is to estimate the value of the land area within the road closure as of the inspection date, *June 9, 2004*, for *marketing purposes*.

MARKET VALUE is defined as 'The most probable sale price which a property should bring in a competitive and open market under all conditions requisite to a fair sale, the buyer and seller each acting prudently, knowledgeably, and assuming the price is not affected by undue stimulus. Implicitly in this definition is the consummation of a sale, as of a specific date and the passing of title from seller to buyer under all conditions whereby: (1) buyer and seller are typically motivated: (2) both parties are well informed or well advised and each acting in what he considers his own best interest (3) a reasonable time is allowed for exposure in the open market: (4) payment is made in terms of Canadian dollars or in terms of financial arrangements comparable thereto: and (5) the property represents the normal considerations for the property sold unaffected by special or creative financing or sales concessions granted by anyone associated with the sale'. The exposure period associated with the statement of value reported herein is estimated to be *30 to 90 days*.

The real estate was valued as if offered in the open market for a reasonable time in which to find a buyer. Fee Simple Interest is defined as an absolute ownership unencumbered by another interest or estate, and subject only to the limitations of eminent domain, escheat, police power and taxation.

The real property was appraised as if environmentally clean. No consideration was given to any potential environmental problems with the land.

...../Cont'd

During our inspection and after this time, a study of the various real estate markets was made. In forming our opinion of the highest and best use of the land and it's value indications, consideration has been given to the present state of the economy; past, present and future market trends; the supply of and demand for the various segments of development; and overall pattern of development in the area.

Our report consists of:

- This appraisal summary letter, which identifies the property appraised, describes the nature and scope of the engagement and states the conclusion of value;
- An introductory section containing an overview of the engagement, the purpose of the appraisal and an identification of the property appraised; and
- A valuation analysis section containing a discussion of the appraisal methods employed, detailed information on the Comparables utilized and the assumptions considered in forming our value estimate.

Subject to the noted assumptions and conditions presented in this report, in our opinion the value of the road closure fronting each individual lot, as of *June 9, 2004*, is estimated at.....

(1)	Lot 2, Block 20, Plan 0120063:	.588 of an Acre	\$ 7,500.00
(2)	Lot 1, Block 20, Plan 9825484:	.76 of an Acre	\$14,000.00
(3)	Lot 4, Block 19, Plan 9825602:	.64 of an Acre	\$13,500.00
(4)	Lot 14, Block 15, Plan 0227583:	.32 of an Acre	\$12,500.00
(5)	Lot 2, Block 15, Plan 7620383:	.17 of an Acre	\$18,500.00
(6)	Lot 3, Block 15, Plan 7620383:	.245 of an Acre	\$26,500.00
(7)	Lot 4, Block 15, Plan 7620383:	.245 of an Acre	\$26,500.00
(8)	Lot 5, Block 15, Plan 7620383:	.245 of an Acre	\$26,500.00
(9)	Lot 6, Block 15, Plan 7620383:	.245 of an Acre	\$26,500.00
(10)	Lot 7, Block 15, Plan 7620383:	.21 of an Acre	\$22,500.00

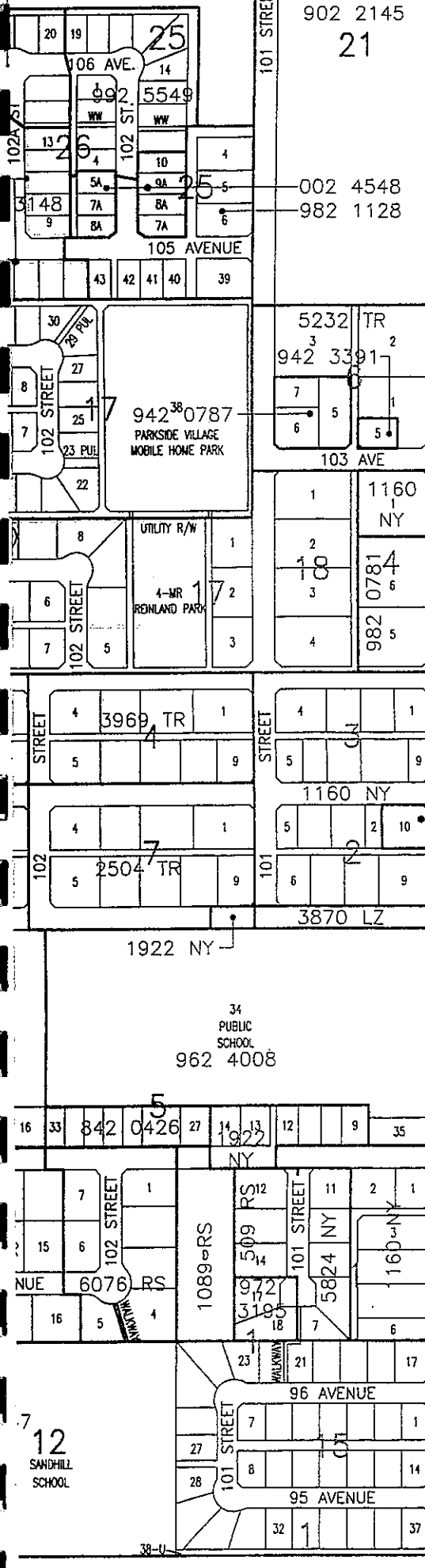
Respectfully submitted,


PATRICK M. POMEROY, AACI, P.APP, RI(BC)
POMEROY APPRAISALS LTD.

Inspected Property: No
Recertified: Yes

PMP:jdg

32 1316



902 2145
21

002 4548
982 1128

5232 TR
942 3391

1160 NY
982 0781

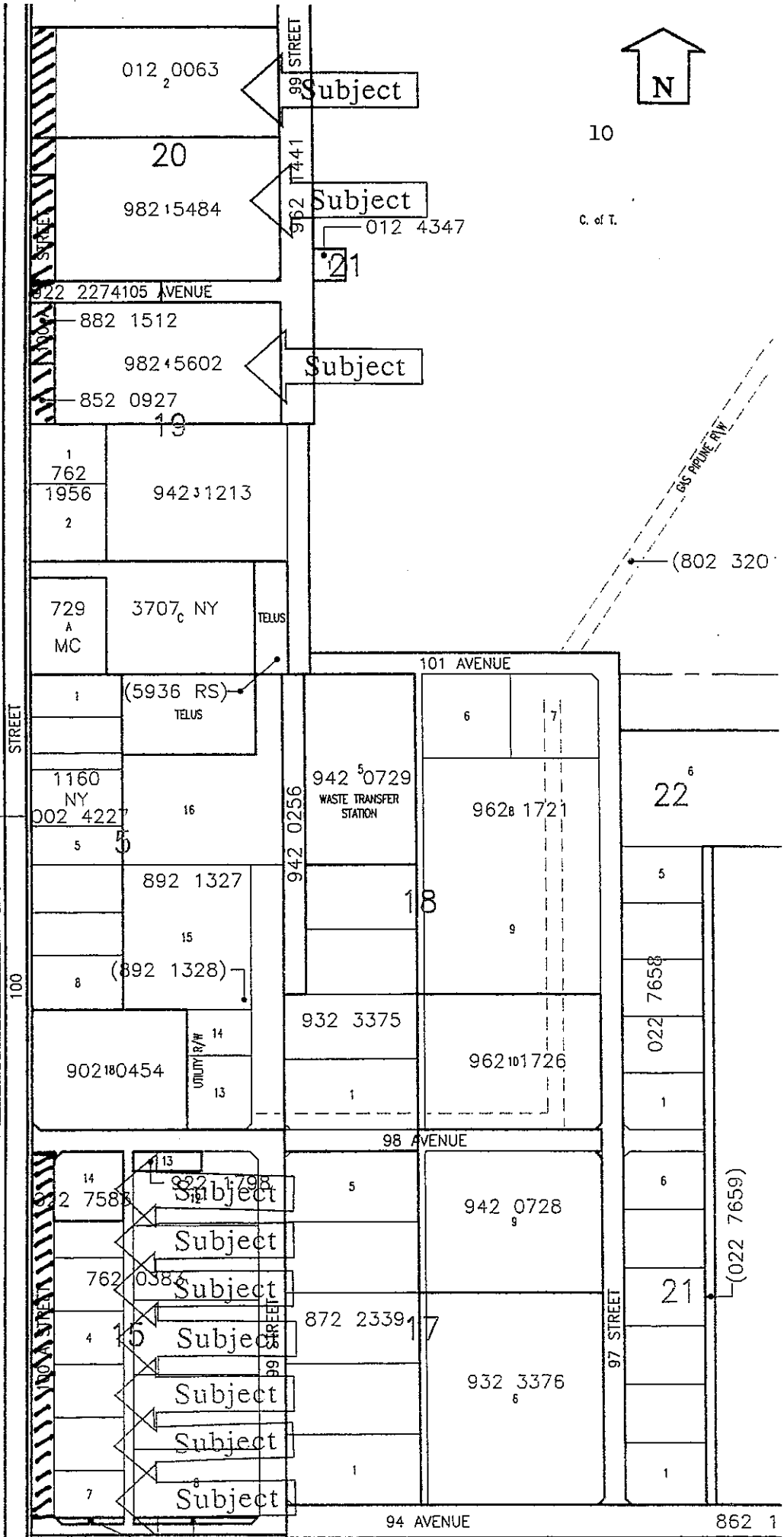
3969 TR
1160 NY

2504 TR
3870 LZ

1922 NY
34 PUBLIC SCHOOL
962 4008

1089 RS
509 RS
5824 NY
160 NY

96 AVENUE
95 AVENUE



012 0063

Subject

20

982 15484

Subject

012 4347

21

22 2274105 AVENUE

882 1512

982 5602

Subject

852 0927

19

942 1213

729 A MC
3707 C NY
TELUS

(5936 RS)
TELUS

1160 NY
002 4227

16

892 1327

15

(892 1328)

902 180454

UTILITY R/W
14
13

932 3375

962 101726

98 AVENUE

2 7588

Subject

Subject

Subject

Subject

Subject

Subject

Subject

942 0728

872 2339

932 3376

10

c. of T.



(802 320)

22

022 7658

21

(022 7659)

94 AVENUE

862 1

M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	July 13, 2004
Originated By:	Paul Driedger, Director Planning, Emergency and Enforcement Services
Title:	Security for Hamlet Subdivisions
Agenda Item No:	10.f)

BACKGROUND / PROPOSAL:

Developers in La Crete are hard pressed to continue providing 15% of security for their projects as they are doing multiple projects per year. Security can be tied up as long as three years for each project.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Our current policy is that the developers provide the MD with a 15% security of the estimated engineering/construction costs of infrastructure, in the form of an irrevocable letter of credit, which can be drawn upon by the MD if the developer defaults on providing adequate infrastructure. There has never been an incident where the Municipal District of Mackenzie has had to default to the security on any project for any of the current developers in La Crete.

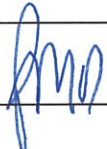

Therefore, we recommend that developers be required to provide an irrevocable letter of credit in the amount of 15% of each subdivision projects up to a maximum of \$50,000 for combined projects per developer. This would make it easier for the current developers and still provide protection against any questionable developers we may encounter in the future.

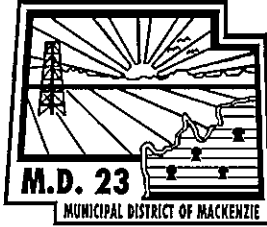
COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION (by originator):

That developers be required to provide the Municipal District of Mackenzie with an irrevocable letter of credit in the amount of 15% of the each subdivision project up to a maximum of \$50,000 for combined projects per developer.

Review:		Dept.	C.A.O.	
---------	---	-------	--------	---



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	July 13, 2004
Presented By:	Paul Driedger Director of Planning, Enforcement & Emergency Services
Title:	Walkway Access Lot 17, Block 15, Plan 752 1580
Agenda Item No:	10.g)

BACKGROUND / PROPOSAL:

The walkway across the property (10222-98 Avenue) is being used by the residents to access the downtown, arena and school. The Rec. Board has asked the MD negotiate with the property owners to keep the existing walkway across (Lot 17, Block 15, Plan 752 1580). (Letter attached).

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

The walkway is not a registered walkway. The previous owners allowed people to use it as required. The current owners of the property have informed us that they will be closing the path as it is causing a safety concern for their children.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That Administration be authorized to negotiate an agreement with the owners of Lot 17, Block 15, Plan 752 1580 for the purchase and fencing of the existing walkway portion of the property.

Author: G. Peters

Reviewed:

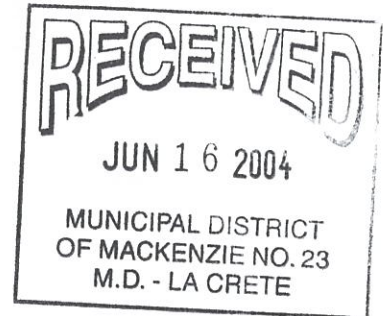
C.A.O.:

LA CRETE RECREATION SOCIETY

BOX 29-LA CRETE AB. TOH 2HO-PH: 928-3066

JUNE 14,04

Harvey Prockiw
Municipal District of Mackenzie No.23
P.O. Box 1690
La Crete AB.
TOH 2HO



Dear Harvey,

On behalf of the Northern Lights Rec. Society I would strongly urge the M.D. to meet with the owner of lot 10222-98 Ave to work out a plan to keep the walkway south of the arena to 98th Ave open.

I know there are currently situations such as this in town, "fenced" that the M.D. Maintainces.

This is a very active walkway. The schools use it on their way to and from the arena, school children use it to and from school. Elderly residents use it as a short cut to the post office and down town area. To avoid a confrontation between the owner and potential path users , I feel this to be of the utmost importance.

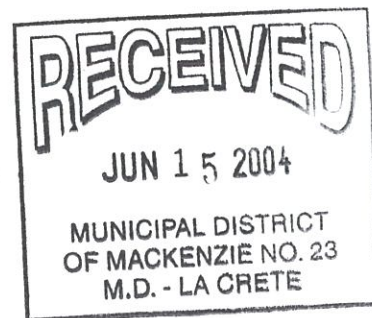
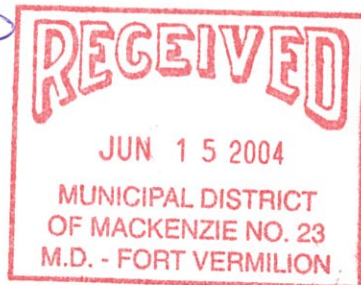
I would suggest that if a plan can be achieved, make this path unaccessible to recreation vehicles.

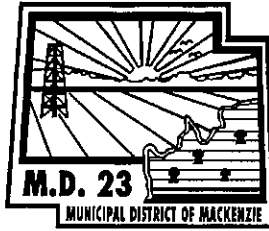
Thank you in advance for addressing this matter.

Sincerely,

Pete Wiebe
Manager

cc: Paul Driedger





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	July 13, 2004
Presented By:	Paul Driedger Director of Planning, Enforcement & Emergency Services
Title:	Ambulance Services Task Force
Agenda Item No:	10. h)

BACKGROUND / PROPOSAL:

The Ambulance Task Force currently consists of Reeve Neufeld, Councillor Bateman, Councillor Wieler and Councillor Flett. The Task Force is set up to develop procedures for a smooth transition of Ambulance Services from Municipal to Health Authority.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

Reeve Neufeld is also on the Health Authority Board and indicated that it might be better to resign from his position on the Ambulance Task Force than to be present on both the Health Authority board and the Task Force.

Councillor Kulscar has previously been on the Ambulance Services Task Force so we are suggesting that she be appointed as a member of the Ambulance Services Task Force and the attached "Terms of Reference" be amended to reflect the change.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

That Council replace Reeve Neufeld with Councillor Kulscar as a member on the Ambulance Services Task Force.

Author: 

Reviewed: 

C.A.O.: 

M.D. of Mackenzie – Ambulance Services Task Force

Terms of Reference

1. Task Force Designation:

M.D. of Mackenzie Ambulance Services Task Force is to assist with the transition of ground ambulance from the Municipality to the Health Region. Hereinafter it shall be referred to as the "Task Force".

2. Task Force Members

The M.D. of Mackenzie Ambulance Services Task Force shall be comprised of:

- Four M.D. of Mackenzie Councillors (Kulscar, Wieler, Flett and Bateman)
- Chief Administrative Officer, M.D. of Mackenzie
- Director of Emergency Services, M.D. of Mackenzie

3. Task Force Objective, Scope of Activities, and Duties:

The M.D. of Mackenzie Ambulance Services Task Force shall:

- Attend meetings pertaining to the transition of ambulance services from the Municipality to the Health Region.
- Negotiate transition on behalf of the Municipality to the Health Region.
- Ensure the current level of service is maintained as a minimum level of service.
- Ensure appropriate plans are drafted for the implementation of the ambulance services from the Municipality to the Health Region.

4. Time Period Necessary for the Task Force to Carry Out its Purpose:

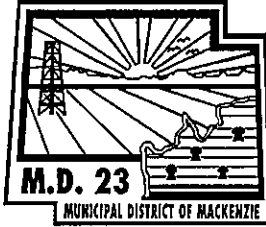
The Ambulance Services Task Force will meet as required until the transition of the ground ambulance service from the Municipality to the Health Region has been implemented.

5. Reporting Structure:

The Task Force shall report directly to the M.D. Council through its Council members.

6. Task Force Administrative and Financial Support:

- The M.D. of Mackenzie shall provide resource and financial support.
- The M.D. of Mackenzie shall provide meeting space.



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	July 13, 2004
Presented By:	Paul Driedger Director of Planning, Enforcement & Emergency Services
Title:	911 Signs Along Highways
Agenda Item No:	10.i)

BACKGROUND / PROPOSAL:

Alberta Transportation has requested that the 911 signs on the side of the road be removed.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

In discussion with Alberta Transportation, we requested the signs remain until they are deteriorated as we have a lot of through traffic who still need to be informed that 911 is in effect within our municipality. Alberta Transportation agreed to allow the signs to stay. (Letter attached).

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

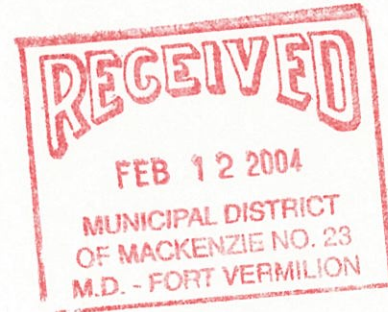
That the update on 911 signs along the highways be received as information.

Author: G. Peters	Reviewed: <i>BLA</i>	C.A.O.:
-------------------	----------------------	---------

Our File: 2180-23
5060-SIGNS

February 10, 2004

Mr. Paul Driedger, Director
Planning, Emergency & Enforcement Services
Municipal District of Mackenzie No. 23
Box 1690
La Crete, Alberta
T0H 2H0



Dear Mr. Driedger:

Re: Removal of 911 Signs

Thank you for your letter dated January 28, 2004 (attached). As we discussed on the telephone, Alberta Transportation is currently re-examining this sign program. The department will permit the signs to remain on a day-to-day basis during this process of review. In the mean time, we ask that any signs that are severely damaged, deteriorated, knocked down or destroyed not be re-erected or replaced until after a decision is made on the future of the program.

Please call me at Peace River, telephone (780) 624-6280, if you have any questions regarding this matter.

Yours truly,

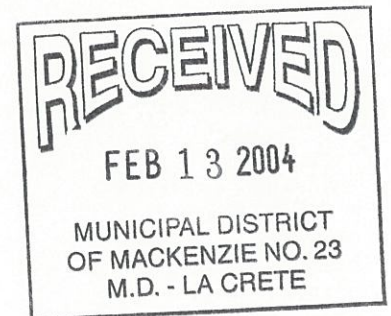
A handwritten signature in blue ink that reads "Robert Lindsay".

Robert Lindsay
Development & Planning Technologist

RJL/sac

Attachment

cc: William Gish, Operations Manager, Alberta Transportation, Peace River
Walter Boyko, Maintenance Contract Inspector, Alberta Transportation, High Level
Richard Chow, Traffic Operations Specialist, Alberta Transportation, Edmonton





Municipal District of Mackenzie No.23

Office of Mackenzie Regional Emergency Services & Mackenzie Regional Patrol
Box 1690, La Crete, Alberta, T0H 2H0
Tel.: (780) 928-3983 Fax: (780) 928-3636 Cell.: (780) 926-0555
E-mail: pdriedger@md23.ab.ca

January 28, 2004

Robert Lindsay; Development and Planning Technologist
Alberta Transportation
Room 301, Provincial Building
Bag 900-29
Peace River, AB T8S 1T4

Dear Robert,

RE: Removal of 911 Service Signs

In response to your letter dated December 19, 2003, we request a continuation of the 911 service signs in our Municipality.

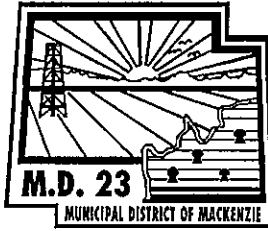
The Municipal District of Mackenzie No. 23 is a growing municipality and there is almost constant flow through this area. Due to the tourists coming through this area, I feel that the signs benefit us as well as the patrons using our highways. Because our area is such a small area right now, most people don't know if we have 911 coverage and with these signs on our highways, they know that 911 does work in the MD #23. People need to know that 911 works and that they can use it.

If you have any questions or need further assistance, please call me at (780) 928-3983.

Sincerely,

Paul Driedger, Director
Planning, Emergency & Enforcement Services





M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council
Meeting Date:	July 13, 2004
Presented By:	Paul Driedger Director of Planning, Enforcement & Emergency Services
Title:	Fire Invoice #2310 Vehicle Fire May 2, 2004
Agenda Item No:	10. j)

BACKGROUND / PROPOSAL:

On May 2, 2004 Tim Peters called La Crete Fire & Rescue due to his vehicle burning. He had started it to let it warm up and removed the battery. About 4 hours later he noticed smoke coming from the right front fender well and from under the hood.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

We received a letter from Tim Peters stating that he was a student and only had a part-time job (letter attached). Tim also came into the office at an earlier date and said that the car was also not insured so there was no insurance to pay for the invoice.

Fire Services Bylaw 458/04 clause 14.5 allows the person to appeal to the Director of Emergency Services. As the Director of Emergency Services I have not been canceling invoices under \$1,000.00 as per clause 14.5(a). The person then has the option to appeal the Director's decision to Council, which is final and binding.

Option 1: That invoice #2310 in the amount of \$1,145.25 be waived.

Option 2: That Tim Peters pay the minimum \$1,000.00 and the remaining amount of the invoice #2310 be waived.

Option 3: That Tim Peters pay the full amount of invoice #2310 in the amount of \$1,145.25.

COSTS / SOURCE OF FUNDING:

N/A

RECOMMENDED ACTION:

Option 1: That invoice #2310 in the amount of \$1,145.25 be waived.

Author: G. Peters

Reviewed:

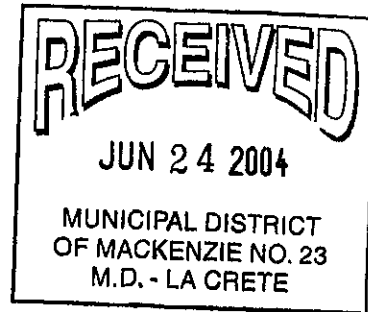
BLA

C.A.O.:

Appeal Letter

June 14, 2004

To Whom It May Concern,
Re: Customer #004980



I would like to start by saying Thank-You for the exceptional service provided by you and your men. It is appreciated very much. It is a service every community needs and appreciates. However, at this time I am unable to take care of the bill that is accompanied by your service. I am a student and I only have a part-time job where I don't make nearly what the bill amount is for. I'm hoping we can negotiate the price so that it could be satisfactory for all parties involved.

My car burned and though I had the fire under control, I called for your service as I was concerned about property damage. It only took one truck five minutes to entirely extinguish the remaining embers and I got billed over \$1100.00 for this. Though I appreciate your service, I just do not have this kind of money. I sincerely hope you will re-evaluate the amount that is due.

I would also like to mention that if you have any use for this vehicle as part of your practices, you are welcome to it.

Please take a moment to consider this appeal and advise me of your decision.

Sincerely,

Tim Peters
PO Box 206
La Crete, Alberta
T0H 2H0
(780)928-2386

**Municipal District of Mackenzie No.23 Bylaw 458/04
Fire Services Bylaw**

Schedule "A" attached to and forming part of this Bylaw, and such fees shall be due and payable upon receipt of such services.

14.3 The schedule of costs and fees to be charged by the Municipality for services rendered pursuant to this Bylaw shall be set out in Schedule "A" attached to and forming part of this Bylaw.

(a) The fees and charges set out in schedule "A" may be amended by Council as determined from time to time when deemed necessary.

14.4 In respect of the costs or fees described in subsections 14.1, 14.2 and 14.3.

(a) the Municipality shall recover such cost or fee as a debt due and owing to the Municipality; or

(b) in the case of action taken by the Fire Service in respect to land within the Municipality, where the cost or fee is not paid upon demand by the Municipality, then in default of payment, such cost or fee shall be charged against the land as taxes due and owing in respect of that land, or

(c) in the case of action taken by the Fire Service in respect to Incidents involving motor vehicles the municipality shall take any collection action it deems necessary if the amount levied by the municipality is not paid within sixty (60) days after the mailing of an invoice by the municipality, or in the event of an appeal, sixty (60) days of the date of mailing of the decision of Council on the appeal.

14.5 Any person or corporation assessed with the described fee in subsection 14.1, 14.2, and 14.3 may appeal to the Director of Emergency Services— within a period of thirty (30) days from the date of invoice by the municipality to waive, consider or vary such fee as the Director of Emergency Services sees fit. The decision of the Director of Emergency Services may be appealed to the Council for review and consideration. The decision of Council shall be final and binding.

- (a) only the costs greater than one thousand dollars (\$1000.00) shall be considered for review.

SECTION 15 OFFENSES AND PENALTIES

- 15.1 Every person who violates a provision of this Bylaw is guilty of an offense and is punishable upon summary conviction,
 - (a) to a fine not exceeding ten thousand dollars (\$10,000.00) or to a term of imprisonment not exceeding on (1) year or to both.
- 15.2 A Peace Officer who finds a person violating or who has reasonable and probable grounds to believe that a person has violated any provisions of this Bylaw may give a written notice of intention to prosecute, in the form of a Part Two Provincial Violation Ticket, setting forth the date, time, and place of the offence, briefly indicating the nature of the offence.
- 15.3 The Court convicting a person of a violation of this Bylaw may order that in default of payment of a fine imposed on such conviction, the defendant shall be imprisoned for a period of not more than six months.

SECTION 16 VIOLATION TICKET

- 16.1 Nothing in this bylaw shall prevent a Peace Officer from:
 - (a) immediately issuing a Violation Ticket for the mandatory Court appearance to any person who contravenes any provision of the bylaw, or
 - (b) issuing a Voluntary Payment ticket in lieu of a mandatory Court appearance for \$100.00.

SECTION 17 SEVERABILITY

Planning, Emergency and Enforcement Services

Director's Report

July 13, 2004

ADMINISTRATION

- Very busy with walk-ins and phone calls in the La Crete office.
 - Lots of subdivision, development and safety code inquiries and permits.

PLANNING

- *Subdivision Activity*
 - We are currently working on +40 subdivisions. With the large number of subdivisions it has slowed down the process somewhat but we are working with the applicants to ensure their subdivisions are still proceeding.
 - We are still getting inquiries for the large multi-lot country residential subdivisions.
- *Development Activity*
 - Residential building development is still quite busy.
- *Community Planning*
 - Held a community meeting in La Crete on June 24th to review the proposed amendments to the La Crete Rezoning Map. We had a low turnout but received some valuable comments regarding the proposal.

EMERGENCY SERVICES

- *Fire Services*
 - There is a Fire Ban in effect throughout our region due to the extreme dry weather conditions.
- *Fire Services Task Force*
 - Following Council's amendment to the "Level of Fire Service" policy where Zama fire protection was reduced to a Level 2, administration removed the fire truck and rescue truck from Zama on June 25th and provided the community with a "fire caddy" for individual use as required for fire protection. A community meeting has been scheduled for July 12th to discuss fire protection, levels of fire service policy and any other issues they may have.



- The Task Force met with the Town of High Level to review the "Regional Hazmat Unit Agreement" but recommended the MD enter into a Mutual Aid Agreement with the Town of High Level which should be in place for assistance outside the current 40 km radius fire service contract. This would eliminate having a separate agreement just for the regional hazmat unit.
- Administration met with the Town of High level to discuss fire and rescue service coverage for the Zama area which has not been finalized yet.
- *Ambulance Services*
 - Northern Lights Health Region has not hired a coordinator yet to work on the ambulance transition from municipal to health authority.
 - In discussion with Alberta Health and Wellness we are not any different than the majority of other municipalities with the status of the ambulance transition.
 - We will be scheduling meetings for August to start with the ambulance transition process.
- *Communications*
 - The MIKE system seems to be working well. We had a little hiccup with the setup of a dispatch phone in the E911 Call Answer Centre for dispatching our emergency services but we will still be able to dispatch and communicate with all emergency services.

ENFORCEMENT SERVICES

- *Enhanced Policing*
 - Started with the enhanced policing on June 18th. The program is working very well. There has been a lot of education and a number of enforcement statistics. Grad weekend saved 41 vehicles from travelling on the roads with possible impaired drivers. We have had officers from Fort Vermilion, High Level and Assumption taking part on the program to date.
- *Policing Task Force*
 - The Task Force presented their "Policing Report" to the Solicitor General Honorable Heather Forsyth and K-Division on July 5th. The Policing Report was very well received and it was encouraging to hear that they are also working towards additional

staffing for the Fort Vermilion Detachment. They were also pleased to see the Municipal Council take an active role in enforcement with the "enhanced policing" program.

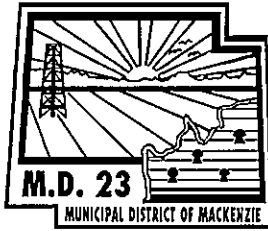
DISASTER SERVICES

- *Municipal Emergency Plan*
 - Scheduled a meeting with Emergency Management Alberta to review our Municipal Emergency Plan.

 - Working with industry regarding their emergency response plans.

Respectfully submitted,

Paul Driedger



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Presented By:	Barb Spurgeon,
Title:	Physician Recruitment and Retention
Agenda Item No:	11. a)

BACKGROUND / PROPOSAL:

Council has taken a lead role in facilitating a solution to the recruitment and retention of physicians within this area.


DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

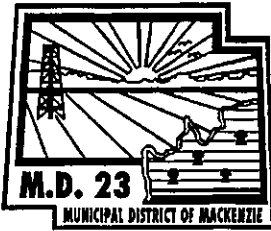
On July 7 a public meeting was held with David Kay from the Rural Physician Action Plan presenting. A good turn out was there, with people from all communities in attendance. It was decided that while the RHA must take the lead role on this that a regional steering committee was to be established to develop a community action plan to resolve the problem of recruitment and the retention of physicians in this area.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That _____ be appointed to the Physician Recruitment and Retention Steering Committee.

Author:	Reviewed:	C.A.O.: 
---------	-----------	---



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Originated By:	Bill Landiuk, Director of Corporate Services
Title:	2003 Mackenzie Regional Waste Management Authority Audit
Agenda Item No:	11.b)

BACKGROUND / PROPOSAL:

At the June 17, 2004 meeting of the Mackenzie Regional Waste Management Commission (MRWMC) the issue of the necessity of a formal audit for the period of January 1, 2003 to August 18, 2003 was discussed. This period represents the time in 2003 when the landfill was run as an authority rather than a commission. The MRWMC is investigating whether each past authority member agrees with the landfill not obtaining a formal audit for this period.

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

- The Town of High Level has completed a financial summary of the landfill for 2003 including the period in question. Some members of the past authority members are confident in High Levels financial summary and did not see value in an audit.
- The MRWMC attained commission status on August 18, of 2003 and as a commission is required by law to undertake an audit for the balance of 2003.
- The authority is not required by law to have an audit.
- It is estimated by the MRWMC administration that it will cost \$8,500 for the Commission to have an audit and the additional work for the authorities audit would cost an additional \$4,500. The Commission budgeted \$2,400 for the audit.

COSTS / SOURCE OF FUNDING:

- \$2,400 will come from the MRWMC 2004 budget.
- Additional funding may come from MRWMC reserves.

Author: S.Rozee

Review: 

Dept.

C.A.O. 

RECOMMENDED ACTION (by originator):

Motion 1

That Council supports the Mackenzie Regional Waste Management Commission decision not to complete a 2003 audit for the landfill during the period from January 1, 2003 to August 18, 2003.

OR

Motion 2

That the Municipal District Council requests the Mackenzie Regional Waste Management Commission to complete a financial audit for the period from January 1, 2003 to August 18, 2003.

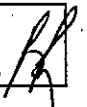
Author: S.Rozee

Review:



Dept.

C.A.O.



Mackenzie Regional Waste Management Commission

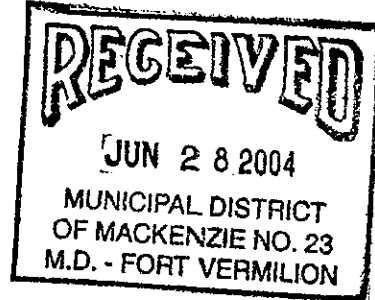
C/o 9813 - 102nd Street

High Level, Alberta

TOH 1Z0

Telephone: (780) 926-2201

Fax: (780) 926-2899



June 23, 2004

Municipal District of Mackenzie No 23
Box 640
Fort Vermillion, Alta
TOH 1NO

Re: 2003 Mackenzie Regional Waste Management Authority Audit and Solid Waste Management

At our June 17, 2004 Mackenzie Regional Waste Management Commission meeting a request was made that we ask each past authority member if they agree with eliminating the landfill audit for the period Jan 01, 2003 to August 18, 2003. This period represents the time when it was managed by the authority. Please respond to the commission with your council's decision of whether they agree with not completing the landfill audit for that period.

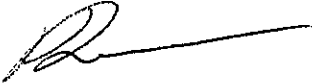
The following are the discussions the landfill commission had on this issue:

1. It is required by law to have an audit while being a commission. This would apply for the balance of 2003, August 18, 2003 to Dec 31, 2003
2. It is not required by law to have an audit as part of an authority group.
3. High costs It is estimated that the commissions audit cost will be \$8500. The authority's audit cost will be an additional \$4500. We have only budgeted \$2400 in total.
4. The Town of High Level has completed an in house financial summary for the landfill in 2003. Some members of the commission felt confident in the Town of High Level financial summary and they didn't see the value in an audit.

Further, the MD of Mackenzie has requested that the commission look into the feasibility of handling all their solid waste management as well as looking at other disposal sites. The commission welcomes the input from the other municipalities on this issue. Are you interested in having the commission explore total solid waste management for all member municipalities?

Thank you for your comments and I look forward to hearing from you. If you have any questions or need more information please feel free to contact me via email at kulscar@telusplanet.net or by calling 926-2116.

Yours truly,

A handwritten signature in black ink, appearing to be 'Pat Kulscar', with a long horizontal flourish extending to the right.

Pat Kulscar
Mackenzie Regional Waste Management Commission Chair

Municipal District of Mackenzie No. 23

Interoffice Memo

To: Harvey Prockiw, Chief Administrative Officer
From: Bill Landiuk, Director of Corporate Services
Date: July 6, 2004
Subject: Summary of Activities – June/July 2004

The following items or issues are currently being pursued by myself and/or Finance staff.

1. I attended the Northwest Mayors and Reeves meeting in Valleyview and was surprised with the comment made by the Honorable Pearl Calahasen that the Alberta portion of the Mackenzie Valley Pipeline would only take 14 working days to complete? I believe I heard that correctly and maybe the reeve can confirm this? In addition, there was an update on what the Peace County Health – Ambulance Services was doing with their transfer to the health region. There is a variety of owner types (private, municipal, non-profit society) in the health region. The private owners are of course expecting that they be re-imbursed for any equipment that the province takes over. A statement was made, that the Minister of Health and Wellness expectation is that for municipal run services, the transfer would occur with no cost since “the taxpayer has already paid for it”.

One interesting point was made that many believed that the Province’s \$55 million ambulance bill is too low – should be in the \$100-\$150 million range once you take into consideration capital expenditures. Some believed if it is this higher figure then the Province would back down from taking over the ambulance services.

2. The Town of High Level has requested a change to our current cost sharing agreement. Since the province has changed the Police Act the town has advised that the funding for the RCMP support staff is no longer required effective April 1, 2004. We will have a savings of \$12,264.90 for 2004 and \$17,000 for 2005.

3. We had assessment open houses and the following statistics are applicable:

Fort Vermilion - 2 (last year 1)

La Crete – 4 (last year 30)

High Level – 2 (last year 0)

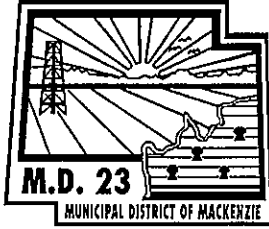
4. I believe Council received my e-mail concerning the \$7 million linear assessment change made by the Province on June 30, 2004. I have contacted Alberta Learning about the possibility of deferring a portion of this year's requisition to compensate for this adjustment. I am awaiting more details concerning the reduction and will be providing an update on this issue in the near future.

5. We received a grant in the amount of \$5,590 for the work involved in providing the Province our assessment role in a computerized format (known as ASSET). Each municipality that provided them with a valid computerized assessment role by a certain date could receive a grant. Municipalities will be obligated to continue to supply the province with their computerized assessment roles.

Respectfully submitted.



Bill Landiuk



M.D. of Mackenzie No. 23

Request For Decision

Meeting:	Regular Council Meeting
Meeting Date:	July 13, 2004
Presented By:	Barb Spurgeon,
Title:	AUMA Grand Opening
Agenda Item No:	11. d)

BACKGROUND / PROPOSAL:

DISCUSSION / OPTIONS / BENEFITS / DISADVANTAGES:

AUMA is hosting a Grand Opening of their new office Building on July 22, 2004 in Edmonton. They have extended an invitation to the MD to attend the festivities.

COSTS / SOURCE OF FUNDING:

RECOMMENDED ACTION:

That _____ be authorized to attend to the Grand Opening of the AUMA building in Edmonton on July 22, 2004.

Author: B. Spurgeon

Reviewed:

C.A.O.:



ALBERTA URBAN MUNICIPALITIES ASSOCIATION

10507 Saskatchewan Drive NW, Edmonton, AB T6E 4S1
Tel: (780) 433-4431 • Toll Free: 1-800-661-2862
Fax: (780) 433-4454 • e-mail: main@auma.ab.ca
<http://www.munilink.net>

July 6, 2004

To: Mayors, Councillors and CAOs

Re: Grand Opening of new AUMA Building, July 22, 2004



On behalf of the Alberta Urban Municipalities Association, I would like to cordially invite you to attend our official Grand Opening Ceremony. An open house and ribbon cutting ceremony has been scheduled for July 22nd, 2004, commencing at 3:00 p.m. at our newly renovated *Office of Environmental Excellence* located at 10507 Saskatchewan Drive.

Enjoy the festivities including a barbeque, displays explaining the state of art environmental design of the new building and entertainment. Representatives from both the Federal and Provincial orders of government have been invited to join our municipal leaders in celebrating this event. It would be our privilege to have you attend our celebration in honour of our new building.

You may *RSVP* by July 16, 2004 via e-mail (preferred) at main@auma.ca or by telephone at (780) 433-4431 to confirm your attendance or to obtain more information.

We sincerely hope you will be able to participate in the festivities.

Yours truly,

Mayor E.R. (Ernie) Patterson
AUMA President

EP/wg/cp